

**TOWN OF MCMILLAN**  
**M403 ELM STREET**  
**TOWN BOARD BUDGET WORKSHOP MINUTES (Approved 11/12/18)**  
**October 23, 2018**

1. The meeting was called to order at 6:00 p.m. by Carolyn Opitz.
2. The pledge of allegiance was recited.
3. **Roll Call:** Russ Weichelt – excused. Present included Dave Swenson, Carolyn Opitz, Kevin Steines, and Robert Steiner.  
**Other officers present** – Clerk Mike Taylor and Treasurer Donna Siltala. Excused: Fire Chief Rodney Bauer
4. **Approval of Town Board Meeting Minutes – October 8, 2018**  
Motion (Steines/Swenson) to approve the Town Board Meeting Minutes of October 8, 2018 with the following changes: 1) strike “Attorney Lee Turonie and Fire Chief Rod Bauer” from the list of those present, 2) The list of 2018 Town of McMillan Proposed Budget changes dated October 8, 2018 shall be amended as attached to reflect a corrected balance in 59900 Other Miscellaneous Finance Uses of \$23,784.16. Motion carried 4-0 by roll call vote.
5. **Interviews for Clerk Position**  
Motion (Opitz/Steiner) to allocate funds at a rate of \$12/hour to appoint Tanya Holcomb as Deputy Clerk with the intent of extending an offer of employment to her on November 12, 2018. Motion carried 4-0 by roll call vote.

**Unfinished Business**

6. **Jeffrey Nikolai CSM**  
Motion (Swenson/Steines) to approve the land split requested by Jeffrey Nikolai per the attached CSM dated August 25, 2018. Motion carried 4-0 by roll call vote.
7. **Bernie Wenzel CSM**  
Motion (Swenson/Steiner) to approve the attached CSM submitted by Bernard Wenzel and Leick’s Green Acres, Inc. Motion carried 4-0 by roll call vote.
8. **Frontier Phone and Internet Service**  
Taylor reported that a savings of \$100 per month on Town Hall/Town Office internet, telephone and FAX service as well as \$10 per month for Fire Department internet and telephone service could be realized by switching from Country Wireless and Frontier to Frontier exclusively.  
Motion (Swenson/Steines) to approve the change. Motion carried 4-0 by roll call vote.
9. **Approval of 2018 Budget Amendments**  
Taylor submitted the attached amended list of proposed changes to the 2018 Budget dated October 23, 2018. Motion (Swenson/Steiner) to approve the changes as attached. Motion carried 4-0 by roll call vote.

**New Business**

10. **Finalize 2019 Budget**  
Motion (Opitz/Steiner) to approve the attached 2019 Budget Worksheet and allowable levy which will then be used to create the 2019 Budget Summary to be presented to the electors at the November Meeting of the Electors and Budget Hearing. A line item budget will not be presented to the electors for approval this year. Motion carried 4-0 by roll call vote.

Highlights of the 2019 Budget Include:

Requested Levy: \$665,815

Total Revenues: \$1,128,517.40

Total Expenditures: \$1,128,517.40

Changes to Compensation of Elected Officials: None

New Debt Service: \$32,343.22

Proposed Mill Rate Change:

2018 - \$3.10 per 1000 (Levy of \$628,584/\$202,751,600 Equalized Value)

2019 - \$3.28 per 1000 (Levy of \$665,815/\$202,867,200 Equalized Value)

**11. Set Date of November Budget Hearing, Meeting of the Electors, and Special Town Meeting**

Motion (Steines/Swenson) to hold the November Budget Hearing, Meeting of the Electors, and Special Town Meeting at 6:00 pm on Tuesday, November 13, 2018. Motion carried 4-0 by roll call vote.

**12. Election Day Emergency Response Plan**

Motion (Steiner/Swenson) to designate the McMillan Fire Department as the alternate polling place and the Belvedere Supper Club as a secondary alternate polling place in the event of an emergency and to assign the task of developing the logistics to implement the plan to the Town Clerk in the event that the Town Hall becomes unfit for use as a polling place. Motion carried 4-0 by roll call vote.

Motion (Steiner/Steines) to adjourn at 9:35 pm. Motion carried 4-0 by roll call vote.

Submitted by: Mike Taylor, Town Clerk