

TOWN OF MCMILLAN SPECIAL MEETING MINUTES
McMillan Town Hall
113904 Elm Tree Road, Marshfield, WI 54449
April 27, 2022 6:00 PM

1. The meeting was called to order at 6:06 p.m. by Chairperson Rodney Bauer
The Pledge of Allegiance was recited.
2. Chair Bauer appointed John Cokl as note taker for the meeting.
3. **Roll Call:** John Cokl; Carolyn Opitz; Tom Seyfert; Bob Spring; Rod Bauer
4. Opitz asked if anyone in the audience was interested in the clerk position. No response from the audience. Opitz stated she received an email from Tanya Holcomb stating she is interested in filling in the clerk position to help the Town. Bauer stated he called Marathon County and they informed him there were no clerks available to assist us. No other candidates were identified.
5. Seyfert identified Mike Smith as a potential candidate. Smith stated he would like to be considered as a last resort. Opitz stated Donna Siltala contacted her by email and offered to fill the role of Treasurer.
6. **MOTION** – to appoint Tanya Holcomb to an up-to four-month Clerk appointment and a new permanent clerk be appointed at the regularly scheduled August Town Board meeting, and quickly post advertisement for full-time clerk. (Cokl/Seyfert)
DISCUSSION – the Board discussed potential process for hiring full-time clerk and requested that be an agenda item for the next meeting.
VOTE – Motion carried by roll call vote, 5-0.
7. **MOTION** – to appoint Donna Siltala to an up-to two-month Treasurer appointment and a new permanent treasurer be appointed at the regularly scheduled June Town Board meeting, and quickly post advertisement for full-time treasurer. (Cokl/Seyfert)
DISCUSSION – the Board discussed that Siltala was previously Treasurer and Clerk and was terminated from that role. Meeting minutes for the period discussed were not available for Supervisors to review. Supervisors decided to seek more records regarding Siltala
WITHDRAWAL – Cokl withdrew his motion.
MOTION – to table treasurer appointment to next regularly scheduled Town Board meeting pending further information on candidates. (Spring/Cokl)
VOTE – Motion carried by roll call vote, 5-0.
8. **RESOLUTION** – for bank account signers was read aloud, in full, to the Supervisors and audience.
VOTE – Motion carried by roll call vote, 5-0.
9. **MOTION** – to adjourn. (Cokl/Opitz). Motion carried by unanimous voice vote.

Adjourn: 6:45 p.m.

Respectfully Submitted by:

John Cokl, Town Clerk Pro Tempore

TOWN OF MCMILLAN
MARATHON COUNTY, WISCONSIN

RESOLUTION NO. 2022-427

APPOINTING AUTHORIZED SIGNERS FOR ASSOCIATED BANK

WHEREAS, the Town of McMillan maintains certain accounts with Associated Bank which may include, and is not limited to checking, savings, certificates of deposit currently held or opened upon approval of the board.

WHEREAS, according to Wisconsin Statute §66.0607 (6-7), the Town Board may adopt signers for the local depository accounts.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of McMillan, Marathon County, Wisconsin that it hereby grants to the following the power to endorse checks and other orders for the payment of money or otherwise withdraw or transfer funds on deposit with Associated Bank, the signatures of three of the following authorized signers shall be required:

Tanya Holcomb, Clerk
Rodney Bauer, Chairperson
Robert Spring, Supervisor
Thomas Seyfert, Supervisor
Carolyn Opitz, Supervisor
John Cokl, Supervisor

BE IT FURTHER RESOLVED that this authorization shall take effect April, 27, 2022 and shall remain in effect until such time that the Board acts to rescind it.

BE IT FURTHER RESOLVED that this Resolution supersedes all previous pertaining to Associated Bank.

Adopted by the Town Board of the Town of McMillan, Marathon County, Wisconsin at its duly called meeting on April 27, 2022, in the Town of McMillan, a quorum being present.

Adopted, approved, and recorded April 27, 2022.

Rodney Bauer
Chairperson

ATTEST:

Clerk,

Posted at: Town Hall, Resource Recovery LLC, and Belvedere Supper Club on April _____, 2022 at _____ by _____.



Carolyn Opitz <opitzjc@gmail.com>

McMillan Treasurer

1 message

Donna <dksiltala@gmail.com>
To: opitzjc@gmail.com

Wed, Apr 27, 2022 at 1:42 PM

Please inform the McMillan Town Board that I am willing to help you full this position ASAP.
I am aware that currently this is a temporary need.

Thank You.

Donna Siltala
715-650-1595

Sent from my iPhone



Carolyn Opitz <opitzjc@gmail.com>

Town of McMillan considerations

1 message

tanya.holcomb@gmail.com <tanya.holcomb@gmail.com>
To: opitzjc@gmail.com

Tue, Apr 26, 2022 at 1:39 PM

Hi Carolyn,

Below are some items to take into consideration. As we spoke, I would be happy to consider assisting in the interim (similar to a consultant). I still have the credentials of Clerk and can help with the election setup. I would be able to assist getting things cleaned up and potentially auditing the transactions from January 2022 – current and preparing a clean financial statement as well as trying to get the regulatory reporting brought current.

I am not interested in any politics or complaining. I value my integrity and would not want my name in the newspaper in a slanderous way.

We spoke about me possibly meeting with the board to discuss an interim solution but I have not been contacted about that. I am not interested in coming to a job fair on Wednesday night but would be happy to meet more professionally to discuss a consultant opportunity to assist the Town of McMillan.

Current items to consider from a Clerk's perspective

DNR Recycling Annual Report – due May 2

ARPA interim reporting – due April 29

Tax form CT – due 3/31, auto extension through May??

Spring election reconciliation and recording of participation – due 5/4

Board of Review training for board members and recording on DOR website

Posting of BOR legal notice

1099's due January 31

941's due April 30

I do have recommendations for the board on the work and solutions to try and minimize the hostility and scrutiny of this office.

Warm Regards,

Tanya Holcomb

715-897-1340