

**TOWN OF MCMILLAN**  
**TOWN BOARD MEETING**  
113904 Elm Tree Road, Marshfield, WI 54449  
**JULY 11, 2022 7:00PM**

1. Meeting called to order
2. Roll Call showed that all board members were present with the exception of Tom Seyfert.
3. Visitor/Public Comment
  - a. George Derfus – hacked the computer; open records request
  - b. Gary Franz – questioned why there is only 1 topic for three minutes
  - c. Tanya Holcomb
4. Approval of town Board Meeting Minutes
  - a. Motion (Cokl/Opitz) to approve the minutes from the June 13, 2022 town board meeting. All ayes. Motion carried.
5. Reports
  - a. Plan Commission presented by Dorothy Olson – Plan Commission approved the recommendation to the board for the rezoning of Doug & Julie Seehafer.
  - b. Garbage & Recycling – Bob reported that several residents missed getting their garbage picked up. Bob contacted Waste Management to discuss the issue. WM also reported that it is taking up to 2-3 weeks to obtain a container.
  - c. Library – John Cokl reported that he attended the library board meeting within the past two weeks. Each of the library staff were approved for a 2% wage increase, same as the city. John further commented that he has been working on a map for the town as well as inputting the weight limits for the roads.
  - d. Buildings & Grounds – Carolyn Opitz reported that there were three rentals in June. The baseball diamond is being brought back in shape. The locksmith has been here three times and the current manual cannot be found. The air conditioner has malfunctioned twice and she is working with the vendor to correct the issue. Mr. Clark will be adding mulch. Mrs. Opitz reported that people are thrilled with the pavilion and the ability to rent it for events.
  - e. Highway – no report.
6. Pavilion Refunds – Motion (Opitz/Cokl) to refund the pavilion rentals to Mary Jane Swenson and Cynthia Petri. All ayes. Motion carried.
7. Fire Department Report – Lorrie Bauer provided the Fire Department report (attached)
8. Treasurer Financial Report - Motion (Cokl/Spring) to approve the May 2022 Financial Report. All ayes. Motion carried.
9. Treasurer Financial Report - Motion (Spring/Opitz) to approve the June 2022 Financial Report. All ayes. Motion carried.
10. Clerk Report
  - a. Motion (Cokl/Opitz) to transfer the ARPA funds received in June to the restricted cash account. All ayes. Motion carried.
  - b. Motion (Spring/Cokl) to transfer \$85,000 from the tax savings account to the general checking account. All ayes. Motion carried.
  - c. Motion (Cokl/Opitz) to approve disbursements vouchers 18957 – 18997, excluding 18994 (void) totaling \$146,116.52. All ayes. Motion carried.
  - d. Motion (Spring/Cokl) to approve the vouchers presented in the amount of \$83,080.44. All ayes. Motion carried.
11. Clerk position
12. Treasurer position

13. Fire Department Grant – Mrs. Bauer would like to apply for the Fire House Sub grant for a battery-operated jaws. Motion (Cokl/Spring) to apply for the grant. All ayes. Motion carried.
14. Fence Concerns – The certified letters have been sent out related to the fence viewing. The date for the meeting will be on July 22. The certified letters were sent with signature receipt. Carolyn Opitz and Tom Seyfert will be meeting with the three families involved.

#### **New Business**

15. Zoning issues/requests – Mr. Seehafer provided feedback on the current request for the petition to rezone from light industrial to commercial. Motion (Cokl/Opitz) to approve the rezone and complete the resolution.  
Motion (Spring/Cokl) to approve the resolution for the Seehafer rezoning. All ayes. Motion carried.
16. Red Hawk Lane – Carolyn Opitz presented the letter from Mr. & Mrs. Kennedy 111414 Red Hawk Lane, Marshfield, WI 54449. There was discussion by the board and town residents on the issue that is impacting McMillan residents. The town board will follow up with the county.
17. Plan Commission Members – The board discussed the terms of the current plan commission members. The chairman recommended keeping Deb Davis on the Plan Commission and replacing the other four Plan Commission members. The recommended names to replace the current Plan Commission members are Mike Stockheimer, Steve Michalski, Steve Ziemba and Dave Swenson. There was discussion by the board and town constituents related to the term dates and ordinances. No action was taken.
18. Clerk appointment – Motion (Opitz/Spring) to appoint John Cokl as Clerk for a three-year term, effective July 12, 2022. John will have the authority to appoint Deputy Clerk's as needed. The compensation for the Deputy Clerks will be paid by the town and reduced from the overall Clerk's salary. John will manage the budget line item as he deems necessary. All ayes; John Cokl abstained. Motion carried.
19. Board appointment – no action at this time, this item will be tabled for future meetings.

Motion (Seyfert/Cokl) to adjourn at 9:28pm. All ayes. Motion carried.