

TOWN OF MCMILLAN  
M403 ELM STREET MARSHFIELD, WI. 54449

**TOWN BOARD MEETING**  
**August 14, 2017 7:00 P.M.**

The meeting was called to order at 7:09 p.m. by Chairperson Carolyn Opitz. The Pledge of Allegiance was recited.

ROLL CALL- Debbie Derfus, Dave Swenson, Carolyn Opitz, Gary Franz, Kevin Steines – Present

VISITORS – Debbie/Dave made a motion to move the Little Rose Snowmobile Club & the CSM for Fran Lang up to visitors. No discussion. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin: All Ayes. Motion carried.

Approve/Disapprove Permission for Little Rose Snowmobile Club to operate on Marsh Road – Stacy Chilson representing the Little Rose Snowmobile Club asked for Board approval to operate snowmobiles on Marsh Road stating there have been no complaints or problems from previous years. The club recently purchased a tractor with rubber tires to maintain trails. Gary asked if this approval must be done annually. Kevin asked about trail access by ATV. Dave/Debbie moved to approve the operation by the Little Rose Snowmobile Club on Marsh Road. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Approve/Disapprove CSM for Fran Lang – Kevin Whipple presented the CSM for Lang. The purpose was to preserve the statue at County Road E and State Hwy 97 with ownership of the property remaining with the Lang family so they can continue to maintain. Debbie/Dave move to approve contingent upon PC approval. No further discussion. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Joe Burger, Addressing – County brought an issue with Birch Street segmentation needing another name, Birch Tree Road was suggested; two or three other streets where residents requested name changes have also been addressed. Another road was brought to Joe's attention today that will be addressed (Ruby Lane). No communication from county regarding bidding process; according to timeline bids were to be reviewed now. The county is then to send information to the towns. More discussion of segmented roads took place however there is no update as to status of naming.

Clerk gave update on road naming lawsuit. Definition of rural town seems to be the argument; Town of McMillan was included as defendant due to being categorized as an urbanized town.

COMMENTS FROM AUDIENCE – none

**APPROVAL OF MINUTES:**

Town Board Meetings of July 10, 2017 – Debbie/Gary moved to approve the minutes of the July 10, 2017 meeting as printed and presented. No discussion. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All Ayes. Motion carried.

Special Town Board Meeting of July 20, 2017 – Debbie/Kevin moved to approve the minutes of the July 20, 2017 meeting as printed and presented. Discussion – Dave suggested clarification on the narrative included in the minutes; stating the comments were not a derogatory comment toward the clerk but a response to her having a part time position and not being able to respond at times due to part time. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All Ayes. Motion carried.

Special Town Board Joint Plan Commission Meeting July 24, 2017 – Debbie/Dave moved to approve the minutes of the July 24, 2017 meeting as printed and presented. No discussion. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All Ayes. Motion carried.

**REPORTS:**

PLAN COMMISSION – Carolyn explained that Deb Davis said she would take chair if someone else on the commission would take secretary. John Paape and Mike Joyce are going to share responsibilities of the secretary. Gary noted that on future agendas Deb Davis' name should be indicated as chair.

FIRE DEPARTMENT – In Rod's absence Dave stated the fire department report is included in the packet. Rod, Adam and Dave attended a meeting at SAFD regarding communications. Problems with dispatch since 2014 receiving in McMillan, Stratford and Emmett areas. Feedback is this situation is affecting response time and communications by local responders being walked over by another page.

FD Report: Number of calls to date: EMS Calls – 3 EMS calls; Fire Calls – 2 Motor Vehicle Accidents. The department has one member who has completed his Hazardous Materials Technician certification. This certification was paid for by a FEMA grant. The department also had an individual recently complete a Group Crisis Intervention course. This course will help the department when we have a bad call or someone just needs someone to talk to. If any of the board members/residents are looking at assisting us the day of Fall Festival please feel free to contact Rodney. Due to a meeting conflict with Marathon County Sheriff's department to discuss the paging system, there may not be an officer available to attend this town board meeting. If you have any questions or concern please feel free to contact Chief Bauer. EMS Update: The group is getting ready to complete their refresher in the fall. We are also looking at some of the new skills that we would like to obtain within the next year. This will help us plan our training for next year.

LIBRARY – RUTH VOSS – An update of upcoming library events was shared by Ruth Voss.

#### SUPERVISORS:

CAROLYN OPITZ – GARBAGE, ORDINANCES, NEWSLETTER – Carolyn explained the cost of taking tires to recycling is going to go up considerably due to a pre-set fee based on quantity and when the quota is not met, the townships involved make up the difference in cost. Gary mentioned issues with the event where commercial and residential uses were blurred.

DAVID SWENSON – HIGHWAY – Dave explained the Elm St overlay done; and discussion of other projects and bids are ongoing. He stated he received a complaint regarding shooting in residential areas of the township and wanted to get direction from the Board on how to respond. Signs have been ordered for Mann Road. On Winterberry, a resident has filled in the ditch. Upon visiting the residence was told \$7,000 was spent on the project with the issue being the culvert downsize from an 18" to 8" drain tile. There is a complaint from a neighbor. Suggestion of sending a certified letter to the owner explaining that any liability, should issues arise, is assumed by them was made. If the Town is to enforce on this residence; will the same be done regarding the drainage complaint and filling in of the ditch shared at the Annual Meeting be addressed as well. Consensus was to revisit the installation and get complaints in writing. Revisit the subject at the next meeting.

DEBRA DERFUS – BUILDINGS & GROUNDS, WEBSITE – Picnic pick up prizes and groceries Saturday; had a few donations for prizes. Newsletter came out with everything listed in there. See everyone the 20<sup>th</sup> of August.

GARY FRANZ – NEWSLETTER – TOWH HALL MAINTENANCE – Newsletter out, waiting to pick up extras. Town Hall bids to open this evening.

KEVIN STEINES – TOWN HALL MAINTENANCE – Kevin explained he put the patches back into place on the walls and a first coat of mud. Address bids under New Business.

CLERK – APPROVAL OF CHECKS AND FINANCIAL REPORT – CLERK'S REPORT – Clerk presented the financial report and the check list within the Board packet and made a notation of a printing error where the check list did not include the check number for checks #15067 to Alliant Energy in the amount of \$32.29 and #15070 to Burt's Trophy in the amount of 32.30. The checks submitted for approval include #15053 – 15109 and EFT 17-17, 18, 19 & 20 in the amount of \$216,333.16.

Debbie/Dave move to approve the checks as submitted. Discussion: Carolyn asked what the check to Walmart was for? What do checks 15095 & 15064 pay for? Those are payroll and mowing for 6 occurrences. Gary asked about checks 15077 & 15097 which represent the library fees. Clerk shared the breakdown calculation from the library. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All Ayes Motion carried.

Debbie/Dave Motion to approve Clerk's Financial Report. No discussion. Debbie, Dave, Carolyn, Gary, Kevin – All Ayes

Clerk presented Marathon County Conservation, Planning & Zoning Department Notifications to include Applications for zoning permits for Robert Johnson, Gerald Purkis, Mark Fellenz, Bruce Wineman and Shankar Bettadahalli; Applications for sanitary permit for Antonio Aguilera & Gloria Ortega and Carol Weis & Jody Drexler. A notice of public hearing was also received from the City Plan Commission.

TREASURER – FINANCIAL REPORT – TREASURER REPORT - Steve read the Financial report included in the meeting packets, shared a deposit report and inquired of the maturity interval of the Fire Department CD.

Debbie/Kevin move to approve treasurer's financial report as presented. No further discussion. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All Ayes Motion carried.

UNFINISHED BUSINESS:

Review and Amend 2017 Budget & Designations – After discussing the short falls with Pat, it is the recommendation of he and Clerk to amend the Highway budget to move \$10,000 from culverts; \$12,000 from capitol and \$500 from dust control to

Debbie/Dave moved to approve the budget amendments as presented by Clerk. Discussion: Kevin other grants waiting on is it two? Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All Ayes. Motion carried.

Dave read the amendments proposed by Rod for the Fire Department. (Breakdown included in packet).

Debbie/Dave move to amend the FD budget as presented. No discussion. Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Approve/Disapprove Menards Charge List Updates – The current charge list includes Pat, Rod, Adam, Ron & Carolyn; Debbie has requested to be added. Kevin/Debbie move to approve the addition of Debbie for Parks to the Mendard's charge. No discussion. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

NEW BUSINESS –

Open/Review/Award Assessor Proposals – One bid received by the Clerk was opened by Carolyn from James Kurtzweil with a blank amount. Debbie/Kevin moved to reject the bid received from Jim Kurtzweil. No Discussion. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Debbie/Dave move to re-bid for assessor proposal. No discussion. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Open/Review/Award Bids for Town Hall Maintenance – The following bids were opened for Town Hall Maintenance:

Gessert Construction: concrete \$3262.50

Nailed It Construction: \$6250 roof, ridge vent system, \$250 proper venting, \$5000 concrete removal & replacement

Stratford Building Supply: \$7500 roof

Reigel Plumbing and Heating: \$5570 2,500 gallon tank includes pumping current tank & installation of new

Gaffney Plumbing: 2, 2,000 gallon tanks \$8047 no pumping of tanks. Option 1 - 5000 gallon add 3245. Option 2 – 1, 2,000 gallon tank deduct \$2000

Debbie/Gary move to award replacement of septic tank to Reigel Plumbing in the amount of \$5,570. Discussion: Kevin, think 2500 is a good size. Roll Call: Debbie, Carolyn, Gary, Kevin - Ayes. Dave – opposed. Motion carried.

Kevin explained concrete area. After discussion, Debbie/Gary move to approve Gessert Construction bid in the amount of \$3,262.50. Discussion: Carolyn inquired about any work to the rear of the building. Kevin stated the rain gutter was opened up and he and his boys will tip out and re-level the area. Roll Call: Debbie, Carolyn, Gary, Kevin – Aye Dave opposed. Motion carried.

Debbie asked to compare the roofing bids, one listed flashing, ice/water barrier and underlayment and the other does not; both tear off and dispose. After discussion with both bidders, Mitch Westlund of Nailed It Construction & Joe Burger of Stratford Builders, Debbie/Kevin moved to approve Nailed It Construction bid in the amount of \$6,500. Discussion: Further discussion took place regarding the venting. Roll Call: Debbie, Carolyn, Gary, Kevin – Aye; Dave opposed. Motion carried.

The total project cost comes in at \$15,332.50 with a timeline of construction to begin after Fall Fest.

Rod arrived to the meeting and updated the Board of his meeting at Stratford Area Fire Department. Debbie asked for the Festival charge card and access to the Fire Department on August 19<sup>th</sup> for picnic set up.

Debbie moved to adjourn the meeting at 9:40 pm. Dave second. All in favor. Motion carried.

Respectfully submitted,  
Patti Rahn, Clerk