

**M403 ELM STREET
TOWN BOARD MINUTES
October 12, 2015 7:00 PM**

The meeting was called to order at 7:00 p.m. by Chairperson Carolyn Opitz.

The Pledge of Allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Carolyn Opitz, Gary Franz and Joe Burger – All Present.

Dave/Debbie moved to change the Agenda.

Roll Call: Debbie, Dave, Carolyn, Gary and Joe – All Ayes.

Visitors:

John Paape – see comments in the Audience section.

Bill Arneson & Mary Jo and a number of their neighbors that live on Birch Street. – see comments in the Audience section.

Tim Vreeland – see comments in the Plan Commission section.

Comments from Audience:

John Paape Expressing concern regarding Sugar Bush Lane, particularly 1/10th. of a mile off of County Highway E., on the north entrance. Mr. Paape feels that putting down chip seal, more blacktop and better drainage will help alleviate the problem.

Bill Arneson Filed a Petition with the Town of McMillan to pave Birch Street from County Highway T east to Day Road.

Their main concern is in regard to the base course that was placed on this 1 mile road this past summer. The road is dangerous to drive on and is considered to be in real need of further repair and to blacktop this 1 mile of road according to the Birch Street residents.

The Town Board will take both of the above items under advisement and considerations.

Approval of Minutes

Joe/Dave moved to approve the Town Board minutes of September 14, 2015.

Roll Call: Debbie, Dave, Carolyn, Gary and Joe – All Ayes.

Dave/Joe moved to approve the Special Town Board minutes of September 24, 2015.

Roll Call: Debbie, Dave, Carolyn, Gary and Joe – All Ayes.

Reports:

Plan Commission – John Bujalski

John reported that the Town of McMillan is becoming an urbanized township. The Marathon County Planning Commission is working on a draft proposal recommending a 3 acre minimum amount of ownership in our township. A Comprehensive Plan is being up-dated, recommending the plan be reviewed every 10 years. A Public Hearing is planned before year-end. He mentioned that zoning is very complicated. An entire draft will be delivered to each township for their review – 96 pages.

Debbie/Gary moved to approve the CSM regarding Cindy Pryer as recommended by Tim Vreeland, Vreeland Associates and John Bujalski, Deputy Zoning Administrator.

Roll Call: Debbie, Dave, Carolyn, Gary and Joe – All Ayes.

Joe/Debbie moved to approve the CSM regarding Russell Weichelt and Gary Franz as recommended by Tim Vreeland and John Bujalski.

Roll Call: Debbie, Dave, Carolyn and Joe – All Ayes. Gary abstained.

The CSM's for Dane Anderson, Jeffrey Nikolai, Rob & Maci Altmann and Jeffrey Redetzke Construction and John Williams will be brought to the Town Board's November meeting.

Fire Department - Rod submitted the following report;

Fire Department Report for the Town Board – 10-12-15

Number of calls to date:

EMS Calls – 4 Medical Calls

Fire Calls - 1 Mutual Aid with Stratford Fire Department

2 Motor Vehicle Accidents

New Applicants to the Department – Nothing to report at this time.

The Microsoft Surface is getting programs downloaded onto it and then will be ready for use.

In the coming week a few of the rigs will be leaving the township for Annual pump testing at Stainless and Repair.

The department completed another Get Fired Up for fire safety month. We had about 150 kids come and learn about Stop, Drop and Roll.

We had three members attend the Fire and EMS University in Merrill. Two of the members attended Fire Fighter Survival and one member attended Truck Operations for a small department.

EMS Update: The EMS group got approval from the State to administer Albuterol. This is an advanced skill for the group. The group will be obtaining three new skills before the end of the year.

Lonnie will be presenting the Project Proposal for the service to upgrade to EMT – B non-transporting with the assistance of First Responders. The next step is to complete the feasibility study and submit to the State for approval.

Library – No report.

Supervisors:

Carolyn Opitz – Garbage, Ordinances, Newsletter.

Carolyn is continuing to work with Mrs. Werner and the cat situation on West McMillan Street. Also involved are MAPS and the City of Marshfield. She met with Dale Marth regarding pick-up for recycling- 1 container will be picked up per trip. She met with Mr. Rentmeister, Survey Emergency Management – we will be completing our Emergency Response Plan.

David Swenson – Highway

Routine maintenance has continued through the fall months on our highways and roads with cutting brush and ditches. The bridge railing on North Galvin/Little Eau Plaine River will need extensive repairs with the result of an automobile accident this past month. This work will be done by Marathon County Highway Department.

Debra Derfus – Buildings & Grounds, Website

The Gazebo is in place with the top of it still needing to be sealed. The Park Pavilion has been shut down and winterized. The Town will continue to post our meetings at Mullins Cheese, 1231 Belvedere and the Town Hall. We are also going to post our Agendas on our Web-Site.

Joe Burger – IOH PERMITS – TOWNHALL MAINTENANCE

Joe’s report consisted of three (3) different approaches to resolving our physical problems with our building.

1 – Re-due the complete landscaping around the building, drainage away from the building, landscaping to the West and North of the building and provide for new sidewalks, costing \$30,000. - \$40,000. 2 – Raise the existing building 6” to 12”, costing \$100,000. and 3 – Build a new town hall, costing \$200,000. to \$250,000. Joe and Gary will continue to study the Town Hall project and its maintenance.

Joe reported that WTA – Wisconsin Towns Association will be having sessions on IOH – Implements of Husbandry Law.

Gary Franz – NEWSLETTER – TOWNHALL MAINTENANCE

Gary reported that Dennis Redetzke will be studying our Town Hall situation. Gary reported that some of our holding tanks need repair as they are leaking. He will be contacting Mark Meyer as to what needs to be repaired, looking for solutions.

Clerk –

Financial Report for the Month of September, 2015

The beginning cash on hand was \$598,503.13. Receipts for the month of September totaled \$23,660.06. Total disbursements for the month were \$85,834.02. In order to reconcile to the cash balance on hand, we add back the \$1,810.27 in unpaid payroll tax liabilities for September, and subtract the August payroll tax liabilities of (\$1,730.73) that were paid in September. We also add back in \$41.56 – voided check # 13589. The ending cash balance at 9/30/15 was \$536,370.73.

Approval of Checks Written from 9/15/2015 to 10/12/2015

The check register from 9/15/2015 through 10/12/2015 totals \$46,867.67 and is comprised of checks numbered #13721 - #13774, excluding voided checks, #13724, #13738, #13744 and #13756. Also, does include checks #64 - #67, documentation prepared for automatic withdrawals from our checking account.

Dave/Debbie moved to approve and accept the Clerk’s financial report and the checks as listed above. Roll Call: Debbie, Dave, Carolyn, Gary and Joe. All Ayes.

Treasurer -

Financial Report:

Checking Account Bank Balance	\$180,837.03
Minus: Outstanding Checks	(8,121.29)
Checking Account Balance –9/30/2015	\$172,715.74
Tax Savings Account	\$266,175.59

Ann reported that she transferred this Savings Account balance to the General Account.

Fire Department Equipment CD (3/12/16)	10,109.67
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Public Works Replacement Apparatus CD (1/18/16)	60,212.06
Park Fund Savings Account	1,998.20
Volunteer Firefighters Fund Savings Account	25,159.47
Total Cash on Hand –9/30/2015	\$536,370.73
Citizens State Bank of Loyal Loan on 2002 Fire Truck	\$113,392.76

Debbie/Joe moved to accept the Treasurer’s Financial Report as presented.
Roll Call: Debbie, Dave, Carolyn, Gary and Joe. All Ayes.

Unfinished Business –

NONE

New Business –

1. Service Upgrade for the EMS Group regarding First Responders.

Lorrie Bauer, EMS Coordinator, presented the Project Proposal for the service to upgrade to EMT-B non-transporting with the assistance of First Responders. The next steps will be to complete a feasibility study, to do a budget process and write a grant proposal.

2. Mr. Arneson requesting blacktop on Birch Street across Hwy. 97.

This item was discussed in the Audience section above.

3. Approve Plow Truck Bid.

Dave/Debbie moved to approve the purchase of a 2016 Plow Truck, a Freightliner Chassis and a Monroe Box and Plow, total purchase price not to exceed \$145,000.00. No trade-in is included in the above price.

Roll Call: Debbie – NO, Dave – YES, Carolyn – YES, Gary – NO and Joe – NO. This motion was defeated, on a 3 to 2 vote.

Debbie/Joe moved to bring this discussion of the 2016 Plow Truck back to the Board after the Budget process and Public Hearing are completed.

Roll Call: Debbie, Dave, Carolyn, Gary and Joe – All Ayes.

4. Approve New Treasurer.

Carolyn/Joe moved to approve and appoint George S. (Steve) Katona as our new Town of McMillan Treasurer.

Roll Call: Debbie, Dave, Carolyn, Gary and Joe – All Ayes.

5. Approve Retirement Gift for Ann Juncer, Treasurer.

Dave/Debbie moved to approve a Retirement Gift for Ann and to Thank Ann for her 3 years of service to our Town of McMillan as Treasurer.

Roll Call: Debbie, Dave, Carolyn, Gary and Joe – All Ayes.

6. Approve CSM for Cindy Pryer, Russell Weichelt/Gary Franz and Jeff Nikolai

Action taken in the Plan Commission section above.

7. Reminder of our next 2016 Budget Workshop – Thursday, October 29th beginning at 6:00 PM. A Public Meeting on the PROPOSED 2016 BUDGET will be held on Thursday, November 19th beginning at 6:00 PM.

Debbie/Dave moved to adjourn at 8:30 PM. All Ayes. Adjourn.

