

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
September 11, 2023 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – Dave Swenson recognized 9/11 and encouraged support for fire department and first responders.

MOTION – move Fire Department report to item 3a; Opitz/Swenson; all ayes
4 EMS calls, 0 Fire calls; Tanker 2 is being repaired. Ladder 1 is being repaired, during which it failed it's pump test. Fall Fest had a great turn out including 33 vehicles for the car show. The Department thanked Bruce, Ben, and Luke Seehafer

4. **Approval of Town Board meeting minutes from August 14, 2023** – **MOTION** Gotto/Forst; all ayes;
5. **Approval of Town Board meeting minutes from August 30, 2023** – **MOTION** Swenson/Opitz; all ayes;
6. **REPORTS**
 - a. Plan Commission – No meeting
 - b. Highway – Chipsealing on Marsh and Makenna have been completed. Crackfilling has been completed throughout the Town. Derfus and Cokl applied for a grant to fund engineering fees. Engineer is also getting estimates for culverts (cost share), Drake, and Staadt.
 - c. Newsletter – Newsletter has been mailed out.
 - d. Website/Library – Website has updated the FAQs and the newsletter has been posted online. The current library agreement expires on December 31, 2023. The library board are currently working on an updated contract.
 - e. Buildings and Grounds – The lack of rain has reduced the amount of mowing necessary. The air conditioner is not working properly and the company will be contacted. The dumpster remains full.
 - f. Garbage –Waste Management can be contacted at 1-888-960-0008 with trash/recycling complaints.
 - g. Policies & Procedures – Work is continuing on the policies and procedures
 - h. Ordinances – Work is continuing on the ordinances.
 - i. Fire Department – reported earlier.
7. **CLERK REPORT**
 - a. Received one open records request. Completed one open records request.
 - b. Our DS-200 and ExpressVote (voting machines) need to go to Marathon County for software upgrades and preventative maintenance on October 13, 2023.
 - c. Culvert aid petition for 2024 is due October 1, 2023
 - d. Zoning permits were issued on: Birch Tree Road, and Swallowtail Lane.
 - e. **MOTION** – approve checks 19622-19660 plus electronic transfer 230801-230810 plus \$1,000 check to Grey Dog Axe Throwing (Fall Fest expense); Opitz/Gotto; all ayes
 - f. Year to date budget to actual through September 11, 2023 was presented
8. **TREASURER REPORT**
 - a. The treasurer billed the City of Marshfield for the annexation of the property for the new Kwik Trip near the corner of McMillan Street and Highway 13.
 - b. **MOTION** – to transfer \$100,000 from tax savings to main checking; Gotto/Opitz; all ayes.
9. **Schedule Budget Workshop(s)** – Budget workshop was scheduled for October 4, 2023 at 6pm.

10. MAPS contract – MOTION – to accept MAPS contract to allow dogs and cats to be transported to MAPS when needed instead of driving dogs up to Wausau. Forst/Gotto; all ayes.

MOTION – to adjourn the meeting; Forst/Opitz; all ayes

ADJOURN: 7:53 p.m.

Respectfully Submitted by: John Cokl, Town Clerk