

TOWN OF MCMILLAN
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
August 8, 2022 7:00 PM

1. The meeting was called to order at 7:02 p.m. by Rod Bauer. The Pledge of Allegiance was recited.
2. **Roll Call:** Carolyn Opitz, Bob Spring, Rod Bauer present; Tom Seyfert absent
 - 2a – **MOTION** – to move item #17 to #3 – Little Rose Riders; Opitz/Spring; all ayes
 - 2b – **MOTION** – to allow Little Rose Riders use of Marsh Road; Opitz/Spring; all ayes
3. **PUBLIC COMMENT**
 - 3a – Tom Seubert – Tom reintroduced himself as our Marathon County Supervisor. He notified the audience that Marathon County is interested in spending money at Marathon Park and potentially adding bike lanes on county highways. He also updated us that Central Wisconsin Airport is down to five flights per day due to lack of flights from the airlines.
 - 3b – George Derfus – Topic was “all things McMillan” – complained about three-minute, one topic public comment and claims he did not receive his open records request. Subsequently Derfus provided Clerk Cokl with three written open records requests which were requested to be satisfied to Deb Derfus’ email account.
4. **MOTION** – to approve July 11, 2022 meeting minutes; Spring/Opitz; all ayes
5. **REPORTS**
 - 5a – Plan Commission – Dorothy Olson gave an update regarding the Wenzel rezone, neighbors exchanging property, same acreage and will protect the wellhead.
 - 5b – Garbage – Spring has received many reports of destroyed garbage cans over the past few weeks. He also announced that the tire recycling was successful. Approximately 47 tons of tires reclaimed. We and the Town of Marshfield are the host for the tire recycling next year at Pankratz Tire.
 - 5c – Buildings and Grounds – Opitz stated we had 18 scheduled rentals throughout 2022 and 12 have been completed. New sand is coming for the playground and sandbox as well as a new volleyball net. Opitz reported on the fence viewing July 22 with all parties leaving satisfied. Opitz, further reported that the newsletter is ready to be sent out, but there is not enough money on the postage account at the post office. Audience members suggested giving residents the ability to request the newsletter electronically rather than physically.
 - 5d – Roads – Bauer provided a roads report for Seyfert. The Highway 97 project will run for 60 days from beginning to end. The Galvin/97 intersection will be closed for five days and the Staad/97 intersection will be closed for five different days. No date when those closures will occur. The Town has begun work on Winterberry.
6. **PAVILION RENTAL RETURNS** – returns were identified and will be approved in the check list.
7. **PICNIC** – Discussion occurred between Bauer and Deb Derfus. Derfus alleges Bauer didn’t release the picnic funds. Bauer alleges Derfus did not provide a spending plan. As a result of the failed 2022 picnic, the Board requested to add the picnic as an agenda item at an upcoming meeting to help ensure this situation is not repeated.
8. **FIRE DEPARTMENT REPORT** – Lorrie Bauer provided the fire department report. 3 EMS calls and 1 motor vehicle accident. September 7th there will be an agriculture accident incident at the research center on Drake. Discussion occurred regarding the fireworks at the Fall Fest including location and firework types. A special Town Board meeting will be held to decide on the type of fireworks.
9. **TREASURER FINANCIAL REPORT – July 2022**
10. **CLERK REPORT**
 - a. Correspondence – multiple sanitary and zoning permits

- b. Certificate of Insurance for Solutionz
- c. Cokl will research replacement credit card and present options to the Board
- d. Three open records requests, two in process; received three more during the meeting
- e. Appointed Melissa Cokl as deputy clerk to assist with phone answering; Tanya Holcomb was reclassified to deputy clerk but will remain at her prior hourly rate.
- f. Clerk was notified that utilities was previously approved for ACH payments. Clerk will transition utilities into ACH payments rather than check payments
- g. Cokl announced McMillan was levied failure to file penalties for Unemployment Insurance and Wisconsin Department of Revenue. Cokl was able to get all penalties removed except \$50.
- h. **MOTION** – to waive the fee for the fireworks permit for Fall Fest; Opitz/ ; motion failed
- i. **MOTION** – to waive the fee for the picnic and bartending license fee; Opitz/Spring; all ayes
- j. Cokl fielded various questions about the checks. **MOTION** – to approve the checks as presented and add \$500 check to the post office and \$7,788.46 to the Northwest Recycling Board. Spring/Opitz; all ayes
- k. **MOTION** – to transfer \$65,000 from tax savings to general checking; Spring/Opitz; all ayes

11. ATV/UTV ORDINANCE – reminder of the hours of operations for ATV/UTVs on McMillan roads. No ATV is permitted between the hours of 10:00 PM and 5:00 AM except nonrecreational purposes.

12. ARPA FUNDS – Cokl will research if the Town needs to add additional policies to ensure they comply with Uniform Guidance in order to receive and spend ARPA funds

13. MOTION – to approve Kathy Doebriner and Arlene Schweiso as election inspectors for the remainder of the current cycle through the end of calendar year 2023. Opitz/Spring; all ayes

14. BOARD APPOINTMENT – Cokl met with Steve Michalski who is interested in serving on the Town Board in the vacant position. Nicole Forst also expressed interest in serving. Tabled to next meeting

15. TREASURER APPOINTMENT – Tabled to next meeting

16. MOTION – to approval Wenzel rezone; Opitz/Spring; all ayes

17. Moved to item 2b

18. FIRE DEPARTMENT PURCHASE REQUEST –

- a. Air compressor - Fire Department is looking to replace the SCBA air compressor. Cokl contacted the Wisconsin Towns Association to determine whether this project required following the bidding process under the “public contract” definition.
- b. Lorrie Bauer reported that prior Assistance to Firefighters Grant (AFG) grant was denied due to incorrect information received from the clerks office in late 2021. **MOTION** – to apply for second half 2022 AFG grant; Opitz/Spring; all ayes
- c. Turnout gear & helmet – Two sets are past their ten-year lifetime. **MOTION** – to purchase two sets of turnout gear and three helmets; Spring/Opitz; all ayes
- d. **MOTION** – to apply for incident command system and hazmat training grants; Spring/Bauer; all ayes.

19. MOTION – to table plan commission report to next meeting; Spring/Opitz; all ayes

MOTION – to adjourn the meeting; Spring/Bauer; all ayes

ADJOURN: 9:51 p.m.

Respectfully Submitted by:

John Cokl, Town Clerk