

**TOWN OF MCMILLAN  
M403 ELM STREET  
TOWN BOARD MINUTES  
August 26, 2011 6:00 PM**

**Special Meeting**

- A. Call to Order: Meeting was called to order by Chairperson Carolyn Opitz.**
- B. Pledge of Allegiance was recited.**
- C. Roll Call: R. Wegner, D. Swenson, C. Opitz, R. Duerr, G. Engel.**
- D. Board appointed D. Swenson as recording secretary of the meeting.**
- E. Chairperson Opitz read Wisconsin State Statute Section 19.85(1)(c) to allow the board to go into closed session to discuss and act upon the appointment of a town clerk/treasurer.  
Motion by Geoff Engel, seconded by Rick Duerr to adjourn to closed session.  
Motion carried.**
- F. Board Members met at the fire station for the closed session.  
Closed session called to order by Chairperson Opitz.  
-Discussion followed on the candidates being considered for the Clerk/Treasurer appointment.  
Chairperson Opitz reviewed background, drug and physical tests for candidates.  
Candidate 1 as, recommended by the Ad Hoc Personnel Committee was chosen by a majority vote. The appointment was to commence on September 6, 2011.  
Motion by Rick Duerr and seconded by Geoff Engel to adjourn the closed portion of the meeting.**
- G. Motion by Geoff Engel, seconded by Robert Wegner to reconvene to open session. Chairperson Opitz read Wisconsin State Statute 19.85(2)**
- H. Motion by Geoff Engel, seconded by David Swenson to appoint Tammi Pernsteiner to be Clerk/Treasurer for 1 year and then re-evaluated.  
Discussion followed on the term of the office.  
Geoff Engel amended the motion to a 3 year appointment, seconded by David Swenson. Roll Vote: Wegner – No, Swenson – Yes, Duerr – No, Engel – Yes, Opitz – Yes. Motion Carried.**
- I. Motion by Geoff Engel, Seconded by David Swenson to pay \$14.00/Hr.  
Hours are posted at the office for 4 days – 7 hours/day/week. Health Insurance will be offered up to \$450.00/month. Roll Call Vote: Wegner – No, Swenson – Yes, Duerr – No, Engel – Yes, Opitz – Yes. Motion Carried.**
- J. Chairperson Opitz administered the Oath of Office to Tammi Pernsteiner.**
- K. A question was asked as to who served on the Ad Hoc personnel committee?  
Chairperson Opitz stated that Todd Gauerke, Victoria Strobel, Dorothy Adler, served on the committee and approximately 40-60 hours was spent on the interview process.**
- L. Motion to adjourn by G. Engel, seconded by Rick Duerr. Motion Carried.**

Respectfully submitted by, David Swenson