

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
May 13, 2024 7:00 PM

Having No Objection by the Board the Treasurer will take minutes.

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Rodney Bauer, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT –**
4. **Approval of Town Board meeting minutes from April 8, 2024 – MOTION** to approve the minutes as presented. Forst/Swenson; all ayes;
5. **REPORTS**
 - a. Plan Commission – Meeting was April 22. Redetzke CSM took no action as it is in the ordinances. Chapter 446 Article B-3. We approved the Chapter 17.301.06 farmland consolidated into Farmland Preservation. County Meeting will be 6-4-24
 - b. Highway & Newsletter – The Engineer for the Mann Road Project recommended option three for the paint lines on the project. See Proposal Letter. Four culverts need Deer Run also handled. Bid for the Project to go out in June.
 - c. Website/Library – N/R
 - d. Buildings and Grounds – Very Wet. Need to do lots of work on the grounds to prepare for upcoming rentals. Doo of the Hall Storage Room. MOTION to Have a Special Town Board Meeting to hire second person to help with Park Maintenance CO/DS; all ayes
 - e. Garbage & Recycling -Complaints of rude treatment when you call Advanced Disposal. Someone was charged \$11 for dropping off yard waste. Needs clarification if this is going to be a new charge. NW Recycle Board to meet the end of May.
 - f. Policies and Procedures – Mostly updated, will need to be reviewed by the Board
 - g. Ordinances – N/R
 - h. Fire Department
 - i. 1 fire calls; 2 EMS calls; 2 motor vehicle; 4 mutual aid; 2 Cancelled in Route
 - ii. 2% Dues audit – room for improve in a few areas, plan in place, will be audited next year. Approval of Two members completed entry level driver/operator. Purchasing battery operated cutters and spreaders for the vehicle extrication with anonymous monetary donations. Estimated cost of \$23520. Motion to order the new piece of equipment – DS/CO, all ayes. Approval to apply for DNR 50/50, for radios and other equipment with an estimate cost of \$3700 – DS/ NF all ayes Training to be announced, New EMS coordinator at the hospital. May is Stroke awareness month. See our Facebook page for more info. Planning is underway for the 2024 Fall Festival. Request from the Chairman for the Fire Department Meetings Agendas and Minutes

UNFINISHED BUSINESS

6. **CLERK REPORT**
 - a. WE Energies contracted the clerk 4/24 about a leak on the gas regulator at the Town Hall. They repaired the leak and tested to ensure all items were getting gas.
 - b. I reported that we completely expended our ARPA Funds.
 - c. I attended some virtual training regarding the new alcohol licensing.

- d. Received two complaints, from the same person, regarding the condition of Hatimar Lane on 4/11 and 5/5.
- e. Zoning permits issued on: Elm Tree Road (St. Peter's Church – Garage); Lincoln Ave (Parks – Garage)
- f. Sanitary permit Issued on: Highway 97 (202830 – Larson)

- g. **MOTION** – approve checks 20044-20082) plus electronic transfer 240311-240312 Forst/Bauer; all ayes.
- h. Year to date budget to actual through May 13, 2024 was presented.

7. **TREASURER REPORT**

- a. April 2024 Bank reconciliation was presented.

- b. **MOTION** – to move \$20,000 from tax savings to the main checking account. Swenson/Forst; all ayes.

NEW BUSINESS

- 8. Board appointments: Hwy: D. Derfus, Library: R. Bauer, Ordinances and Building and Grounds: N. Forst, Garbage and Recycling: D. Swenson, Policies and Procedures' also Newsletter: C. Opitz
- 9. Plan Commission Appointments – Rebecca Winslow
- 10. Assessor Contract – Motion to receive quotes with references, open quotes at the July 2024 Board Meeting, and start date of 9/1/24 – NF/DS; all ayes
- 11. Town Board Comments to CPZ – It is in our ordinances. Marathon Co Chapter 17.306.04 - MOTION to postpone to our Next meeting – NF/DS; all ayes
- 12. **Redetzke CSM -MOTION to Approve – NF/RB; all ayes.**
- 13. **Bid for crack filling: MOTION to receive bids, as needed in the town, and a second option to do crack filling in as needed in the town excluding Galvin Ave from Elm Tree Rd. to County C, and exclude Stadt Rd from Hwy 97 to County C - DS/NF; all ayes**
- 14. **Bid for dust control: Motion to have Special Meeting during the week of May 20th to open the unsolicited bid we received – NF/DS; all ayes**

Thank You to Deb Davis for her service to the Plan Commission.

ADJOURN:

MOTION – to adjourn the meeting; Forst/Swenson; all ayes

Respectfully Submitted by: D. Siltala Town Treasurer