

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
December 8, 2014 7:00 PM**

The meeting was called to order at 7 p.m. by Carolyn Opitz.
The pledge of allegiance was recited.

Roll Call: Debbie Derfus, Carolyn Opitz, Norm Kommer, Joe Burger – Present
Dave Swenson - Absent

Visitors: None

Comments from the Audience -

Gary Franz – Are they going to change the fire numbers on Makenna?

Carolyn explained that this is up to the County, and that they intend to, if they have the money. The plan is to replace the fire numbers for the entire county, so this will be expensive.

Regarding the specific problem on Makenna, after the first of the year, Carolyn plans to set up a meeting between the Town Board, the County, and the residents on Makenna to get the problems worked out.

Approval of Minutes

Town Board Meeting November 10, 2014

Debbie/Norm moved to approve the Town Board minutes of November 10, 2014.

Roll Call – Debbie, Carolyn, Norm - Aye, Joe Burger - Abstain.

Reports -

Plan Commission –

No Report

Fire Department – Kevin Schmidtke

Kevin presented his written report, shown below:

Monthly Notes for Town Board Meeting December 8th 2014

BECAUSE OF THE FAMILY EVENTS FOR SCOTT TRACHTES FAMILY WE WILL HAVE OUR P.O.'S DONE AT THE END OF THE YEAR INSTEAD OF NOW HE HAS NOT HAD TIME.

Just to recap for the year :

- *D.O.T.'s are all completed on the rigs for the year.*
- *The SOG's, By-laws and SOP's are completed to date. These should be reviewed annually and were designed as a guideline to help run the Fire Dept.*
- *Fit tests were completed for the breathers for each person on the Fire Dept. and each person was issued his/her own mask.*
- *All the lighting in the Fire Dept. has been updated to help save energy.*
- *The furnace duct system was cleaned to help the furnace run more efficiently.*
- *The communication center carpet was replaced.*
- *We got the new snowmobile trailer fitted and online.*
- *The landscaping was updated around the Fire Dept.*
- *We were finally able to get a house to train on and burn.*
- *We got money donated by Don Ruder and Marshfield FFA for a grain rescue kit.*
- *We updated to a newer ladder/pumper rig.*
- *Calls to date: 5 structure fires, 3 mutual aids, 7 car accidents, 21 medical calls*

Calls per month: January (2), February (0), March (6), April (4), May (2), June (1), July (3), August (6), September (7), October (0), November (5),

I will be meeting with Rod, Carolyn, and Scott before the end of the month to do a walk- through of the Fire Dept. to make sure all is good for Rod to start the beginning of the new year.

As always, any questions let me know. Thanks, Kevin Schmidtke

Library – Ruth Voss

Computer Technology class will continue in 2015.

Ruth gave an update of the many activities taking place at the library including, “Great Things are Happening Here;” Girl Scouts’ Program; Preschool Storytime; “Tuesday Night at the Library,” designed to help working parents; and the “Leggo Project.” Participation in these programs has been generally very good.

Ground breaking for new library project is set for August 2015.

Supervisors -

Norm Kommer – Library & Newsletter

The next newsletter will be in spring/summer of next year.

Carolyn Opitz – Garbage, Ordinances & Newsletters

We did get a copy of the new calendar for the garbage/recycling schedule. The quarterly meeting will be Wednesday, December 10.

David Swenson – Highway

Not present

Debra Derfus – Buildings & Grounds

Website – Debbie has talked to John Hrusovszky about helping us get the website set up, and he will be getting started on it. We will no longer be working with Solarus.

Clerk –

Financial Report for the Month of November 2014

The beginning cash on hand was \$85,699.52. The town had receipts totaling \$47,004.18 in November. The disbursements for the month were \$46,465.61. In order to reconcile to the cash balance on hand, we add back the \$1,785.77 in unpaid payroll tax liabilities for November, and subtract the October payroll tax liabilities (\$3,516.97) that were paid in November. The ending cash balance at 11-30-2014 was \$84,506.89.

Checks numbered 29, 30, 31, 34, plus checks numbered 13095-13130, excluding #13109 (voided), were issued since the last meeting and totaled \$30,990.40.

Denise explained that she and Ann have discovered an error in their accounting for the \$140,000 loan for the Fire Truck. When the loan was received, the offsetting accounting entry was a long-term liability. We never recognized the income from that loan and, therefore, our cash balance has been off by \$140,000 each month. We will make an accounting entry to credit income and debit long-term asset, and the year-end reconciliation will reflect that correction.

Debbie/Joe moved to approve the Clerk’s financial report and checks numbered 29, 30, 31, 34, plus checks numbered 13095-13130, excluding #13109 (voided) and 13102 (Solarus).

Roll Call: All Ayes.

Treasurer -

Ann reported a checking account balance of \$139,868.09, after subtracting the outstanding checks totaling \$2,697.27. After adding \$84,638.80 in C.D.’s and savings accounts, the total cash on hand is \$224,506.89 as of 11-30-2014. After accounting for the \$140,000 loan with Citizens State Bank of Loyal, the ending balance of liquid assets is \$84,506.89. Ann clarified that the amount of money that the town actually had on hand at 11-30-14 was \$224,506.89.

Ann clarified her report from last month on the Ladder Truck. There was an error on the amount of one of the checks. The actual funds transfer from the Volunteer Firefighters’ Savings account to the general checking account was \$5,309.90.

Joe/Debbie moved to accept the Treasurer’s Report for November 2014.

Roll Call: All Ayes.

Unfinished Business -

1. Discussion/Action on Insurance Provider for 2015

Carolyn explained that we initially had four insurance providers who had expressed interest. Two (Marshfield Insurance and Nikolai Insurance) withdrew from the process, and the remaining two gave proposals with total premiums, as shown below:

Hometown Insurance	\$23,854
Rural Mutual	\$19,312

Debbie/Norm moved to accept Rural Mutual’s proposal as presented.

Roll Call: All Ayes.

2. Discussion/Action on Employees’ Salaries

Carolyn presented the board with the proposed salaries that she and Debbie came up with after conducting the annual reviews of all employees. A summary of their proposal is presented below.

<u>Current</u>	<u>Proposed</u>
Denise Barg – Salaried, \$17,000/year \$13.08/hour	Increase \$.25/hour
Ann Juncer – Salaried, \$8,500/year \$11.72/hour	Increase to \$8,800/year
Pat Weigel \$18.75/hour	Increase to \$19.50/hour
Gene Schneider \$14.00/hour	Increase to \$18.00/hour
Ron Derfus \$11.00/hour	Increase to \$13.00/hour
Fire Chief - \$2,500/year	Increase to \$3,000/year
Asst. Chief - \$1,000/year	Increase to \$1,500/year

Joe/Debbie moved to approve the salaries as proposed.

Roll Call: All Ayes.

New Business -

1. Approve/Disapprove 2015 Budget

Debbie/Joe moved to approve the 2015 budget as presented to the Town Electors on November 10.

Roll Call: All Ayes.

2. Approve/Disapprove Ordinance on Implements of Husbandry, after selection of an Option

This ordinance relates to controlling the over-sized and over-weight vehicles that are on our roads. The State of Wisconsin is requiring all towns to develop an ordinance specifying how they will regulate the use of their roads by these vehicles. The state has given the town six different options; and after meeting with representatives at the county level, the board has decided on Option E, or the “Opt-In” Option.

Joe read the proposed Ordinance (#2-2014), as presented on the following page:

Option E Opt-In for Category B--IOHs Pursuant to Sec. 348.15 (9)(f)2.a. to follow the Table of Statutory Weight Limits under Sec. 348.15 (3)(g)

Effect of this Option E: Adoption of this ordinance pursuant to Sec. 348.15 (9)(f)2.a. of Wis. Statutes (as provided by 2013 Wis. Act 377) means that the governing body of a municipality or county imposes on all highways or specified highways under its jurisdiction, the maximum single axle limits and maximum gross vehicle weight limits as established in Sec. 348.15 (3) (g) for all Category B implements of husbandry as defined in Sec. 340.01 (24) (a)1. b. (see Act 377). Sec. 348.15 (9) (f)1. provides that unless a municipality opts in by adopting a resolution or ordinance, there is no weight limit per wheel, axle, or group of axles, on Category B implements of husbandry as defined in Sec. 340.01 (24)(a)1.b. However, the maximum gross vehicle weight of 92,000 pounds applies to these described vehicles. All implements of husbandry are required to comply with seasonal and special postings and any postings on highway bridges or culverts under Sec.349.16 of Wis. Statutes.

Ordinance to Opt-In for Category B—IOHs to Comply with the Table of Statutory Weight Limits under Sec. 348.15 (3)(g)

Whereas, 2013 Wis. Act 377 under Sec. 348.15 (9) (f) 1. provides that there is no weight limitation per wheel, axle, or group of axles for Category B implements of husbandry as defined in Sec. 340.01 (24) (a)1.b., but does apply gross vehicle weight limitations to these vehicles, and

Whereas, Wis. Stat. § 348.15(9)(f)1. authorizes the municipality or county to require compliance with axle weight limitations established under Sec. 348.15 (3)(g) for Category B implements of husbandry defined in Sec. 340.01(24)(a)1.b. on all highways under its jurisdiction,

Now, therefore, BE IT HEREBY ORDAINED by the Town Board of the Town of McMillan, that pursuant to Sec. 348.15 (9) (f) of Wis. Statutes, all implements of husbandry (including Category B implements of husbandry) defined in Sec. 340.01 (24) (a) 1.b. may not exceed the weight limits imposed by Chapter 348.15 (3) (g) of Wis. Statutes.

Further, BE IT HEREBY ORDAINED that to exceed the length and/or weight limitations on highways under this jurisdiction a no-fee permit may be applied for from the municipal jurisdiction.

Further, BE IT HEREBY ORDAINED that pursuant to Sec. 348.27 (19)(b) 4m.a. in the event an application for a no-fee permit is made for a Category B implement of husbandry as defined in Sec. 340.01 (24)(a)1.b., the municipal jurisdiction or county is required to provide an approved alternate route, which may include highways that are not under this jurisdiction if prior approval has been given by the jurisdiction over the alternate routes not under this entity's jurisdiction for operation of Category B implements of husbandry as defined in Sec. 340.01 (24) (a) 1. b.

Further, BE IT HEREBY ORDAINED that this ordinance shall remain in effect until rescinded by further action of the Town Board.

Further, BE IT HEREBY ORDAINED that a copy of this ordinance shall be provided to the Wisconsin Department of Transportation to be posted on the state DOT website.

There was discussion about whether or not to have the ordinance in effect for 2015 only, or if we can sign it as presented above, reading that it is in effect until further action by the Town Board.

Joe summarized the key elements of this ordinance – that we will have jurisdiction to give people permits, and to specify the routes they take.

Debbie/Norm moved to accept ordinance #02-2014 as presented.

Roll Call: All Ayes.

Debbie/Norm moved to approve Joe Burger as the Chairman of the Implements of Husbandry.

Roll Call: Debbie, Carolyn, Norm - Aye, Joe Burger - Abstain.

3. Set Caucus Date for 2015

Board members agreed to conduct the Caucus at 6:30 p.m. on January 12, 2015, just before the next Town Board Meeting.

4. Approve/Disapprove Fire Department Officers: Assistant Chief, Captain

Debbie/Joe moved to approve the following officers to the Fire Department:

Assistant Chief – Jason Domres

Captain – Adam Knapp

Roll Call: All Ayes.

5. Oath of Office for New Fire Department Officers

The Oath of Office for the officers will be done December 29.

6. Christmas Bonuses for Employees

Last year the Board voted to give Christmas bonuses to the employees in the following amounts: \$100 for full-time employee (Pat) and \$50 for part-time employees (Denise, Ann, Ron, Gene).

Debbie/Norm moved to give out the same bonuses as last year, following the same guidelines and amounts.

Roll Call: All Ayes.

Debbie/Norm moved to adjourn at 8:00 p.m. All Ayes. Adjourn

Submitted by:

Denise Barg, Town Clerk