

**TOWN OF MCMILLAN**  
**McMillan Town Hall**  
**113904 Elm Tree Road, Marshfield, WI 54449**  
**April 8, 2024 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Deb Derfus. The Pledge of Allegiance was recited.
2. **Roll Call:** Present: Dan Gotto, Nicole Forst, Dave Swenson, Carolyn Opitz, Deb Derfus.
3. **PUBLIC COMMENT** – none
4. **Approval of Town Board meeting minutes from March 11, 2024 – MOTION** to approve the minutes as presented. Gotto/Swenson; all ayes;
5. **REPORTS**
  - a. Plan Commission – approved both Seehafer rezones. Marathon County and Tim Vreeland both requested the Plan Commission to table the Kraus request.
  - b. Highway & Newsletter – (Abe) Lincoln Ave was going to be the STP-Local grant submission but it had to be changed to Galvin after it was learned that McMillan only owned half of that road with the City of Marshfield owning the other half. STP-Local grants would not fund any chipseal projects. Jim notified the State about culverts that will be cost-shared for Mann. Carolyn has received three calls concerning Marsh Road. Deb asked John to contact Fahrner and ask them to come out and review Marsh and Makenna.
  - c. Website/Library – nothing to report for the library. Dan offered his thanks for the opportunity to serve the Town and for the support he received from the board members.
  - d. Buildings and Grounds – Tom Seyfert has completed the door installation on the west side of the town hall. To date more than 35 pavilion reservations have been made for 2024.
  - e. Garbage – Swenson stated there are two more years remaining on our current garbage/recycling contract. He also reminded only eight tires allowed per resident and no tractor tires are allowed at the tire recycling event April 27, 2024.
  - f. Policies and Procedures – Actively updating these items. Would like to present to the group for review soon. Received a call regarding tire burning and junk in a resident’s lawn.
  - g. Ordinances – work continues
  - h. Fire Department
    - i. 0 fire calls; 2 EMS calls; 1 motor vehicle; 4 mutual aid; 1 arching power pole
    - ii. Engine 10 has returned
    - iii. Trucks will be out driving due to members training.
6. **CLERK REPORT**
  - a. John thanks the election workers for another successful election.
  - b. Received two open records requests and fulfilled two open records requests.
  - c. STP Local grant was submitted for Galving Avenue on April 2, 2024.
  - d. John read a thank you note from Brian Gotz regarding help for his mother repeatedly provided by the McMillan EMTs and Fire Fighters. He included a \$500 donation to the Fire Department for use at their discretion.
  - e. Received a complaint regarding the condition of Mann Street.
  - f. Open Book is Wednesday, April 17, 2024 from 3-5pm
  - g. Board of Review is Wednesday, May 1, 2024 from 5-7pm
  - h. **MOTION** – approve checks 19979-20043 (20040 and 20041 were voided checks and 20042 and 20043 would be issued for the cyber insurance renewal and McMillan’s first half of the ambulance contract) plus electronic transfer 240301-240310; Opitz/Gotto; all ayes.
  - i. Year to date budget to actual through April 8, 2024 was presented.
7. **TREASURER REPORT**

- a. March 2024 Bank reconciliation was presented.
- b. **MOTION** – to move \$1,800 from main checking to the park account for first quarter 2024. Forst/Swenson; all ayes.
- c. **MOTION** – to move \$140,000 from tax savings to the main checking account. Gotto/Swenson; all ayes.

**8. John and Doug Seehafer rezone petition – MOTION** – to approve. Forst/Gotto; all ayes

**9. Doug Seehafer rezone petition – MOTION** – to approve. Forst/Opitz; all ayes

**10. Town Board comments to CPZ – Marathon Co Chapter 17 – storage/shipping containers** – no action

**11. Cyber insurance liability renewal – MOTION** – to approve renewal as presented. Forst/Opitz; all ayes

**12. Annual meeting location** – no action

**13. Closed session** – the Board convened into closed session in the back room of the Town hall.

**14. Reconvene into open session and possible action** – no action

**MOTION** – to adjourn the meeting; Opitz/Forst; all ayes

**ADJOURN:** 8:33 p.m.

Respectfully Submitted by: John Cokl, Town Clerk