

**TOWN OF MCMILLAN
M403 ELM STREET
SPECIAL TOWN BOARD MINUTES
November 26, 2018 6:00 PM**

1. The meeting was called to order at 6:00 p.m. by Carolyn Opitz.
2. The pledge of allegiance was recited.
3. **Roll Call:** Russ Weichelt, Dave Swenson, Carolyn Opitz, Kevin Steines, Robert Steiner – All present
Other officers present – Clerk Tanya Holcomb, Treasurer Donna Siltala
4. Motion (Steiner/Swenson) to approve the Town Board Meeting minutes of November 15, 2018
Motion carried 5-0 by roll call vote.

Unfinished Business

5. **Review budget in preparation for the December 7, 2018 Special Meeting of Electors**
The board reviewed the summary budget with variance notes and was provided the detailed budget that the board had put together. There was no discussion.

6. **Discuss logistics for the December 7, 2018 Special Meeting of Electors**
The clerk will coordinate volunteer poll workers to check in the Electors and to assist with counting the ballots. The clerk will have the ballots printed after guidance from the attorney.

7. **Review newsletter to be published the week of November 26, 2018**
Motion (Steiner/Swenson) to approve the newsletter for publishing. Motion carried 5-0 by roll call vote. Motion (Swenson/Steiner) to approve up to \$700 to pay the United States Postal Service for the bulk rate annual fee and postage for the newsletter. Motion carried 5-0 by roll call vote.

New Business

None

Motion (Weichelt/Steiner) to adjourn at 6:20 pm. Motion carried 5-0 by roll call vote.

Submitted by:

Tanya Holcomb, Town Clerk