

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
September 8, 2014 7:00 PM**

The meeting was called to order at 7:00 p.m. by Carolyn Opitz.
The pledge of allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Carolyn Opitz – All present.
Norm Kommer and Geoff Engel – Absent.

Visitors:

• **Tim Vreeland**

➤ Bruce Seehafer CSM

The Seehafers are creating this two-acre parcel for their children. The County and the Plan Commission has already approved the CSM.

Deb/Dave moved to approve Seehafers' CSM as presented.

Roll Call: All Ayes.

➤ Mary Strohman CSM

Mary owns one large parcel of land; but they're three different tax parcels and she'd like to combine them, simply to clean things up.

Dave/Deb moved to approve Mary Strohman's CSM.

Roll Call: All Ayes

• **Stacey Chilson, Little Rose Riders**

Stacey talked about the current snowmobile trail system, stating that it is very unsafe as it currently is. He proposed an alternative route to the Board; asking if this year they could travel along Marsh Road up to Hwy. E, cross Hwy E, and then continue on as they have been. This would be a new, quieter, safer trail. The request: to use Marsh Road for their snowmobile trail.

Mike Stockheimer and Dave Swenson both expressed concern about the neighbors along Marsh Road. Getting their input would be the first step in this process.

It was agreed that if Mr. Chilson will talk to the neighbors between now and next month, this request can go on the agenda for the October board meeting.

Denise will get the names of the property owners on Marsh Road to Mr. Chilson.

Comments from the Audience -

Rick Duerr – Mr. Duerr stated that he has received a couple phone calls about the Fall Fest and the MAPS group helping in the kitchen and sharing the profits. Question: If we're going to do this again, will there be a policy in place, or an application to complete, for other groups to have this same opportunity?

Kevin explained that this was done with two groups – MAPS and Breast Cancer Survivors. He stated that he has not heard any complaints.

Carolyn told Mr. Duerr that she can understand his point and that this issue will be discussed in the Fall Fest wrap-up meeting.

Approval of Minutes - Town Board Meeting 8/11/2014

Debbie said that in the Bldgs. & Grounds section of the minutes it should read that "brick was put around the playground area," not cement, as written.

Dave/Debbie moved to approve the Town Board minutes of August 11, 2014 with the noted correction.

Roll Call – All Ayes.

Reports -

Plan Commission – Mike Stockheimer

- John Seehafer brought in an outdated CSM on a parcel purchase.
- Joint Plan Commission with the City is working well. Mike was unable to attend the last meeting.
- The City is going to be looking at the run-off from Hilltop Apts. as this has been creating a water problem down on Zyg.
- The Bi-Annual review has been passed with no problems.

Debbie asked about the budgeted computer purchases. Will the computers be purchased yet this year? Mike did not know.

Fire Department – Kevin Schmidtke

Kevin mentioned that the Memorandum of Understanding between the McMillan Fire Dept. and the University of Wisc. - Madison Police Dept. needs to be signed. This is an annual Emergency Management agreement.

In the next couple weeks there will be more Fall Fest bills coming in. Do we need to wait until the next board meeting to pay these bills? Board members agreed that these bills can be paid right away.

Fall Fest went well. Turn-out was good! Kevin guesstimated that there might have been as many as 2,000 people at the peak.

Kevin was asked about the old fire trucks. He answered that they were sold for scrap to Shaws Wrecking.

Library – Ruth Voss

Ruth Voss was not present.

New Business:

1. Open Bids for Mann Road Project -

Two bids were received for the Mann Road Project. Carolyn opened and read the bids at the meeting. Both bids were presented according to the specs in the ad, as follows:

- Paul Bugar Trucking, Inc. - \$80.67 per lineal foot
- Earth, Inc. - \$69.60 total per lineal foot

Dave looked over the detail of the two bids presented.

Dave/Carolyn moved to accept the bid of Earth, Inc. for a total cost of \$69.60 per lineal foot.

Deb questioned why we did not run the ad for bids for the entire project, and she asked if we can still run such an ad yet this year. Deb questioned the contractors representing Bugar and Earth, asking if the cost might have been lower had we asked for bids for the entire project right away. Their answer was unclear. They stated that they have never bid a project this way; however, this is what the ad asked for.

Roll Call: Dave and Carolyn – Aye. Debbie – No.

Supervisors -

Geoffrey Engel – Website

Geoff was not present.

The state of the website project was discussed.

Carolyn explained that we seem to be at a stand-still with the project. Taylor (Solarus) and Geoff are not working well together.

Debbie explained that Geoff's goal is to have a "search" feature on the new website.

With the breakdown in communication between Taylor and Geoff, we need to find someone else who can take on this project.

Bruce Wineman suggested that perhaps John Hrofski (Auburndale), prior owner of TZ Net, could help us out.

Norm Kommer – Library & Newsletter

Not Present.

Carolyn Opitz – Garbage, Ordinances & Newsletters

No Report.

David Swenson – Highway

- Staadt Road is pretty much complete. We still need to meet with Quest to finalize things.
- Did Wedging on Staadt Rd, south of C to elm
- We put in double culverts on Galvin; the county helped with this.
- Chip sealing was done on subdivisions: Edgewood, Deer Run
- We withheld payment on Meadow, and Fahrner came in and re-did it. Carolyn stated that the crew came in swept all the loose gravel into people's yards. Carolyn has been assured that the problem will be taken care of.
- There is also a complaint about the wedging on Staadt which will be dealt with.

There was discussion about the gravel the ends up in yards as a result of plowing in the winter vs. the gravel that ended up in the road on the Meadow Ave. work. It seems that the gravel on Meadow was extreme.

Debra Derfus – Buildings & Grounds

Debbie reported on the estimates from Joe Berger for work to be done on the Town Hall sidewalk area.

- To repair the Town Hall sidewalk area as is - \$7,000
- Lying concrete right up to the building - \$11,000. This does not include any windows or drainage to the ditch. This includes taking out the sidewalk and putting in a new entry. The sidewalk to the west would stay. Drain tile would be included, with the downspouts going right into the drain tile.

Deb's recommendation is to put concrete right up to the building, and replace the landscape area with a bench/flower pots/etc. This would be easier to maintain.

Regarding the finances – Deb stated that we just took \$15,000 out of Hwy Fund that can be used for this.

There was discussion about the importance of keeping the water away from the building, the slope of the parking lot from the building, etc. Joe said that he will get an estimate to Deb on any additional costs to solve the water drainage issues.

Regarding the park project - We still need to cut in the fire pit, put some bark around the trees, and stain the arbor and the swing.

Clerk –

Financial Report for the Month of August 2014 -

The beginning cash on hand was \$597,343. We had receipts totaling \$158,512.10 in August.

The disbursements for the month were \$378,691.97. In order to reconcile to the cash balance on hand, we add back the \$1,728.17 in unpaid payroll tax liabilities for August, and subtract the July payroll tax liabilities, \$5,168.43, that were paid in August. The ending cash balance at 8-30-2014 was \$373,723.20.

Checks numbered 12906-12909 and 12926-12995, plus checks numbered 19, 20, 21, and 24, were issued since the last meeting and totaled \$492,456.69.

The check issued last month to Earth, Inc. took ten days to get to them. Since it appeared to be lost in the mail, that payment was stopped (check #12883 dated 8/11/14), and check #12933 was issued as a replacement.

Debbie/Dave moved to approve checks 12906-12909 and 12926-12995, plus checks numbered 19, 20, 21, and 24.

Roll Call: All Ayes.

Debbie/Dave moved to approve the August 2014 financial report, as presented.

Roll Call: All Ayes.

Treasurer -

Ann reported a checking account balance of \$432,475.21, minus outstanding checks of \$6,024.71, plus \$87,272.70 in C.D.'s and savings accounts for a total cash on hand of \$513,723.20 as of 8-30-2014. After accounting for the \$140,000 loan with Citizens State Bank of Loyal, the ending balance of liquid assets is \$373,723.20.

Debbie/Dave moved to approve the Treasurer's Report as presented.

Roll Call: All Ayes.

Unfinished Business -

None.

New Business -

2. Approve/Disapprove Hunting/Fishing Shelter Agreement for Bruce/Catherine Wineman

This is notification of a hunting/fishing shelter that the Winemans plan to build. This will be a 16x20 non-dwelling structure.

Debbie/Dave moved to approve the hunting/fishing shelter for Winemans.

Roll: All Ayes.

3. Set up First Budget Meeting

Board Members agreed to hold the first budget meeting on Wednesday, September 24, at 6 p.m.

Debbie/Dave moved to adjourn at 8:12 p.m. All Ayes. Adjourn

Submitted by:

Denise Barg, Town Clerk