

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
July 8, 2024 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rod Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – George Derfus stated he felt the three young guys taking care of the park deserved an “atta-boy” and he felt the grounds looked very nice.
4. **Approval of Town Board meeting minutes from June 10, 2024 – MOTION** to approve the minutes as presented. Forst/Swenson; all ayes;
5. **REPORTS**
 - a. Plan Commission – no meeting
 - b. Highway – Chair Derfus confirmed Mann will be 24 feet wide with 11 foot driving lanes. Jim Wendels checked the culverts that Marathon County replaced on Mann and said they all looked very good. He also sent over the bid specs and that will be published by the Town in the Marshfield News Herald on July 11 and 18 and Quest will open them on July 25 at their office.
 - c. Website/Library – nothing to report for the library.
 - d. Buildings and Grounds – AC tubing in the pavilion was replaced due to a clog. New door locks were put in at the pavilion (thank you to Tom Seyfert for donating his time). New outdoor garbage cans will be deployed at the pavilion. New hires are doing well and Rod has been helpful during the onboarding process. Stini fixed multiple gas leaks in the garage due to storm damage. Kerry and Kathy Dolan donated a wheel barrow. Three quotes have been received to replace lights. Lorrie also thanked Lorrie, Rod, Cody, and Adam for sweeping the fire department lawn.
 - e. Garbage – nothing to report.
 - f. Policies and Procedures – nothing to report.
 - g. Newsletter – Newsletter items are due to be submitted August 1 for newsletter
 - h. Ordinances – nothing to report
 - i. Fire Department
 - i. 1 fire calls; 2 EMS calls; 1 cancelled en route; 1 motor vehicle accident
 - ii. Cutters and spreaders will be delivered July 22
 - iii. Getting estimates to reroof the fire department shed.
6. **CLERK REPORT**
 - a. Marathon County CPZ is holding an educational training on July 24 from 5-7pm.
 - b. Received one open records requests and fulfilled one open records requests.
 - c. Issued two fireworks permits
 - d. Liquor licenses were sent out
 - e. Marathon County issued three zoning permits: County Road C; Candlewood Court; Highway 97
 - f. Marathon County issued three sanitary permits: Elm Tree Road; Callaway; Staadt Avenue
 - g. **MOTION** – approve checks 20120-20191 plus 20192 and 20193 for Hillers and Tom Seyfert plus electronic transfer 240601-240611; Forst/Swenson; all ayes.
 - h. Year to date budget to actual through July 8, 2024 was presented.
7. **TREASURER REPORT**
 - a. June 2024 Bank reconciliation was presented.
 - b. **MOTION** – to move \$25,000 from tax savings to the main checking account. Forst/Swenson; all ayes.
 - c. **MOTION** – to move \$520 from Fall Fest to the main checking account to fully fund the donated equipment purchase expense. Swenson/Bauer; all ayes.

d. **MOTION** – to move \$800 from main checking account to the park savings for second quarter 2024 rentals. Swenson/Bauer; all ayes.

8. **Review assessor proposals – MOTION** – to accept assessor proposal from Candid Appraisal for 2025 through 2029. Clerk Cokl will draft contract. Forst/Bauer; all ayes

9. **Evaluate loan options for Mann Street project** – Chair Derfus distributed loan proposals from Associated Bank, Forward Bank, Citizens State Bank of Loyal, Citizens State Bank, and First State Bank. Interest rates varied from 5.28% to 6.76% depending on institution and whether we have our bank accounts at the institution) – **MOTION** – to table the proposal to borrow \$1,000,000 to a future meeting. Swenson/Opitz; all ayes

10. **Update pavilion rental agreement – MOTION** – to remove item #1 from page 3 and approve as presented. Bauer/Opitz; all ayes.

MOTION – to adjourn the meeting; Forst/Swenson; all ayes

ADJOURN: 7:42 p.m.

Respectfully Submitted by: John Cokl, Town Clerk