

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
November 12, 2018 7:00 PM**

1. The meeting was called to order at 7:00 p.m. by Carolyn Opitz.
2. The pledge of allegiance was recited.
3. **Roll Call:** Russ Weichelt, Dave Swenson, Carolyn Opitz, Kevin Steines, Robert Steiner – All present
Other officers present – Clerk Mike Taylor, Treasurer Donna Siltala, Deputy Clerk Tanya Holcomb, Plan Commission Chair Deb Davis, Attorney Lee Turonie and Fire Chief Rod Bauer
4. **Visitors** – None. Marshfield Insurance had a family emergency.
5. **Comments from the Audience** – None.
6. Motion (Swenson/Steiner) to approve the Town Board Budget Workshop Meeting minutes of October 23, 2018. Motion carried 4-0 by roll call vote (Weichelt abstained).
7. **William Gulden CSM**
Motion (Steines/Swenson) to approve the attached CSM for the purpose of dividing the land with buildings from the farm land. Motion carried 5-0 by roll call vote.

8. Reports

Plan Commission – Deb Davis, none.

Fire Department – Chief Rodney Bauer, presented the attached report dated November 12, 2018. Ernie Lurvey would like to be added to the list of persons authorized to use the charge account at Menard's. Opitz reported that the State of Wisconsin audited the Fall Fest books and issued an "A" grade. In the future, all raffle tickets must bear the name, address, and telephone number of the entrant.

Library – Ruth Voss, none.

Garbage & Ordinances - Carolyn Opitz

Opitz stated that the next recycling consortium meeting will be held some and a report will be forthcoming.

Highway - David Swenson

October road activities included grass cutting, grass cutter maintenance, and black topping of the culverts replaced as a result of the June Flood. The Birch Street project is complete (tile, base course and culverts) but he suggested that future bid specifications should include a timeline. Opitz stated that she received a letter from the WI Dept. of Transportation approving the safety application for Hwy 97. The project has been added to the tentative DOT 2022 schedule.

Town Hall Maintenance & Community Picnic - Kevin Steines

Solutionz, LLC seal coated, crack filled and patched the Town Hall parking lot.

Newsletter - Russell Weichelt, none.

Buildings & Grounds – Robert Steiner, none

Clerk Report

Taylor provided a Summary of Clerk Hours for the month of October.

Taylor reported the following statistics for the November 6th General Election: 1273 voters were registered prior to election day, 69 voters registered on election day, 131 voters voted early by absentee ballot and 1087 votes were counted on election day (81% turn out)

Taylor stated that the County address change map and master list has arrived.

M407 Elm Street will now be known as 114090 Elm Tree Rd

M400 Elm Street will now be known as 113901 Elm Tree Rd

M400 Galvin Ave will now be known as 205021 Galvin Ave

M403 Elm Street will now be known as 113904 Elm Tree Rd

Taylor left a message for Shantel Manthe and asked her to cash check #15329 (\$50.79) issued to her in December 21, 2017 at Pioneer Bank.

We received notice from Dietrich VanderWaal Law Group that Marathon County and the Town of Rib Mountain have voluntarily agreed to dismiss the Town of McMillan from the Address System lawsuit.

We received another letter from the WI Demographic Services Center confirming the that final estimate of the January 1, 2018 population for the Town of McMillan is 2,018.

Taylor reported the following notices of Permit Activity from Marathon County:

A public hearing on the revisions to the Non-Metallic Mining Reclamation Code will be held at 3:00 pm on December 6th, 2018 by the Environmental Resource Committee in Room 5 at 212 River Drive, Wausau.

Mark Hardinger, M525 E. Mann St, was issued a sanitary permit.

John Pischel, M540 Saint Joseph Ave, was issued a sanitary permit.

Alan Deiler, M120 County Rd T, was issued a pond permit.

Joe Burger reported that the contactor installing the address change signs is hoping to complete McMillan by January 1, 2019. Old street signs will be brought back to the Town Garage for distribution to the public. Persons wishing to keep their old fire number sign should place a piece of tape on it prior to the arrival of the contractors.

Treasurer and Financial Report for the Month of September 2018

Donna Siltala presented the attached Financial Report and a summary of all Pioneer Bank deposits and disbursements for the month of October, 2018 as attached. Motion (Swenson/Steiner) to accept the report as presented. Motion carried 5-0 by roll call vote. Siltala explained that tax bills will be mailed out the first week of December. Fall Fest profits totaled \$11,846.86. Ten people still need to be billed for 2017 garbage fees payable in 2018.

Unfinished Business

9. Checks to Approve

Motion (Swenson/Steines) to approve check numbers 15947 to 16006, except 15965 which was voided, and three electronic fund transfers numbered 1765, 1766, and 1767. Motion carried 5-0 by roll call vote.

10. Resolution 11-12-2018 Authorizing Pioneer Bank Loan to Fund Breathing Apparatus Equipment

Motion (Steiner/Swenson) to adopt Resolution 11-12-2018 as attached authorizing a Pioneer Bank loan in the amount of \$144,750.00 to fund Breathing Apparatus Equipment for the McMillan Fire Department. Motion carried 4-1 by roll call vote (Weichelt, nay).

11. Approval of August 21, 2018 Budget Committee Minutes and Additional 2018 Budget Amendments

The attached Budget vs Actual Report dated for activity through November 8, 2018 was presented by Taylor. Motion (Steines/Steiner) to make the following amendments to the 2018 Budget:

Increase 51530 Assessor contract \$462.47 and decrease 51440-02 Election Expense by same.
Increase 52211-10 Fire Dept. Buildings & Grounds \$500 and decrease 52212-02 Training & Education by same.
Increase 53315 Hwy St Construction Local by \$26,574.73 and decrease 59990 Misc. Finance uses by same.

Motion carried 5-0 by roll call vote.

12. Clerk Appointment and Oath of Office Effective November 14th

Motion (Steiner/Swenson) to appoint Tanya Holcomb to the position of Clerk effective November 14, 2018. The position will require up to 30 hours per week and regular office hours at a salary of \$30,000.00 per year. The appointment is a one-year term. If the Clerk appoints a Deputy Clerk, she will compensate the Deputy Clerk personally. Motion carried 5-0 by a roll call vote.

13. November 13th Budget Hearing, Meeting of the Electors & Special Town Board Meeting Format, Packets, Etc.

No action taken.

14. Legal Updates

Lee Turonie submitted the attached legal opinion letter dated November 12, 2018 regarding ongoing questions about the Fire Department and explained that there are no open investigations regarding the Town of McMillan. Turonie explained that the Town policy with regard to open records requests should be posted in the Clerk's office.

15. Town Address Changes and Budget Impact

No action taken.

16. Disposition of Rescue 3

Bauer will research the Wisconsin Surplus Auction as a means of selling Rescue 3.

Motion (Weichelt/Kevin) to adjourn at 8:50 pm. Motion carried 5-0 by voice vote.

Submitted by:
Mike Taylor, Town Clerk