

TOWN OF MCMILLAN

Town Board Meeting, October 14, 2013, 7:00 P.M.

Chairperson Carolyn Opitz called the meeting to order, 7 p.m. at the McMillan Town Hall. Notices with agenda were posted in three public places.

The Pledge of Allegiance was recited.

Roll Call: Debra Derfus – Present; David Swenson – Present; Carolyn Opitz – Present; Rick Duerr – Present; Geoffrey Engel – Absent. (Mr. Engel arrived at 7:10 p.m.)

Visitors: Bob and Sam Steiner approached the Board about changing their address from M220 Fox Fire to M220 Sugarbush. The Steiners requested this change because of a desire to disassociate themselves from the reputation of the Fox Fire name. They added that they have been using the Sugarbush address since moving into their house last spring; however, the post office gave them notice that they will no longer deliver mail to an invalid address.

Preston Vande Voort, Marathon County Conservation, Planning, and Zoning, addressed the Board on behalf of the County. Mr. Vande Voort explained that the address cannot be Sugarbush; due to safety concerns, a first responder may not be able to find the address.

Options were discussed:

- The town could change the street name by passing a resolution. This would require cooperation from the other residents on the street, who in-turn would also have to change their address.
- Duerr suggested opening a PO Box. The Steiners could thus keep using the Sugarbush address for mailing purposes.

The Steiners asked for a little more time to consider their options. Preston agreed to contact the post office and see how long they would keep delivering mail until a decision has been made. The Steiners will let the town know what they decide.

Approval of September 9, 2013 Minutes: Carolyn pointed out that the last paragraph on the second page should not read that Turtle Ridge had been chip sealed, as that is a future plan. Cross that line off. Geoff/David moved to approve the minutes as corrected. Roll Call: Derfus – Aye; Swenson – Aye; Opitz – Aye; Duerr – Aye; Engel – Aye. Motion Carried.

Reports:

Plan Commission – Doug Lee

- The biannual review is in process
- The CSM has been submitted for Russ Weichelt. There was a motion to accept the CSM. This is the only issue that will need to be addressed by the board.
- William Redetzki has submitted another CSM, showing lot #1 as a driveway. (no action needed, for information purposes only)

Derfus asked that the Plan Commission provide copies of their minutes going forward.

Fire Department – Kevin Schmidtke

- Four calls and some training sessions this month.
- Participated in “Get Fired Up” in Marshfield last Sunday.
- Training by the Ag Research Center

Kevin gave a report on a garage fire, as requested by Duerr. Duerr had requested an incident report to verify the number of firefighters that were at the scene.

Lori Bauer reported on the Mass Casualty Disaster Drill on 10-8-2013 that the F.D. participated in with Marshfield and surrounding communities. It was a very useful exercise and they learned a lot. They are working on setting a date to review the event.

Derfus asked about the Fall Fest wrap-up; requesting that this be done within 30 days of the event. Treasurer, Ann Juncer, explained that some of the bills are still coming in. Kevin stated that a 60-day time frame would be more reasonable to get everything pulled together.

Library – Ruth Voss

- The fall programs are in place and articles have been in the News Herald
- The major campaign for the building project will begin soon.

Supervisors:**Geoffrey Engel –**

Website – A payment is needed to purchase the software for the new website. The money is already there, so we simply need to get a check to them. Geoff will ask them to submit a bill.

Carolyn has a friend who will take pictures for the website. Geoff will get together with Carolyn to set up a time to take pictures.

Rick Duerr –

Library – No Report.

Grievance Policy & Procedures – Rick is making progress. Although he is getting closer, he is not quite ready to bring it to the Board. The goal is to have a paper trail for all grievances, including name, date, and signature. Please keep in Unfinished Business for the next meeting.

Carolyn Opitz –**Ordinances**

Carolyn has sent the ordinances to the General Code Company and she should have a draft back within 90 days.

Garbage

Still working on getting the figures for the 2014 budget. Carolyn is waiting to hear from Julie at NW Recycling for their numbers.

Dave Swenson –**Highway**

Dave updated the Board on the Red Hawk Project. They put two culverts in, with excellent cooperation from the neighbors.

The double-culvert project on Galvin will be done next year with a 50-50 copay from the county.

Pat has to have some work done on the 2002 Plow Truck to get it ready for the winter season. The cost is going to be about \$5000. They will have both trucks DOT tested, just like the FD does.

Debra Derfus –

Buildings & Grounds – The Pavilion is being shut-down for the season - the water has been turned off, the mowing is done, and the doors will be locked this weekend.

It was noted that people have been leaving garbage (pizza boxes) at the pavilion. It's open to the public; that's what happens.

Clerk

Clerk Carter reported checks issued from September 10 to October 14 in the amount of \$128,776.93. Motion by Derfus/Swenson to approve checks numbered 12204 – 12274, including electronic transfers #916 and #927. Roll call: Derfus-Aye; Swenson-Aye; Opitz-Aye; Duerr-Aye; Engel-Aye. Motion carried.

Engel questioned the payment to SWID. Carolyn explained that there had been a misunderstanding, possibly leading to filing a grievance. After meeting with the attorney, it was determined that there were no allegations and, therefore, it would be dropped.

Treasurer

Treasurer Juncer reported a checking account balance of \$274,643.51, minus O.S. checks of \$3,868.66 and an O/S deposit of \$289, plus \$521,943.78 in C.D.'s and savings accounts with TOTAL CASH ON HAND of \$793,007.63 for the month of September 2013.

Juncer reported that the tax savings account was zeroed out and put into the checking account in October.

Motion by Derfus/Duerr to approve the financial report. Roll call: Derfus-Aye; Swenson-Aye; Opitz-Aye; Duerr-Aye; Engel-Aye. Motion carried.

Clerk Carter read the Clerk's financial report. Balance from previous month was \$803,776.65. After receipts totaling \$25,511.95 and disbursements totaling \$(36,280.97), the ending ledger balance at 9-30-2013 is reported to be \$793,007.63. Swenson/Engel moved to approve the Clerk's financial report. Roll call: Derfus-Aye; Swenson-Aye; Opitz-Aye; Duerr-Aye; Engel-Aye. Motion carried.

Unfinished Business

Resource Recovery Team had applied for a liquor license in September. The license was approved in September, pending completion of all necessary documentation. The application process is complete and they will be issued their license this week.

New Business

Approval/Disapproval of City Ambulance Contract

Engel/Derfus moved to approve the City Ambulance Contract. The question was raised about us getting bids from other nearby cities. Spencer and Stratford might be other options. There was discussion about the level of service, the response time, and the issue of advance life support that we would get from the smaller communities.

Roll call: Derfus-No; Swenson-Aye; Opitz-Aye; Duerr-No; Engel-Aye. Motion carried.

Approval/Disapproval Renewal Designated Hwy CD

The Hwy Capital Improvement CD is \$135,000. Engel/Swenson moved to renew the CD for six months. Derfus asked if there is a list of all roads to be worked on next year. That list was presented at the first budget meeting. Roll Call: Derfus-Aye; Swenson-Aye; Opitz-Aye; Duerr-No; Engel-Aye. Motion carried.

Approval of Check for Lodging for Clerks' Convention up to \$100

Engel/Duerr moved to approve a check up to \$100 to pay for the lodging in Madison for the Clerks' Convention on October 28-29, 2013. Roll Call: Derfus-Aye; Swenson-Aye; Opitz-Aye; Duerr-Aye; Engel-Aye. Motion carried.

Discussion of Retirement Gift for Clerk Carter

Opitz/Swenson moved to present a \$100 gift to Marlene J. Carter in appreciation of her service to the Town. Roll Call: Derfus-Aye; Swenson-Aye; Opitz-Aye; Duerr-Aye; Engel-Aye. Motion carried.

Review Budget Workshop

Engel questioned the \$36,000 that has been put into the 2014 budget for Capital Improvement/Bktp. Swenson stated the importance of addressing the problems with the roads in the town.

Culvert replacement has been budgeted at \$18,000. The County pays half, but the town must pay the entire amount up front. The town will need to get a bill to the County by September 1, for a refund to be received in the spring of 2015.

There was discussion about a date that will work for the next budget workshop. Best date was determined to be Monday, November 4, 2013.

The Public Hearing on the budget will then be Wednesday, November 20 at 6 p.m. The meeting will be held at the Firehouse in anticipation of a large crowd. The notice for this meeting must be published no more than 20 days and no less than 15 days prior to the meeting.

Derfus/Swenson moved to adjourn at 9 p.m. All Ayes.

Submitted by
Denise M. Barg
Town Clerk
Town of McMillan