TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
November 11, 2024   7:00 PM

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.

2. **Roll Call:**   Present: Rod Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.

3. **PUBLIC COMMENT** – Miah asked why we couldn't have the picnic.

   a. **MOTION** – to move #8 to present; Swenson/Opitz; all ayes
   b. Representatives from the City of Marshfield were present to answer questions costs for new equipment and liability for uncollectible accounts regarding the 2025 ambulance contract. There is an average of 55 ambulance calls in the Town of McMillan annually.

4. **Approval of Town Board meeting minutes from October 14, 2024** – **MOTION** to approve the minutes as presented. Forst/Opitz; all ayes.

5. **REPORTS**
   a. Plan Commission – Peskie rezone – PC recommends approval.
   b. Highway – Derfus stated Mann was nearly complete and painting was completed on 11/11. Plow trucks will be getting serviced and DOT certification. Approximately $500 per truck. Deb, Casey, and Kurt did the culvert inventory on November 9, 2024. Quincy Lane needs repair.
   c. Website/Library – The library is working on their budget and they are likely going to eliminate one full-time person and Sunday service.
   d. Buildings and Grounds – McMillan Electric and Merit provided quotes regarding the lights and fans in the pavilion. Casey has been busy. They are putting picnic tables away and the volleyball net and will be doing some mulch in the spring. Epoxy on the pavilion floor will cost approximately $15,000.
   e. Garbage – Waste Management will put a hood on their trucks to prevent recycling flying out.
   f. Policies and Procedures – nothing to report.
   g. Newsletter – nothing to report.
   h. Ordinances – nothing to report
   i. Fire Department
      i. 0 fire calls; 3 EMS calls; 1 motor vehicle accident
      ii. **MOTION** – to approve purchase of batteries and nozzles from 2% dues.

6. **CLERK REPORT**
   a. Cokl reported 1,343 votes recorded on November 5. 92 election day registrations. Both record turnout. Quite a bit of tasks remain to complete the election, so he'll be working on that over the next weeks.
   b. DOR sent our second notice of non-compliance of assessed value.
   c. Received notice McMillan did not file IRS form 941 for the period ended March 31, 2022. Cokl will file that prior to the November 13 deadline.
   d. Received tax levy notifications from the school districts and technical colleges.
   e. Marathon County issued four zoning permits: Birchtree and West McMillan.
   f. Marathon County issued one sanitary permits: Birchtree
   g. **MOTION** – approve checks 20351-20390 plus electronic transfer 241001-241012; Opitz/Bauer; all ayes.
   h. Year to date budget to actual through November 11, 2024 was presented.

7. **TREASURER REPORT**
   a. October 2024 Bank reconciliation was presented.
   b. **MOTION** – to move $75,000 from tax savings to main checking Forst/Swenson; all ayes.

8. **MOTION** – to approve the 2025 Marshfield ambulance contract; Bauer/Forst; all ayes

9. **Peskie rezone** – **MOTION** – to approve Forst/Opitz; all ayes.

10. **Amend 2024 Budget – MOTION** – to transfer $16,522.53 from Fall Fest to main and also to increase budgeted Fall Fest revenue and budgeted Fall Fest expense by $16,522.53 each. Forst/Opitz; all ayes.

11. **Innovation grant – MOTION** – to apply for innovation planning grant not to exceed $100,000. Forst/Swenson; all ayes.

12. **Closed Session Regarding Personnel Matters pursuant to WI Stats §19.85(1)(c) to consider McMillan town employee performance evaluation and to consider hiring McMillan town employee and compensation.** – entered into closed session at 8:00pm.

13. **Reconvene into open session and possible action on topics discussed in closed session** – reconvene into open session at 8:32pm. The Board will hire Larry Carolfi at $25/hr for grading the roads and Cody Shanks at $26/hr as the full-time highway worker.

MOTION – to adjourn the meeting; Opitz/Forst; all ayes

ADJOURN: 8:32 p.m.

Respectfully Submitted by: John Cokl, Town Clerk