

TOWN BOARD MEETING
April 10, 2017 7:00 P.M.

The meeting was called to order at 7:00 p.m. by Chairperson Carolyn Opitz. The Pledge of Allegiance was recited.

ROLL CALL- Debbie Derfus, Dave Swenson, Carolyn Opitz, Gary Franz, Joe Burger – Present

Joe/Debbie move to bring open bids to front of the meeting. Discussion: None Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

NEW BUSINESS: Open & Approve Road Material Bids

The bids for road materials were opened and read by Dave Swenson to include:

Red Rock – Crushed 5/8 or 3/4 \$9.45/ton

Paul Bugar Trucking – 5/8 \$7.12/ton 3/4 \$7.12/ton

Lakes Asphalt – crack sealing, road designated for entire township \$1.19 per pound – \$35,621 – 18 areas

Joe/Debbie moved to award Paul Bugar Trucking the bid for base course. No discussion. Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Joe/Debbie moved to award Lakes Asphalt Maintenance the bid for crack seal. Discussion: Chip sealing and wedging was discussed, this is included in the bid at the Board's discretion. The representative from Lake's stated some roads are in need of wedging or chip sealing. Cayman isn't recommended for crack fill if the road isn't wedged or chip sealed. Also, Zyg is the only road not included in the bid.

Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

VISITORS –

COMMENTS FROM AUDIENCE – George Derfus questioned the lateness of the newsletter in relation to election day and discussed the razing of the building at M301 Hwy 97; mentioning if this building is to be razed there are others in the township in the same shape. Larry Seehafer asked whether there's been an environmental impact study done on the property/building. Paul Mancl questioned the status of updates to the website. Larry Seehafer suggested adopting Bruce Wineman's site. Dorothy Olson asked if the town hall was insured and if there's been a claim for roof damage.

APPROVAL OF MINUTES: Town Board Meetings of March 13, 2017 - Debbie/Joe moved to approve the minutes of the March 13, 2017 meeting as presented. Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

REPORTS:

PLAN COMMISSION – Deb Davis reported Harter/Charron PC recommendation contingent upon the Board seeing the original CSM. Carol Weis was approved. Recommendation to approve the packet for developers. No recommendation for subdivision checklist. Comp plan – finally got ahold of a format to be updated on computer; working on at this time. Meeting time to remain until a complete board is appointed.

FIRE DEPARTMENT – ROD BAUER – FIRE REPORT – Number of calls to date: EMS Calls - 1; Mutual Aid - 1 with Stratford; Motor vehicle accidents – 2. New hire for the department- Joshua Trautman has joined as a probationary member. Rod went down to the RACT center and received his Officer III certification. He is now Pro Board certified. Training for April for the department will be on grass fires and wildland fire fighting. Weather permitting, we may do one or two burns in the township. Ladder 1 is still at Red Power Diesel. We should have it back next week. The needed parts are on back order at this time. The department has three individuals that are taking Fire Fighter I and 5 individuals that are taking driver/operator. We are still training and working hard to get certifications that are needed. EMS Update – The group is still waiting for the States decision on the upgrade and the Rad 57 pulse Oximeter has been ordered.

LIBRARY – RUTH VOSS – upcoming events were shared. Ruth also mentioned the Hub City Times listing of events at the library.

SUPERVISORS:

CAROLYN OPITZ – GARBAGE, ORDINANCES, NEWSLETTER – Carolyn reported that she's spent a great deal of time speaking to the county zoning personnel to improve the correspondence with surveyors and planning processes. She further explained the ordinances do not include the process of CSM's going to the plan committee and then town board;

further stating that unless the request is a rezone, there is no requirement of township approval. This will need to be updated in the ordinance. Carolyn also reported Dean Johnson and the County Surveyor will attend the April 24th Meeting.

DAVID SWENSON – HIGHWAY – Dave reported he attended the garbage meeting last month in Carolyn’s absence. April 29th is the Tire Recycling and the town is still looking for 4 volunteers to help out. Gary & Kevin volunteered. Dave further reported Pat is continuing to cut trees and straightening of signs. Neglected to check on the ATV signs, will follow up on that.

DEBRA DERFUS – BUILDINGS & GROUNDS, WEBSITE – Debbie reported the pavilion will be opened May 1st; asking for the board member’s opinions on leaving the back door open during the day. Carolyn suggested trying it one more time and if there are any incidents, lock down. Debbie shared a request from a renter to place a bouncy house in the park during their event. Liability issues were discussed. Debbie has contacted the insurance company.

JOE BURGER – IOH PERMITS – TOWN HALL MAINTENANCE – MARATHON COUNTY ADDRESSING – Addressing is in limbo with lawsuit. As of right now information from the county website, states 37 of 40 towns have turned in names. Deadline of next Monday. Process begins based on county timeline on website, if anyone wants to discuss Joe is available.

Larry Seehafer asked about funds available to villages not opting in. Joe stated he read in Record Review the county does not have authority to contract and have addressing done and then bill the towns. Part of that was to pay the towns \$20 per address. Because of the lawsuit and legal counsel, the county may be paying the costs associated with addressing.

GARY FRANZ – NEWSLETTER – TOWN HALL MAINTNEANCE – Gary reported the newsletter went out however it got to residents later than he liked. Town Hall needs something done with the roof.

CLERK – APPROVAL OF CHECKS AND FINANCIAL REPORT

Approval of Checks: Checks 14833 – 14890; including Electronic checks 17-5, 17-6, & 17-7; total disbursements \$83,034.45. Discussion: General Code, WTA, Attorney billing. Debbie/Dave moved to approve checks 14833 – 14890; including Electronic checks 17-5, 17-6, & 17-7; total disbursements \$83,034.45 as presented. Roll call: Debbie, Dave, Carolyn, Gary, Joe – All in Favor. Motion carried.

Financial Report: March 31, 2017 Beginning balance \$2,190,449.41 Total Receipts \$544.87 Total Disbursements \$1,539,932.05. Ending Cash Balance \$651,062.23. Dave/Debbie moved to approve the Clerk’s Financial Report as presented. Discussion: None Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Clerk shared Marathon County Conservation, Planning & Zoning Notifications of an application for zoning permit for Erford Franklin; Western Towns & Villages Association Meeting April 27th at the Town of Hamburg; WTA Board updates after election, received notification from Marathon County Highway Department for the culvert and bridge aid projects; Act 211 electronic reporting of building permits; the annual meeting notice was posted as well as published for April 19th at 6pm. Finally, in the Board packet is a budget vs. actual report for year to date 2017 for review and possible future amendment. Clerk also asked the Board to consider updating the computer in clerk’s office.

TREASURER – FINANCIAL REPORT- March 31, 2017

CHECKING ACCOUNT BALANCE, BANK	\$	37,695.55		
LESS OUTSTANDING CHECKS	\$	(2,209.34)		
PLUS OUTSTANDING DEPOSITS	\$	-		
RECONCILED CHECKING ACCOUNT BALANCE	\$	35,486.21		
TAX SAVINGS ACCOUNT	\$	539,316.54		
PARK FUND SAVINGS ACCOUNT	\$	10,882.66		
VOLUNTEER FIREFIGHTERS FUND SAVINGS ACCOUNT	\$	17,297.48		
FIRE DEPT EQUIPMENT CD	\$	20,150.29		
PUBLIC WORKS REPLACEMENT APPARATUS CD	\$	27,929.05		
ENDING CASH BALANCE	\$	651,062.23		

Debbie/Dave moved to approve the Treasurer’s financial report as presented. Discussion: None Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

UNFINISHED BUSINESS –

Approve/Disapprove Harter/Charron CSM – Debbie/Joe moved to table to next meeting contingent upon receipt of map of CMS. Discussion: None Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Approve/Disapprove Carol Weis Division of Property – Debbie/Dave moved to approve division of property as recommended by the PC. Discussion: Dave confirmed the survey to remove 2 acres added the area to the remaining 49 acres. Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Approve/Disapprove Audit and/or Review with Schenck – Carolyn stated she has been approached and asked if the town was having a review. Debbie stated the this has already been voted on with the decision to have no audit; further suggesting the town has the clerk, treasurer and 5 board members watching what's going out. Debbie/Joe move to disapprove an audit and/or review with Schenck. Discussion: Why was this item brought up again? Carolyn explained she had someone say something about an audit and problems with taxes. Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Approve/Disapprove Sub Division Checklist & Developers Checklist

Developers Checklist: Joe/Debbie moved to approve developer's checklist developed and presented by the Plan Commission. Discussion: None Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Subdivision Checklist: Debbie/Dave move to next month. Amend motion: Debbie/Dave table subdivision checklist until the Plan Commission is able to give a presentation. Discussion: Timeline of checklist completion was discussed. Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Update on Condemnation of Building at M301 State Hwy 97 - Approve/Disapprove Continuation of Process to Raze Building – No information. Joe/Debbie moved to table the discussion of razing of the building until we hear from Building Inspector Bob Christianson. Discussion: None Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

NEW BUSINESS

Approve/Disapprove Response to Lawsuit Challenging Marathon County Uniform Addressing System – Carolyn explained the town's receipt of a letter from the Town of Rib Mountain attorney regarding a law suit against Marathon County where the Town of McMillan is named as a co-defendant. The letter was read to the audience. Joe Burger explained there are adjoining townships who are participating in addressing not named in the suit. Carolyn stated the towns included as co-defendants are possibly the urbanized towns within the county. Debbie/Joe moved to not respond to the letter under the advice of the town attorney. Discussion: None Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Approve/Disapprove Appointment of Joshua Trautman to Plan Commission & Carolyn Optiz as Ex Officio Board Representative – Joe/Dave moved to approve the appointment of Joshua Trautman to Plan Commission & Carolyn Optiz as Ex Officio Board Representative. Discussion: Debbie clarified the ordinance where it states the ex officio board member is not appointment rather a rotation of board members attending the meetings. Discussion: This practice is not in place. Amend motion: Joe/Dave moved to approve Joshua Trautman to Plan Commission and begin to follow the ordinance and have board ex officio attend meetings. Discussion: Deb Davis suggested since Dean Johnson is coming to the next PC meeting, that all Board members should be there for the update. All agreed. Gary Franz mentioned Russ Weichert expressed interest in Plan Commission appointment. Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Pre-Approve Checks to Jefferson Fire, Five Alarm and DNR for DNR Grant (due 4/18/2017) – Lorrie Bauer presented invoices for the DNR Grant as follows:

5 Alarm \$359.05 - Quote from Waveband communications \$474 - Jefferson Fire \$350 + \$175 = 525 - DNR \$2278.23 Grant funding: \$2254.87 with a cost to the town approximately \$1400 in the end. Debbie/Joe move to approve checks Jefferson Fire 525; Five Alarm 359.05; Waveband \$474 and DNR \$2278.23 Discussion: Joe asked about the quote and whether the quote would be the final invoice amount. Lorrie stated Rod said the quote will be close. Debbie rescinded the motion. Amended motion: Debbie/Joe move to table until Wednesday's meeting. Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

George Derfus thanked Joe Burger for his service on the Town Board.

Joe moved to adjourn the meeting at 8:55 pm. Debbie second. All in favor. Motion carried.

Respectfully submitted,
Patti Rahn, Clerk