

TOWN OF MCMILLAN
M403 ELM STREET MARSHFIELD, WI. 54449

**TOWN BOARD MEETING
May 8, 2017 7:00 P.M.**

The meeting was called to order at 7:01 p.m. by Chairperson Carolyn Opitz. The Pledge of Allegiance was recited.

ROLL CALL- Debbie Derfus, Dave Swenson, Carolyn Opitz, Gary Franz, Kevin Steines – Present

VISITORS – Carolyn/Dave moved to bring Unfinished Business – Approve/Disapprove Foley Rezone – Agricultural to Rural Residential. Discussion: None Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All Ayes Motion carried.

Approve/Disapprove Foley Rezone – Agricultural to Rural Residential – Debbie/Gary moved to approve the Foley rezone AG to RR. Discussion: The Plan Commission unanimously approved the rezone. Debbie asked why the parcel is being taken out of ag and into rural residential basically for a tennis court when there are other areas in the township for this; also, asking why this application did not go to a public hearing at the local level. Jeff Hill explained his clients wanted this in their neighborhood but there were lots of problems, further explaining his clients have been looking elsewhere in the township looking for a suitable property. Debbie Derfus asked what the consensus was at the county hearing. Dave Swenson attended the meeting and stated he was the only adjoining property owner at the hearing. He expressed his opinion and will decline to vote due to a conflict of interest. Jeff further explained the project is for one tennis court with no intention for anything other than personal use.

Roll Call: Debbie – nay; Dave – abstain; Carolyn – aye; Gary – aye; Kevin – aye. Motion Carried.

COMMENTS FROM AUDIENCE – Kim Niehaus shared further information with the Board regarding a nitrate test of the water at her residence on Galvin. Dorothy Olsen mentioned a need for a warning sign by Niehaus' house alerting motorists of children crossing the roadway. She almost hit a child Sunday night. Further discussion of the water testing and the Stroetz pit; Kris & Denny Stroetz stated Dan DeBoer has offered help which was refused. They further stated if it comes down to drilling a new well; they and DeBoer are willing to discuss further.

APPROVAL OF MINUTES:

Minutes of the April 10, 2017 Meeting - Debbie/Dave move to approve the minutes as printed and presented.

Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in Favor. Motion carried.

Minutes of the April 12, 2017 Meeting – Debbie/Dave move to approve the minutes as printed and presented.

Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in Favor. Motion carried.

Minutes of the April 24, 2017 Meeting – Debbie/Dave move to approve the minutes as printed and presented.

Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in Favor. Motion carried.

REPORTS:

PLAN COMMISSION – Carolyn updated the Board regarding the Gotz CSM which was approved by the Plan Commission.

FIRE DEPARTMENT – ADAM KNAPP – FIRE REPORT – Number of calls to date: EMS Calls – 2 EMS Calls; Fire Calls – 1 False Alarm; 2 Mutual Aids with Spencer. New Hire for the department- Joshua Trautman has joined the department as a probation member. This is the final week for the driver/operator class that is being held at the station. The department also has 4 people going to Merrill for Hazmat Operations this weekend. This is a class that is needed for FFI and comes from 2% dues. The Ladder truck is now back in service. All repairs have been made to the Ladder truck. The department has received a donation of 9 convertible computers from the Marshfield Clinic Information Systems. Seven of these convertibles will be placed in each one of the rigs. The remaining two will be available for the department members to use for class work and doing reports on. The training the department will be doing in May, we will be going to Stratford's tower. We will be conducting search and rescue training and ladder evolutions. EMS Update: Lorrie is waiting for the official decision from the State on the service upgrade. The EMS group has purchased the Rad-57 pulse Oximeter. The group will also be getting extra training in the use for CO calls and then this will be another advanced skill for the group.

Debbie asked for further information regarding the convertible computers. Adam explained it's a computer where the cover spins around for tablet. These are four to five years old machines that are surplus from the clinic, donated out to non-profit organizations.

LIBRARY – RUTH VOSS – Shared upcoming events at the library. Working on asbestos abatement at the old library building.

SUPERVISORS:

CAROLYN OPITZ – GARBAGE, ORDINANCES, NEWSLETTER – Nothing to report. Carolyn asked Gary & Kevin what sort of response did the tire recycling event have. Gary said there is no tally but the only issue that came up was addresses of those bringing in materials. Carolyn said there is a garbage meeting next week and will be able to get a new file of red cards.

DAVID SWENSON – HIGHWAY – Weight limits went off this week. Accepted bids for crack sealing and road materials last month. Going to get price for striping Galvin Ave. After spring breakup, visual inspections on 55 miles of road will be done to plan on road projects. Larry Seehafer asked what the no truck signs mean? Dave explained they are there to discourage the use of the road as a short cut. Some roads have year-round weight limits.

DEBRA DERFUS – BUILDINGS & GROUNDS, WEBSITE – The Pavilion doors will open tomorrow with the lock set to open during the day. Updated website as much as she can; John will take care of the rest. She has access except where there is a need for html.

GARY FRANZ – NEWSLETTER – TOWN HALL MAINTNEANCE – Newsletter is posted to website. Town Hall maintenance continues; the rood needs attention.

CLERK – APPROVAL OF CHECKS AND FINANCIAL REPORT

Approval of Checks: Checks 14891 - 14937; including Electronic checks 17-8, 17-9, 17-10; total disbursements \$48,840.92.

Debbie/Dave moved to approve checks 14891 - 14937 ; including Electronic checks 17-8, 17-9, 17-10; total disbursements \$48,840.92 as presented.

Discussion: Dave pointed out the City of Marshfield ambulance contract amount. Other questions regarding the ambulance included how its funded and whether its self-sustaining from the municipal payments and how the calls are billed for.

Financial Report: April 30, 2017 Clerk shared preliminary numbers. Debbie suggested holding this item over for the next meeting.

Clerk shared Marathon County Conservation, Planning & Zoning Notifications for Michael Foley regarding a soil and site evaluation report and an annual fee renewal of a Nonmetallic Mine Reclamation Permit for Earth Inc. The registrations for the upcoming Planning & Zoning Training have been made for Kevin, Gary & Dave; register one more. Price quote for new tower in Clerk's office.

TREASURER – FINANCIAL REPORT- April 30, 2017

Hold over to next meeting.

UNFINISHED BUSINESS –

Update on Condemnation of Building at M301 State Hwy 97 – Building Inspector Report – Clerk read the report. The Board asked for clarification of whether or not the asbestos was included in the report; no mention of asbestos. Carolyn read a complaint letter signed by seven residents stating the building is a danger and an eye sore. Carolyn stated she was informed by the inspector that if a complaint is received the issue must be addressed. First thing to do is go to the attorney and get advice on how to proceed.

Debbie/Kevin moved to do nothing further on this issue and have the Town not proceed with any further follow up on the topic. Discussion: Dave suggested finding out exactly what the cost may be. Gary suggested walking away. Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Approve/Disapprove Saint Joseph Avenue Traffic Study – Carolyn has received a complaint for a reduced speed limit on the roadway. She has called the state on process, and was told to get proposals from engineers to do the study. Those prices came in at MSA \$5,000 and Quest \$2,000. Debbie/Carolyn moved to approve the Saint Joseph Ave Traffic Study for discussion. Discussion: Debbie suggested calling police both city and county to see if a police presence would deter excessive speed. Larry Seehafer suggested looking into the ordinances.

Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All Nay. Motion failed.

NEW BUSINESS - Plan Committee Appointments –Dave/Carolyn moved to appoint Trautman for 3 years. Mike Joyce for remainder of one year term.

Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Board Assignments – Joe Burger will remain with addressing. Debbie stated this doesn't need to be board appointed as it is a citizen committee. Board assignments remain; Kevin take over IOH and Town Hall Maintenance. Debbie/Dave move to approve as presented. Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Resolution to Surplus Chrome Books – Clerk suggested tabling until get everything together. Debbie/Gary table to next month. Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Review and Amend 2017 Budget & Designations – Clerk brought up budget items that need to be amended; some are over drawn. Firefighter payroll was discussed as well. Larry Seehafer stated Adam brought up reimbursements, and asked how do we recover tax? What about the credit cards they have? Carolyn stated the department is going to set up accounts at this point, so reimbursements will be diminished. Dave suggested addressing at budget time, with understanding of all department heads.

Debbie/Dave move to split the cost of the copier purchase and service charges between Clerk, Plan Commission, Building & Grounds, Fire Department, Highway and Treasurer. After further discussion of costs, Debbie/Gary amended the motion to designate \$3,000 from park fund directly to computer/copier purchase and split the costs and service between Clerk, Treasurer, Plan Commission, Fire Department and Highway. Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Debbie/Dave move \$200 from Treasurer Expense to Treasurer Mileage. Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Debbie/Gary move to table the remainder of the review to next month meeting. The Fire Department should bring the ladder truck amendments to the Board for approval. The Clerk will talk with Pat regarding the Highway budget. Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Debbie/Kevin add designation of CD on next month agenda. Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Kevin – All in favor. Motion carried.

Debbie moved to adjourn the meeting at 9:04 pm. Carolyn second. All in favor. Motion carried.

Respectfully submitted,
Patti Rahn, Clerk