

**M403 ELM STREET
TOWN BOARD MINUTES
November 9, 2015 7:00 PM**

The meeting was called to order at 7:00 p.m. by Chairperson Carolyn Opitz.

The Pledge of Allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Carolyn Opitz, and Gary Franz.– All Present. Joe Burger was absent due to having recent surgery.

Debbie/Dave moved to change the Agenda.

Roll Call: Debbie, Dave, Carolyn, and Gary– All Ayes.

Visitors:

Bill Arneson and a number of their neighbors that live on Birch Street. – see comments in the Audience section.

Tim Vreeland – see comments in the Plan Commission section.

Comments from Audience:

Bill Arneson spoke again of his concerns regarding the 1 mile stretch along Birch Street, just West of the Town of Day.

The Town Board will again take his comments under advisement and consideration.

Approval of Minutes

Dave/Debbie moved to approve the Town Board Meeting minutes of October 12, 2015.

Roll Call: Debbie, Dave, Carolyn and Gary – All Ayes.

Dave/Gary moved to approve the Special Town Board Meeting minutes of October 28, 2015.

Roll Call: Debbie, Dave, Carolyn and Gary – All Ayes.

Reports:

Plan Commission – John Bujalski

The Marathon County Planning Commission is working on a draft proposal. A Comprehensive Plan is being up-dated, recommending the plan be reviewed every 10 years. A Public Hearing is planned before year-end. He mentioned that zoning is very complicated. The Plan Commission will be recommending that a fee will be assessed for printing costs. An entire draft will be delivered to each township for their review – 96 pages.

Debbie/Gary moved to approve the CSM, land division with a rezone for the new parcel regarding Jeff Nikolai as recommended by Tim Vreeland, Vreeland Associates and John Bujalski, Deputy Zoning Administrator.

Roll Call: Debbie, Dave, Carolyn and Gary – All Ayes.

Dave/Debbie moved to approve the CSM regarding Rob & Maci Altmann/Jeffrey Redetzke Construction with a warning for wetland crossing as recommended by Tim Vreeland and John Bujalski.

Roll Call: Debbie, Dave, Carolyn and Gary – All Ayes.

In regard to Dane Anderson's CSM for additional lot purchase, all Board Members approved.

Dave/Debbie moved to approve the Kathleen R. Oelrich/Jason M. Verkilen CSM as presented by Tim Vreeland and John Bujalski.

Roll Call: Debbie, Dave, Carolyn and Gary – All Ayes.

In regard to Cindy Pryor, changes were made, the shed was moved, all Board Members approved.

Fire Department - Rod submitted the following report;

Fire Department Report for the Town Board – 11-09-15

Number of calls to date:

EMS Calls – 4 Medical Calls

Fire Calls - No fire calls to report

Rod went to Wisconsin Dells for a fire inspection/fire prevention conference for four days. The department completed the in house drivers training. This was for anyone who wanted to be signed off to drive the trucks. House burn on Stratford was cancelled last weekend but was rescheduled for 11-07-15. The group has reviewed the SOG on the age for driving. We have moved the age for 20 to 18. They will still need to complete all of the driving requirements before they can drive emergent to scenes.

The surface tablet now has a hard case on it and now can be used for the fire inspections in the township. Rod has used the surface to do four inspections already. The rest will be done by the end of the year.

In November the department will be training on the jaws. There will be 2-3 junk cars in the parking lot of the station for a week or two. Once we are done training on them they will be going back to Shaw's.

EMS Update: Lorrie is still gathering information for the feasibility study for the service upgrade. November training for the EMS group will be on Narcan. Lorrie will then submit the necessary paperwork to the state for their approval. The EMT/EMR refresher will start in January and will be held at the station.

Library – Ruth Voss gave the following report;

Ruth reported that various library activities will be held during November. Friends of the Library will be holding an event through Social Services. Over 1,800 books were distributed for this last year.

Supervisors:

Carolyn Opitz – Garbage, Ordinances, Newsletter.

Carolyn reported that she had met with James Griesbach, Highway Department, regarding IOH, and that Marathon County is moving to Letter F – 377 Section – 23,000. pound axle.

David Swenson – Highway

Routine maintenance has continued through the fall months on our highways and roads with cutting brush and ditches. The bridge railing on North Galvin/Little Eau Plaine River has been repaired by Marathon County Highway Department, the result of an automobile accident this past month. The bill will be sent to

the person involved in the car/bridge accident. 7 culverts were put in on Drake Avenue, from Hwy. 97 to Co. Tr. C, along with the base course put down on the road.

Debra Derfus – Buildings & Grounds, Website

Nothing new to report at this time.

Joe Burger – IOH PERMITS – TOWNHALL MAINTENANCE

Joe was absent due to recent surgery.

Gary Franz – NEWSLETTER – TOWNHALL MAINTENANCE

Nothing new to report at this time.

Clerk –

Financial Report for the Month of October, 2015

The beginning cash on hand was \$536,370.73. Receipts for the month of October totaled \$28,752.37. Total disbursements for the month were \$47,436.87. In order to reconcile to the cash balance on hand, we add back the \$3,453.16 in unpaid payroll tax liabilities for October, and subtract the September payroll tax liabilities of (\$1,803.39) that were paid in October. The ending cash balance at 10/31/15 was \$517,686.23.

Approval of Checks Written from 10/13/2015 to 11/09/2015

The check register from 10/13/2015 through 11/09/2015 totals \$245,102.43 and is comprised of checks numbered #13775 - #13817. Also, does include checks #68 - #72, documentation prepared for automatic withdrawals from our checking account.

Debbie/Dave moved to approve and accept the Clerk's financial report and the checks as listed above.
Roll Call: Debbie, Dave, Carolyn and Gary. All Ayes.

Treasurer -

Financial Report:

Checking Account Bank Balance	\$437,751.13
Minus: Outstanding Checks	(17,575.23)
Checking Account Balance - 10/31/15	420,175.90
Tax Savings Account	\$29.17
Fire Department Equipment CD (3/12/16)	10,109.67
Public Works Replacement Apparatus CD (1/18/16)	60,212.06
Park Fund Savings Account	1,998.25
Volunteer Firefighters Fund Savings Account	25,161.18
Total Cash on Hand –10/31/2015	\$517,686.23
Citizens State Bank of Loyal Loan on 2002 Fire Truck	\$113,392.76

Debbie/Dave moved to accept the Treasurer's Financial Report as presented.

Roll Call: Debbie, Dave, Carolyn and Gary. All Ayes.

Unfinished Business –

Review of CSM's with Tim Vreeland and Plan Commission and Act on Recommendations of the Plan Commission of October 26, 2015.

See Comments from Plan Commission section above.

New Business –

1. Appoint new Plan Commissioner.

Carolyn moved/Debbie seconded to appoint Mr. John Paape, M240 Sugar Bush Lane, Marshfield, Wi., Plan Commissioner. All Ayes.

2. Approve F. D. Officers.

Rodney Bauer, Chief

Jason Domres, Assistant Chief

Pat Weigel, Lieutenant 1

Lorrie Bauer, EMS Coordinator

Debbie/Gary moved to Approve Rodney Bauer, Chief, Jason Domres, Assistant Chief, Pat Weigel, Lieutenant 1 and Lorrie Bauer, EMS Coordinator.

Roll Call: Debbie, Carolyn and Gary. All Ayes. Dave abstained from voting.

Debbie/Dave moved to adjourn at 8:30 PM. All Ayes. Adjourn.

