

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
November 11, 2013 7:00 PM**

The meeting was called to order at 7:02 p.m. by Chairperson Opitz.

The pledge of allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Carolyn Opitz, Rick Duerr – All present. Geoff Engel arrived late.

Visitors:

Mr. Vreeland

- 1.) Hwy Connection for Mancl Property – They currently have 38 acres along Hwy 97 just north of Walmart. They have only one access driveway right now and they want another driveway onto Hwy 97. They need the Town's approval, even though it's a state highway. The property is across from El Mezcal, currently under exclusive Ag. In order for them to have a building permit, the Town must approve the access driveway. Carolyn said that it should go to Dean Johnson for approval.
- 2.) Jeff Redetzke private road agreement. They're not asking for approval; they just need it to be recorded. This is what the Joint Plan Commission requested. That way, if there is an emergency, and Jeff is out of town; the Town will take care of it, but Jeff is responsible for all maintenance. Mr. Vreeland emphasized that this is just an FYI; we need to do nothing. This will be recorded then.
- 3.) Russ Weichelt Property – Mr. Vreeland handed out a new map. The map has been changed because the county asked him to shorten the road from 1600 feet to 800 feet. Russ asked if it could be extended to 850 feet. Carolyn said, "This was approved by the PC to come to us." The one that was approved went back 1600 feet, and now we're shortening that. Russ stated that he is looking for approval on the 850 feet.

Carolyn/ Dave moved to approve the CSM for Russ Weichelt, contingent on the updated map that will be provided to us. Roll Call: All ayes. Motion passed unanimously.

Comments from the Audience: None

Approval of Minutes:

Budget Workshop 10/9/2013 -

Town Board Meeting 10/14/2013 -

Budget Workshop 11/4/2013 -

Geoff/Dave moved to approve all of the minutes listed above. Roll Call: Debbie, Dave, Carolyn, Geoff – All Ayes. Rick abstained because he missed one of the meetings. Minutes approved as presented.

Reports:

Plan Commission – There was no representative from the Plan Commission present.

Fire Department – Kevin/Scott were not present. Ann presented the results of the Fall Fest.

\$6,385.06 was transferred in at the beginning from Fall Fest 2012, and then transferred out again at the end. Total expenses for Fall Fest were \$22,436.26. Total income was \$38,213.55, resulting in a net profit of \$15,777.29.

To the best of their knowledge, there will be no more income/expenses coming in.

We're planning to transfer \$14,777.29 from the checking account to the Fire Dept. Savings account. This is \$1,000 less than the total net profit because of a \$1,000 Walmart Grant for Stop, Drop, & Roll, which had been paid out of the checking account.

Kevin had emailed Carolyn to say that there has not been a lot going on in the F.D. There have been no fires. Dave said there was a carbon monoxide call over the weekend and a mutual aide request to Spencer.

Rick wanted a comparison to other townships in the area to be used for budgeting purposes. Below is a listing of what he found. (These all include fire and ambulance.)

Stratford -\$52,882
Cleveland - \$56,755
Day - \$36,238
Eau Pleine -\$29,910
Green Valley - \$25,561
Village of Colby (includes 5 municipalities) - \$121,950

Library – Ruth Voss

Ruth mentioned some of the programs that are going on at the library:

- “Give a Kid a Book” Program – accepting new and gently used books
- Computer programs where they are teaching people on their laptops.
- Adult winter reading program
- Sponsored visit by Claire Conner, who discussed her book, “Wrapped in the Flag”
- Great Things are Happening annual program
- Children’s Programs – story time, crafts, and Leggo Club
- Teen Group has occasional movie nights.

Supervisors:

Geoffrey Engel – Website

We bought the package that had been discussed last month.

Geoff needs to start gathering materials to begin uploading. He needs agendas and minutes for the last two Town Board meetings, as well as the Plan Commission, Fire Dept., and any special meetings.

He emailed John Bujalski to see what he wants on the website.

Geoff also suggested that we get any forms on there that citizens might like to complete on-line and then email to the Clerk. Deb suggested the pavilion rental form.

Rick Duerr – Library – Nothing to report.

Carolyn Opitz – Garbage & Ordinances-

Ordinances - Carolyn got a packet of questions back on the ordinances. They are ready to begin working on the rough draft.

Garbage - We will have the wrap-up meeting on garbage in December.

Carolyn got a flyer asking if anyone in McMillan would like to set up a booth for 2014 Farm Technology Days.

There was a public information meeting on the County Trunk E reconstruction project. It was a very good meeting with about 30 people present. The purpose of the meeting was to present the roadway design concepts.

Hwy 97 & Galvin Ave. – The DOT has information from the traffic count and they’re working on a report for us.

Dr. and Mrs. Robert Steiner – Carolyn received a follow-up email from them, in which they stated that they will use the Fox Fire address.

David Swenson – Highway

- Crack sealing was done by Fahrner, on the following roads: Staadt, Cherry, Elm, Galvin, Ash, Mann, St. Joseph, and McMillan.
- We did the dig out on both Staadt and Mann Roads. Both were then asphalted on Saturday, November 9.
- Dave got a call the other night regarding Mann Road. The road closed signs were up, but people were disregarding the signs and driving near the heavy equipment. Marathon County was called – They suggested writing down license plate numbers. Dave went over there and directed people to turn around. This is a problem, it’s a safety issue!
- Had very good cooperation on the Red Hawk project; it went very well.
- Pat put in overtime this week. He was out there working on Sunday because American Asphalt recommended the road be edged right away due to the weather.

- The 2002 truck is going to cost a lot in repairs. It needs a new transmission and there is a heater problem. This is likely to cost a lot of money before the end of the year. Dave repeated that the vehicles will be DOT'd just like the FD.

Debbie asked if we applied for the TRIP funds. Yes, we did, but we did not get the money. We are an alternate. Carolyn stated that there was a list of over 40 townships, and they awarded towns that had not been awarded as many times. The reimbursement would have been about \$26,000.

Debra Derfus – Buildings & Grounds

- The ramp has been put in at the Town Hall.
- There was mowing done twice after Fall Fest.

Debbie reported that the gentleman who was doing snow-hauling had his lights shot out at the end of August. Debbie was not sure if he reported this to the police; she wanted to make the Board aware of the situation. Carolyn commented that he had gone to great lengths to keep his lights down.

Clerk – Approval of Checks and Financial Report

Denise reported checks issued from October 14 to November 11 totaled \$100,377.52, including the two payroll transfers. After receipts totaling \$26,948.27 and disbursements totaling \$(114,116.89), the cash on hand at the end of the month is \$705,839.01.

Motion by Engel/Swenson to approve checks numbered 12275 – 12312, including electronic transfers #101513 and #101613. Roll call: All Ayes. Motion passed unanimously.

Debbie asked about the \$1000 check to the post office. We explained that that is the amount of postage that we expect to need for 2014.

Treasurer – Financial Report

Ann reported a checking account balance of \$462,219.92, minus outstanding checks of \$1,988.02, plus \$245,607.11 in C.D.'s and savings accounts with TOTAL CASH ON HAND of \$705,839.01 as of 10-31-2013.

Geoff/Debbie moved to accept the financial report as presented.

Roll call: All Ayes. Motion passed unanimously.

Ann had one further note: \$1,800 will be transferred from the checking account to Park Fund Savings account. This amount represents the pavilion rental income for the year.

Debbie asked about setting up QuickBooks and the Payroll Program. Denise will get this set up before the end of the year. Due to the number of employees that we have, we will need to order the Enhanced Version, and we will have to pay a monthly fee based on the number of employees.

Unfinished Business:

1. Approve/Disapprove CSM and private road maintenance agreement for Jeff Redetzke
Already taken care of tonight.
2. Discussion of 2014 Budget

Carolyn presented the amended budget report and she explained that, in a conference call with County Treasurer, Lorraine, it was suggested that we include all potential grants. So, we published the public hearing notice with the Staadt Road project income/expenses. Later, Carolyn decided that those monies should not be included in the proposed budget, so we prepared an amended budget.

Carolyn further explained that we have been overstating the amount collected for Garbage and Recycling. We have been including the recycling cost in the tax levy, but we really don't collect that recycling amount; that comes out of the Town's Expenses. For Garbage, we should be collecting the amount that we spent in 2013.

There is now a shortfall of \$(30,440). Rick suggested that we take it out of the \$333,000 Highway expense.

Carolyn verified with the WTA that we can still keep the meeting date set at Monday, Nov. 25, even if we publish the amended budget this week.

Levy worksheet went up from \$568,647 to \$573,338 because we had .825 net new construction.

New Business

1. Approve/Disapprove Resolution to act on text amendments regarding Cell Towers in our county ordinance.

Carolyn received a letter from Dean Johnson. The amendments to Chapter 17 of the zoning code are the result of Act 20.

Debbie/Dave moved that we approve the resolution to act on text amendments regarding Cell Towers in our county ordinance.

After some discussion, the board determined that it really doesn't matter what we do; the state has already passed this bill. They basically want to let us know about this, and they want us to sign the paper indicating that we have been advised.

Roll Call: Debbie, Dave, Carolyn – All ayes. Rick and Geoff – No. Motion passed three to two.

2. Approve/Disapprove Employees' Wages

Rick/Geoff moved to approve employees' wages for 2014 to stay the same as 2013.

We have not had any reviews completed this year. Some of these employees' wages are not set by the Board.

Call the question: Debbie, Dave, Carolyn, Rick, Geoff - All "no's." Motion failed unanimously.

The board agreed to bring this back to the next Board meeting after all reviews are completed.

3. Reappoint Joint Plan Commission Members – Dave Swenson, Michael Stockheimer, Doug Lee

Carolyn/Geoff moved to have Dave Swenson, Michael Stockheimer, and Doug Lee all reappointed to the Joint Plan Commission for a three year term.

Debbie asked if anyone else has expressed an interest in serving on this commission. Rick noted that we never made it known that we were looking for new commission members.

Roll Call: Debbie – Aye; Dave – Abstain; Carolyn – Aye; Rick – No; Geoff – Aye. Motion passed.

4. Approve/Disapprove resolution in opposition to SB 349 relating to regulation of nonmetallic mining.

Geoff/Carolyn moved to approve the resolution in opposition to SB 349 relating to regulation of nonmetallic mining.

Carolyn read portions of the letter that we received from the WTA. The bottom line is that this bill takes away all towns' authorities to have any control over local nonmetallic mining.

The question was raised: "Does this matter?" While the town is losing its authority, do towns really have the financial resources to fight mining companies anyway? Perhaps, in a way, it may protect the town from what could be a crippling lawsuit.

The WTA is going to go to Madison and lobby on the opposition of this; so, whatever we do, it really doesn't matter.

Roll Call: Debbie – Aye; Dave – Aye; Carolyn – Aye; Rick – No; Geoff – Aye. Motion passed four to five.

Debbie/Geoff moved to adjourn at 8:27 p.m. All Ayes.

Adjourn

Submitted by:

Denise Barg, Town Clerk