

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
October 14, 2024 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – Trine Spindler notified McMillan about wind projects and provided template ordinances to McMillan. Brighton and Eau Pleine are being sued by Marathon Wind LLC.
4. **Approval of Town Board meeting minutes from September 9, 2024 – MOTION** to approve the minutes as presented. Forst/Swenson; all ayes.
5. **Approval of Town Board meeting minutes from September 28, 2024 – MOTION** to approve the minutes as presented. Forst/Swenson; all ayes; Bauer abstained.
6. **REPORTS**
 - a. Plan Commission – no meeting was held.
 - b. Highway – Derfus received a complaint about the roads needing to be graded. Kevin, from American Asphalt, will let Deb know when they'll start blacktopping. Opitz received a call regarding the condition of Kraus Road.
 - c. Website/Library – nothing to report for the library.
 - d. Buildings and Grounds – Working with McMillan Electric and Merit regarding the lights and fans in the pavilion. Excluded Total Electric as the communicated to Forst they weren't interested unless the entire project was being done (including the garage). Contacted some places regarding epoxy on the pavilion floor. Casey will remove some dead trees.
 - e. Garbage – Swenson and Opitz went on the tour of the new Waste Management in Wisconsin Rapids and found it very interesting.
 - f. Policies and Procedures – nothing to report.
 - g. Newsletter – nothing to report.
 - h. Ordinances – nothing to report
 - i. Fire Department
 - i. 0 fire calls; 5 EMS calls
 - ii. Two individuals are taking Officer 1
 - iii. Hose testing was completed and identified three hoses that needed to be replaced.
 - iv. The Fire Department elected the following officers:
 1. Chief – Lorrie Bauer
 2. 1st Captain – Pat Weigel
 3. Assistant EMS Coordinator – Josh Alexander
 4. Treasurer – Janet Carolfi
 5. Secretary – Allyson Kildahl
7. **CLERK REPORT**
 - a. The board agreed Cokl can buy lunch and supper for the election workers for the Presidential election
 - b. The WISLR report was reviewed and certified.
 - c. Both ARIP grants were submitted timely. Swenson was crucial in getting information.
 - d. Received a complaint regarding Stadt road missing traffic markings which could be dangerous.
 - e. Marathon County issued four zoning permits: Makenna, Winter Court, and two on Galvin.
 - f. Marathon County issued one sanitary permits: Dragonfly
 - g. Marathon County issued two new addresses: Dragonfly and Birchtree.
 - h. **MOTION** – approve checks 20293-20350 plus electronic transfer 240901-240909; hold 20306, 20314, 20348 for further information. Forst/Bauer; all ayes.

- i. **MOTION** – to amend budget to include \$1,000,000 revenue from loan proceeds and \$1,000,000 expense to highway construction; Opitz/Bauer, all ayes.
- j. Year to date budget to actual through October 14, 2024 was presented.

8. TREASURER REPORT

- a. September 2024 Bank reconciliation was presented.
- b. **MOTION** – to move \$400,000 from main checking to the tax savings account after loan proceeds are received. Swenson/Forst; all ayes.

9. **MOTION** – to approve automatic loan payment withdrawal per schedule from the main checking account. Forst/Opitz; all ayes.

10. **2025 Marshfield Ambulance contract – MOTION** – to table. Bauer/Swenson; all ayes.

11. **Schedule Budget Workshop** – schedule for October 24 at 6pm

12. **Schedule Budget Hearing and Special Town Meeting of Electors** – schedule for November 19 at 6pm

13. **Appoint Plan Commission member – MOTION** – to appoint Kelly Timenson to the Plan Commission. Opitz/Forst; all ayes.

14. **Accept Supervisor resignation** – no action

15. **Appoint Supervisor** – no action

16. **Closed Session Regarding Personnel Matters pursuant to WI Stats §19.85(1)(c) to consider McMillan town employee performance evaluation and to consider hiring McMillan town employee and compensation.** – entered into closed session at 8:00pm.

17. **Reconvene into open session and possible action on topics discussed in closed session** – reconvene into open session at 8:30pm. The Board will not hire anyone currently for the highway position and will put out an ad in the Hub City Times and on Indeed.com.

MOTION – to adjourn the meeting; Forst/Opitz; all ayes

ADJOURN: 8:31 p.m.

Respectfully Submitted by: John Cokl, Town Clerk