

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
November 10, 2014 7:00 PM**

The meeting was called to order at 7 p.m. by Carolyn Opitz.
The pledge of allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Carolyn Opitz, Norm Kommer – All present.
Joe Burger - Absent

Visitors:

• **Tim Vreeland –**

1. Dr. Thomas & Hildegard Nikolai CSM

Dr. Nilolai is separating his house from the rest of his land. He has 80 acres and he would like to give the land going to his sons and keep his house on three acres. Tim is seeking approval on the land division.

John Bujalski stated that the concern of the Plan Commission was that the three parcels not be land-locked. PC recommends approval.

Dave/Debbie moved to approve the CSM for Dr. Thomas & Hildegard Nikolai.

Roll Call: All Ayes.

2. Resolution on Zoning Ordinance Amendment and Delphine Hansen CSM

The proposed resolution is to amend the Marathon County Zoning Ordinance to rezone lands from A-4 Agricultural Transition to A-1/2 General Agricultural. According to a new rule set forth by the county, this needs to be rezoned when the parcel size is reduced. (The Board did approve the Hansen CSM last month, which is what prompted the county to request the rezone.)

John did an on-line poll of the Plan Commission members and all five unanimously voted to approve the CSM and the rezone, and to allow it to go to the public hearing on December 2.

Debbie/Norm moved to approve the resolution on Zoning Ordinance Amendment related to the Delphine Hansen property.

Roll Call: All Ayes.

• **Insurance Quotes –** No presenters present.

Denise reported that four insurance companies had expressed initial interest in giving the Town an insurance quote; however, in the end, only one company, Hometown Insurance, came through with a quote. The Hometown Insurance quote did come in slightly higher than what we have been paying Rural Mutual.

Rural Mutual stated that they cannot be ready before December with a quote, and Jennifer Howen asked to be put on the December agenda.

The Board asked Denise to contact the companies that did not come through with a quote and give them until the December meeting to produce a quote if they're still interested.

Comments from the Audience -

Gary Franz – Gary asked what is going on with Makenna Ave. The post office has notified all residents that their mailboxes must be moved.

Dave explained that Makenna is a private road and has not been dedicated to the town.

There was discussion about the maintenance of the road:

- Will garbage be picked up on the road?
- Who will plow it?
- Will the town accept the road, and maintain it?

Carolyn state that we have not received Calloway yet either. We have an arrangement with them that the Town will plow the road, as long as Mr. Hill pays us what the state would pay for the maintenance of that road. What we do for one, we should do for another.

It was suggested that this is not a good idea because we're setting a precedent and using tax payers dollars to maintain private property.

The conversation was cut-off because this is not on the agenda and, therefore, we cannot make a decision on it tonight.

Approval of Minutes

Town Board Meeting October 13, 2014, Special Meeting October 16, 2014

Special Meeting November 3, 2014

Debbie/Norm moved to approve the Town Board minutes of October 13, 16, and November 3, 2014.

Roll Call – All Ayes.

Reports -

Plan Commission – John Bujalski

- The Plan Commission has not met for a couple months because they had no business.
- John is waiting for details from the state on a multi-phased assistance program that will help the Town deal with subdivisions, and situations exactly like the ones we are currently dealing with, ie. Calloway and Makenna.
- PC is working with the county on a consolidation for Mrs. Wix property; they're currently waiting for her children to decide what they want to do.
- Carolyn stated that she has received a letter from Rebecca Frisch, asking if we have updated our comprehensive plan recently. John answered "Yes, we look at this every month."
- John was asked about the planned purchase of laptops for PC members – They're waiting for the necessary software to get developed.

Fire Department – Kevin Schmidtke

- Fall Fest – Net profit was \$11,839.82, after giving \$801 to MAPS and \$1,100 to WINGS.
- Need to approve the new officers tonight, and they will be sworn in next month. Later this month the F.D. will have the election of other officers.
- Ladder Truck Report – Kevin explained how the improvements to the Ladder Truck were paid for. Besides the initial cost of \$210,000, the F.D. put \$9,559.90 into the Ladder Truck to get it up and running. That money came from Engine 9 Scrap Sale to Shaws (\$4,000) and Fall Fest (\$5,559.90).
- Approval of Officers:
 - Debbie/Dave moved to approve Rod Bauer as Fire Chief to the McMillan Fire Dept., to begin 1/1/2015.
Roll Call: All Ayes
 - Debbie/Norm moved to approve Lorrie Bauer as EMR Director, to begin 1/1/2015.
Roll Call: All Ayes
 - Dave/Debbie moved to approve Adam Knapp as Lieutenant to the McMillan Fire Dept., to begin 1/1/2015.
Roll Call: All Ayes

Library – Ruth Voss

Not Present

Supervisors -

Norm Kommer – Library & Newsletter

Norm thanked everyone who helped get the newsletter out last week.

Carolyn Opitz – Garbage, Ordinances & Newsletters

Nothing to report.

David Swenson – Highway

- We still have shouldering to do on Staadt Ave., but everyone is backed up.
- Getting salt may be more of a problem this year, as Wood County has shut down one of its locations.
- Dave said that people will be given one warning for pushing snow across the street. This is a violation of a state statute, and we will be enforcing this year. We will give one warning only.
- Dave spoke to Mr. Hill and told him that, although the blacktop is on the road; the Town will not accept it until the shoulder is completed. Carolyn wrote a letter to Mr. Hill; however, he has not responded yet.

Debra Derfus – Buildings & Grounds

Discussion on the Progress with the Website -

Debbie asked the Clerk what has been done with the website. Denise replied that she has put a few board meeting minutes on the “practice” website, but that is it. Debbie stated that she has not received any materials from the Plan Commission/Joint Plan Commission/Fire Dept. that they would like added to the website. Debbie concluded that she will call Taylor at Solarus and ask him to just load the website; if we need to make corrections later, we can do that.

Debbie asked the Fire Dept. and the Plan Commission to get their entries for the website to her.

Clerk –

Financial Report for the Month of October 2014

The beginning cash on hand was \$161,644.83. A \$169.84 adjustment was made to our beginning balance for a check that was originally issued in February 2014, and later voided and reissued in October. The town had receipts totaling \$26,925.30 in October. The disbursements for the month were \$104,855.73. In order to reconcile to the cash balance on hand, we add back the \$3,516.97 in unpaid payroll tax liabilities for October, and subtract the September payroll tax liabilities (\$1,701.69) that were paid in October. The ending cash balance at 10-31-2014 was \$85,699.52.

Checks numbered 13053 - 13094, plus checks numbered 25, 26, and 28 were issued since the last meeting and totaled \$34,320.65

Debbie/Norm moved to approve checks 13053 - 13094, plus checks numbered 25, 26, and 28.

Debbie asked about check number 13072 to Brian Hopperdeitzel in the amount of \$1,933.00. The contract with Brian was that he would receive \$6,000. Is this a part of that \$6,000? Debbie amended her motion to read, approval of checks 13053 - 13094, plus checks numbered 25, 26, and 28, provided that we investigate check #13072 before payment.

Roll Call: All Ayes.

Debbie/Dave moved to approve the Clerk’s financial report for October 2014.

Roll Call: All Ayes.

Treasurer -

Ann reported a checking account balance of \$134,318.54, after subtracting the outstanding checks totaling \$1,060.74. After adding \$91,380.98 in C.D.'s and savings accounts, the total cash on hand is \$225,699.52 as of 10-31-2014. After accounting for the \$140,000 loan with Citizens State Bank of Loyal, the ending balance of liquid assets is \$85,699.52.

Debbie/Dave moved to accept the Treasurer's Report for October 2014.

Roll Call: All Ayes.

Park Fund Savings account balance of \$13,674.70 will be transferred to the General Checking account to help pay for the park improvements. The rental income from the pavilion will also remain in the General Checking account.

Ann reported that she anticipates the county wanting the dog license check prior to the next board meeting. If no other licenses are sold, the check amount will be \$299. Ann asked for approval for that payment.

Debbie/Norm moved to approve the check to Marathon County for dog licenses, if needed.

Roll Call: All Ayes.

Debbie/Dave moved to accept the Treasurer's Report for October 2014, as presented.

Roll Call: All Ayes.

Unfinished Business -

1. Reappoint Clerk and Treasurer, and discussion of their salaries

Dave/Debbie moved to reappoint the Clerk and Treasurer for one more year.

Roll Call: All Ayes.

The reviews for the Clerk and Treasurer have not been completed and, therefore, the salaries will be deferred to the next Board Meeting.

New Business -

1. Approve Fire Department Officers

See above under Fire Department Report.

Debbie/Norm moved to adjourn at 8:12 p.m. All Ayes. Adjourn

Submitted by:

Denise Barg, Town Clerk