

**TOWN OF MCMILLAN  
M403 ELM STREET  
TOWN BOARD MINUTES  
August 15, 2011 7:00 PM**

**Special Meeting**

- A. Call to Order: **Meeting was called to order by Chairperson Carolyn Opitz.**
- B. Pledge of Allegiance **was recited.**
- C. Roll Call: **R. Wegner, D. Swenson, C. Opitz, R. Duerr, G. Engel. Approx 20 guests present.**
- ~~D. Appoint Secretary of Meeting~~
- E. Approval of Minutes: August 8, 2011  
**Motion by Engel, second by Duerr to approve minutes as presented.**  
**Roll call : Wegner-Y, Swenson-Y, Duerr-Y, Engel-Y; carried.**
- F. Recognition of Visitors
- G. Reports
  - 1. Ronald Derfus Constable  
**Derfus reported stray dogs. Opitz directed Derfus to get after noxious weeds such as purple loosestrife.**
  - 2. John Bujalski DZA/Plan Commission **Not present.**
  - 3. Karl Greenberg Fire Department  
**Greenberg reported that Stainless Repair can now do pump testing. Dale Dominick is new firefighter. Call Clerk for burning permits; do not leave message on FD phone. Rod Bauer: FEMA grant applications now open-looking at generator, turnout gear, used ladder truck.**
  - 4. Ruth Voss Library **Not present.**
  - 5. Geoffrey Engel Communications, Fire Dept Liaison  
**All Solarus email issues resolved; handed out addresses and passwords. Engel reviewed the town laptop computer.**
  - 6. Dave Swenson Recycling & Garbage, Highway  
**Swenson and Pat Weigel met with Yaggie . First application is on Williams subdivision; concerns about ditch cleaning/yard runoff. Fahrner will not chip seal roads specified in 2011 bid but will honor contract until next year; remill, add aggregate or recycled blacktop, freeze/thaw cycle recommended; then chip seal in 2012. Amount of bid to be dedicated to highway improvements for next year.**  
**Vision triangles will be marked off in the next 6 weeks to 2 months on all roads in township, including county roads; recommendations will be given to property owners.**  
**Callaway road maintenance needs to be resolved with Mr. Hill before winter.**
  - 7. Rick Duerr Communications, Recycling & Garbage  
**Newsletter almost ready, will include 2010 financial report; hope to save mailing costs by delivering via email or putting on town website. Hope to get budget out to public before the budget hearing.**
  - 8. Robert Wegner Park & Buildings  
**Park got wood chips; need volunteers to help spread. Ad is going out for the highway building.**
  - 9. Carolyn Opitz Chairperson  
**Former clerk's letter forwarded to WTA attorney, then sent to Formella; will bring forward the legal opinion at the next meeting.**

Final

10. Nancy Dittman Clerk/Treasurer

a. Financial Report **Presented by Clerk Dittman.**

**Motion by Wegner, second by Swenson to accept as presented.**

**Roll call : Wegner-Y, Swenson-Y, Duerr-Y, Engel-Y; carried.**

b. Approval of bills

**Motion by Swenson, second by Engel to pay the bills #10769 to #10814 and EFT 107, 117, 207, 307 & 317, transfers 405 & 406.**

**Discussion: Farm Tech Day expenses are all payroll, nothing for equipment or expendables.**

**Opitz will take care of billing FTD per the contract.**

**Roll call: Wegner-Y, Swenson-Y, Duerr-N, Engel-Y; carried 3 - 1.**

H. Comments from the Audience

**Bill Martens: Brush is being dumped in ditches; addresses should be written down and billed.**

I. Presentation of recommendation from Ad Hoc Committee for appointment and employment of Town Clerk/Treasurer

1. Action on recommendation from Ad Hoc Committee

**Opitz reported that the ad hoc cmte went through the resumes and interviews. Motion by Duerr, second by Swenson to accept the recommendation of the ad hoc cmte.**

**Roll call: Wegner-Y, Swenson-Y, Duerr-Y, Engel-Y; carried.**

**J. Motion to adjourn to closed session under Wis. State Statute Section 19.85(1)(c).**

1. Discussion and possible action on appointment and employment of Town Clerk/Treasurer

**Opitz read WI State Statute 19.85(1)(c).**

**Motion by Swenson, second by Engel to adjourn to closed session per SS 19.85(1)(c).**

**Roll call: Wegner-Y, Swenson-Y, Opitz-Y, Duerr-Y, Engel-Y; carried at 7:45pm.**

**K. Reconvene in open session under Wis. State Statute Section 19.85(2)**

1. Discussion and possible action on appointment and employment of Town Clerk/Treasurer

**Opitz read WI State Statute 19.85(2).**

**Motion by Swenson, second by Engel to reconvene in open session.**

**Roll call: Wegner-Y, Swenson-Y, Opitz-Y, Duerr-Y, Engel-Y; carried at 9:42pm.**

**Opitz announced that the Town Board has reviewed the recommendation of the ad hoc cmte and has come to the conclusion to proceed with making a formal offer based on the ad hoc cmte recommendation. The hiring process will include prerequisites such as drug test, background check, and physical.**

L. New Business:

1. Discussion and possible action on per diem compensation of town board members

**Motion by Duerr, second by Engel to table to next month. Voice vote carried.**

2. Discussion and possible action on lawn mowing contract

**Motion by Duerr, second by Engel to extend lawn mowing contract for 5 more mowings.**

**Roll call: Wegner-Y, Swenson-Y, Duerr-Y, Engel-Y; carried.**

M. Announcements:

**Swenson: Recommends refurbishing of '92 plow truck at Kuyoth body shop in Stratford at a cost of \$3452 to include work on box, mirrors, cab, side and steps.**

N. Adjournment: **Motion by Duerr, second by Swenson to adjourn. Voice vote carried.**

**Meeting adjourned at 9:46pm.**

Respectfully submitted,

Nancy Dittman, Interim Clerk/Treasurer MIN TB 08152011