

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
September 12, 2022 7:00 PM

1. The meeting was called to order at 7:00 p.m. by Rod Bauer. The Pledge of Allegiance was recited.
2. **Roll Call:** Dan Gotto, Tom Seyfert, Bob Spring, Rod Bauer present; Carolyn Opitz absent (Opitz joined the meeting at 7:20 p.m.)
3. **PUBLIC COMMENT** - none
4. **Approval of Town Board meeting minutes from August 15, 2022 – MOTION** Seyfert/Spring; all ayes
5. **Approval of Town Board meeting minutes from September 6, 2022 – MOTION** Seyfert/Spring; all ayes
6. **REPORTS**
 - a. Plan Commission – recommend approval of Sebastian Rezone
 - b. Garbage – three additional recycle bins added
 - c. Library – Gotto will be attending the upcoming Library Board meeting
 - d. Buildings and Grounds – Opitz stated the air conditioner has been fixed
 - e. Highway – Jeff Hill roads are ready for review. Winterberry project needs to be bid out. Met with Associated Bank to discuss Mann Road. Gene is planning on coming back to plow snow this winter.
 - f. Fire Department – Engine 10 should be going in for repair in a week or two.
7. **CLERK REPORT**
 - a. Two building permits and two sanitary permits were received
 - b. Seehafer rezone was approved by Marathon County
 - c. WISLR packet and bridge/culvert aid need to be completed and returned
 - d. **MOTION** – approve checks 19040 to 19102 as well as eight electronic payments; Opitz/Seyfert; all ayes
 - e. Reviewed budget to actual through August 31, 2022
8. **Move funds from Fall Fest account to General Fund to pay for Fall Fest expenses – MOTION** to table until Fall Fest reconciliation; Spring/Seyfert; all ayes
9. **Apply for Associated Bank Credit Card – MOTION** to apply for credit card with a \$1,000 limit. Seyfert/Spring; all ayes
10. **Sebastian Rezone – MOTION** to approve and request “WITH CONSIDERATION” language to add to the resolution. Opitz/Spring; all ayes; Seyfert abstained
11. **Schedule Budget Workshop(s)** – Scheduled initial workshop for September 27, 2022 at 7pm.
12. **Call for Winterberry Circle repair bids – MOTION** to call for bids for Winterberry repair to include edge cutting the sections that were repaired and asphalt 1.5 inches. Spring/Opitz; all ayes
13. **Plan Commission – MOTION** to appoint Carla Mannigel and Dennis Frank to Plan Commission, retroactively to May 2022, to a three-year term, expiring in May 2025. Spring/Opitz; all ayes
14. **Closed Session – MOTION** to move into closed session regarding personnel matters pursuant to WI Stats §19.85(1)(c) to consider McMillan town employee compensation; Opitz/Spring; roll call vote, all ayes

15. Reconvene into open session – MOTION reconvene into open session; Opitz/Seyfert; roll call vote, all ayes

16. Action from closed session

- a. **MOTION** – to set Treasurer annual salary to be \$17,784 paid biweekly and appoint treasurer for a three-year period retroactive to September 7, 2022. Opitz/Gotto; roll call vote, all ayes
- b. The town had previously agreed to contribute \$2.00 per regular hour worked to Pat Weigel’s retirement account. Upon review, many missing payments were identified. Retirement contributions were not made for multiple periods from 2019 through 2022. It was determined that \$10,097.46 of contributions had not been made on Pat Weigel’s behalf.

MOTION – to issue retirement contributions on behalf of Pat Weigel in the amount of \$10,097.46 to Capitol Bank and Trust. Spring/Opitz; roll call vote, all ayes

MOTION – to adjourn the meeting; Opitz/Seyfert; all ayes

ADJOURN: 9:26 p.m.

Respectfully Submitted by:

John Cokl, Town Clerk