

TOWN OF MCMILLAN  
M403 ELM ST.  
TOWN BOARD MINUTES SPECIAL MEETING  
SEPTEMBER 21, 2011 – 3:00 PM

- A. The meeting was called to order by Chairperson, Carolyn Opitz.
- B. The Pledge of allegiance was recited.
- C. Dave Swenson was appointed by the chairperson to be secretary of the meeting.
- D. Roll call was taken – R. Wegner, absent, D. Swenson, present, C. Opitz, present, R. Duerr, absent, G. Engel, present
- E. The chairperson appointed G. Engel to co-chair the personnel committee.
- F. G. Engel briefly explained the history of the Clerk/Treasurer position, how it was advertised and the recommendation of the Ad-Hoc Committee. Kelly Services were contacted but the cost could be as much as \$1000.00 Engel then went to Monster.com. Supervisors and the chairperson sought viable candidates for the Clerk/Treasurer job. Supervisor Engel found an interested individual and a resume was turned in. There was a motion by G. Engel seconded by D. Swenson to make an offer to the candidate for the Clerk/Treasurer position.
  - Roll Call vote – D. Swenson – Aye, G. Engel – Aye, C. Opitz – Aye.
  - Motion carried
- G. A motion was made by G. Engel, seconded by D. Swenson to offer \$14.00/hr. for a part-time position of Clerk/Treasurer.
  - Roll Call vote – D. Swenson – Aye, G. Engel – Aye, C. Opitz – Aye.
  - Motion carried
- H. Motion made by G. Engel and seconded by D. Swenson to set wages for a future Deputy-clerk at \$11.00/hr.
  - Roll Call vote – D. Swenson – Aye, G. Engel – Aye, C. Opitz – Aye.
  - Motion carried
- I. Motion to adjourn by D. Swenson, seconded by G. Engel. Motion carried unanimously

Respectfully submitted by  
Dave Swenson, recording secretary.