

**TOWN BOARD MEETING
February 13, 2017 7:00 P.M.**

The meeting was called to order at 7:00 p.m. by Chairperson Carolyn Opitz. The Pledge of Allegiance was recited.

ROLL CALL- Debbie Derfus, Dave Swenson, Carolyn Opitz, Gary Franz, Joe Burger - Present

VISITORS – None

COMMENTS FROM AUDIENCE - None

APPROVAL OF MINUTES: Town Board Meetings of January 9, 2016 - Joe/Debbie moved to approve the minutes of the January 9th meeting as presented. Discussion None. Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All Ayes

REPORTS:

PLAN COMMISSION – JOHN BUJALSKI – The Plan Committee voted 3 to 2 to attempt to go with town zoning; key being it isn't that difficult and have opportunity if it doesn't work to go back into county zoning. If choose to keep county it will be ten years before the town could get out. Since this is on the agenda for consideration will further address then if needed.

FIRE DEPARTMENT – ROD BAUER – Fire Report

Number of calls to date: EMS Calls – 1 EMS call; Fire Calls – 1 False Alarm; 2 Motor Vehicle Accidents. New Hire for the department- Shantel Manthe, Cade Esker, Kianna Schooley, and Alysha Bauer have joined the department as a probation member. Adam and Lorrie have been working with ImageTrend on the upgrade of our reporting system. This will be compliant with the States EMS reporting system upgrade and also the NFIRS reporting. Our go live date for the new reporting system is February 27, 2017. Lieutenant Travis Patton and EMS Captain Lorrie Bauer have achieved their state certification for Officer I. We currently have 5 individuals taking the Certified Driver/Operator class that is being held at the station. We are looking at getting a firefighter apprenticeship program started at the station. There will be more information to come. EMS Update: Lorrie has submitted the operational plan for the service upgrade has been submitted to the State of Wisconsin for their approval. We had two individuals attend the WEMSA conference in Milwaukee. They will be making presentation on what they learned to the EMS group. They learned about new trends and skills that are becoming available to each licensure level.

Discussion: Board asked if those involved in the proposed Apprenticeship program would be running equipment and if those members are over 18 yrs old. The Chief was also asked if the department is nearing it's goal of members. Yes but would like to see more resident involvement.

LIBRARY – RUTH VOSS – The programs available to Adults, Children and Anyone to attend at the library were shared. Also mentioned was the offering of computer basics four times a month, 4 people per class at no cost.

Joe mentioned MC Library will be a big player in distributing information for addressing.

SUPERVISORS:

CAROLYN OPITZ – GARBAGE, ORDINANCES, NEWSLETTER – Garbage on Birch St settled; exception made without informing the town which is also not on calendars. Advanced will send out another letter to confirm Garbage pickup on Wednesdays on the North side of Birch between Day and Cty Rd T.

DAVID SWENSON – HIGHWAY – Pat & Gene plowing and salting; Notice has been given by Marathon County and Wood County that salt supply is running short. Warranty work on new truck. Dave has been out in both truck with both guys plowing snow; don't appreciate what they do til you see how they have to deal with people traveling too close to the plows. Joe asked about signage for the dips in the road on Galvin, north of the garage; on Birch between Felton & Cty Rd E; and Elm St. Carolyn mentioned resident requests for deer crossing signs on Cty Rd E and St Joseph's (Mann to McMillan)

DEBRA DERFUS – BUILDINGS & GROUNDS, WEBSITE – New furnace in town hall. Old one had cracked heat exchanger; got 3 quotes and went with the middle quote. Repairs would have been over \$1000 and we spent \$2300 on a new one – we can also move this unit in the future if we choose. Rod suggested installing a carbon monoxide meter; Debbie authorized Rod to get one for the hall. Deb further explained the vendor who installed the furnace also made two trips without charge to help with the situation.

JOE BURGER – IOH PERMITS – TOWN HALL MAINTENANCE – MARATHON COUNTY ADDRESSING – List of street names that have to be changed given to Joe. Asking for community involvement. The county committee has stated that the list is on first come first serve and would like to work on this before the end of the month. Joe further explained the history of the addressing

GARY FRANZ – NEWSLETTER – TOWN HALL MAINTNEANCE – Would like the information for the newsletter by the March 13th meeting. Maintenance – sealed up door a bit better and lowered the level of water in the restroom. Gary also shared information he received regarding the recount costing Marathon County \$54,000.

CLERK – APPROVAL OF CHECKS AND FINANCIAL REPORT

Financial Report: Beginning balance \$1,094,094.17 Total Receipts \$1,712,459.21 Total Disbursements \$648,237.43
 Approval of Checks: Check register from January 12th through February 13th total disbursements \$74,897.04 and is comprised of checks 14678 – 14737 including electronic checks 17-1. Two previously approved voided checks 14650 & 14681 which include Journal Entries 8, 10, 9R and 10R. Also the list of tax refund payments totaling \$16,070.31.

Debbie/Dave moved to approve checks as presented plus the list & financial statement. Discussion: The paycheck for Gene Schneider seems a bit high. Clerk explained the check was for several timecards and pay periods. Timecards for all highway employees need to be turn in on schedule not month and four day. Also discussed was the check to Gold Rush Hosting for the website hosting and domain registration. The Chair has received complaints about the website and recently spoke with the Town of Spencer Chair who has hired a new company in Marshfield to set up their website. Carolyn suggested investigating the situation and reviewing in the future. Roll Call: Debbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

Clerk shared Marathon County Conservation, Planning & Zoning Notifications – Building Permits Dane Stroetz, V Gonugunta; Jeff Redetzke. Zoning Permit Applications for Ron & Kay O'Brien. Copy of the final rezone ordinance change for Jensen. Memorandum of Text Amendments to General Code of Ordinances and correction of hearing to be held March 7, 2017; Addressing updated map and list of names requiring changes.

Notice of Hearing from City Plan Commission for a General Development Plan Review Request

TREASURER – FINANCIAL REPORT- January 31, 2017

CHECKING ACCOUNT BALANCE, BANK	\$ 463,174.17			
LESS OUTSTANDING CHECKS	\$ (433,412.47)			
PLUS OUTSTANDING DEPOSITS	\$ -			
RECONCILED CHECKING ACCOUNT BALANCE	\$ 29,761.70			
TAX SAVINGS ACCOUNT	\$ 2,052,327.42			
PARK FUND SAVINGS ACCOUNT	\$ 10,881.25			
VOLUNTEER FIREFIGHTERS FUND SAVINGS ACCOUNT	\$ 17,295.24			
FIRE DEPT EQUIPMENT CD	\$ 20,135.34			
PUBLIC WORKS REPLACEMENT APPARATUS CD	\$ 27,915.00			
ENDING CASH BALANCE	\$ 2,158,315.95			

Debbie/Joe moved to approve the Treasurer's financial report as presented. Discussion: Sign the original. Roll CalDebbie, Dave, Carolyn, Gary, Joe – All in favor. Motion carried.

UNFINISHED BUSINESS - None

NEW BUSINESS

Approve/Disapprove Resolution to Ratify and Adopt the General Code of Ordinances for Marathon County Chapter 17 Zoning Code and Zoning Map – Debbie move to approve Resolution to Ratify and Adopt the General Code of Ordinances for Marathon County Chapter 17 Zoning Code and Map. Gary second. Discussion: Carolyn read Resolution 2017-1. Joe Burger clarified the motion means that we are approving staying with the county zoning. Joe also shared that he understands the concerns of the people and Plan Committee's presented information regarding creating town zoning; as well as the Board concerns regarding remaining in county zoning. There will be a time frame of no zoning which is also concerning.

Comments from the audience included:

Hill – developer getting more difficult to get permits and building. Sometimes county and township code doesn't line up. Looking to do more expanding and developing in the Town of McMillan and finds John Bujalski easy to work with knowledgeable.

Olson – Carolyn, we had our public hearing and heard what the public said; expect the Board respect what the public said as well.

Charron – Does MC zoning limiting the amount of building? Moved here to get out of that stuff and don't want to go through it again.

Bill Arnison – What is the financial impact to go from county to town – has it been discussed on Board level? How financed?

Dave Swenson explained the cost of town zoning would be off set by permit fees. One point to expand on; all of us knew we had a year to do this, why did we wait? He further shared statistical information regarding agricultural lands, farmland preservation, family farms and credits for those lands in the township. He realizes 10 years is a long commitment but doesn't feel the town can go without zoning as something will slip through the cracks. Dave further mentioned a point of contact should the town take on zoning. Doesn't want to put more pressure on the office of Clerk or Treasurer; adding the County has offered to create a satellite office in the area.

Debbie Derfus stated the town's comprehensive plan is over 10 years old and not updated.

Roll Call: Debbie, Dave, Gary, Joe, Carolyn – All in favor. Motion carried.

Approve/Disapprove 2017 Budget – Debbie/Gary moved to approve the 2017 proposed budget. Discussion: None

Roll Call: Debbie, Dave, Gary, Joe, Carolyn – All in favor. Motion carried.

Approve/Disapprove ATV Route Signage – The township adopted the ordinance establishing ATV/UTV routes but didn't do the signage. After much discussion of the signage; Debbie/Dave move to approve the ATV route signage. Discussion: Joe asked what is being approved? Cost associated with expenditure of installing signage.

Roll Call: Debbie, Dave, Gary, Joe, Carolyn – All in favor. Motion carried.

Approve/Disapprove Addition of Ernie Lurvey to Menard's Charge Account – Ernie agreed to take care of grounds at fire department and the building. Joe/Debbie move to add as an authorized charge

Roll Call: Debbie, Dave, Gary, Joe, Carolyn – All in favor. Motion carried.

Approve/Disapprove Town of McMillan Community Picnic and Creation of Advisory Committee – Debbie/Joe moved to authorize up to \$3000 expenditure from the park fund for a community picnic and create a committee to organize the event. Discussion: Debbie explained she was approached by members of the community to create a picnic to include a day event where the town would provide some of the food/refreshments and entertainment, i.e. a band.

Roll Call: Debbie, Dave, Gary, Joe, Carolyn – All in favor. Motion carried.

Approve/Disapprove TRI Program Project Change Application – Mann Street – Dave/Debbie move to approve the application for project change to include black top expenses. Discussion: Project costs vs. grant funds were discussed.

Roll Call: Debbie, Dave, Gary, Joe, Carolyn – All in favor. Motion carried.

Joe moved to adjourn the meeting at 8:24pm. Debbie second. All Ayes.

Respectfully submitted,
Patti Rahn, Clerk