

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
July 14, 2014 7:00 PM**

The meeting was called to order at 7:00 p.m. by Carolyn Opitz.
The pledge of allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Carolyn Opitz, Norm Kommer – All present. Geoff Engel – Absent.

Visitors -

Tim Vreeland – CSM for Russ Weichelt Lot Split

Tim presented two CSM's for a proposed lot split in Russ Weichelt's new cul-de-sac.

There was discussion about the larger emergency vehicles being able to maneuver within the cul-de-sac. John Bujalski pointed out that this is a private drive and, therefore, is not required to comply with the fire department's standards. He added that the town does not need to approve this CSM; rather, they can vote to "accept" it. The town has no jurisdiction over this property.

John suggested that we let Russ know what the fire department standards are.

Dave/Debbie moved to accept the CSM for the lot split for the Russ Weichelt property.

Roll Call: All Ayes.

Comments from the Audience -

George Asher (Zyg Street) addressed the Board about the continued water problem in his culvert. He said that he had been told by Pat and Dave that something would be done about the problem and, to date, there has been no action.

Dave assured Mr. Asher that the issue would be addressed. First step is to have Diggers Hotline come in and do the marking. Dave added that the understanding was that the town would dig it out and Mr. Asher would do the landscaping. Mr. Asher stated that he will do the seeding, not the landscaping.

Dave added that he intends to talk to the Engineer with the City of Marshfield about the apartment units that may be exacerbating the problem.

Another resident asked about a problem with his neighbor's barking dogs. Carolyn said that all we can do is go and talk to him.

Approval of Minutes - Town Board Meeting 6/9/2014

Debbie/Norm moved to approve the Town Board Meeting minutes of June 9, 2014.

Roll Call – All Ayes.

Reports -

Plan Commission – John Bujalski

John reported on the activities of the Plan Commission:

- The final Board of Adjustment hearing on the bi-annual review will be held in Wausau. The PC asked that they hold the hearing in McMillan because of the large number of interested residents; however, the county declined that request. Instead, they proposed holding a listening session in McMillan prior to the Board of Adjustment hearing. John asked the Board's preference.

The Board members thought that it made sense to hold the listening session in McMillan since there are 109 affected properties.

Dave/Debbie moved that we hold a listening session on the bi-annual review here in McMillan prior to the public hearing.

Roll Call: All Ayes.

- Russ Weichelt CSM – John reiterated that this is a private drive and the Town has no jurisdiction over this property.
- Don Mancl request for land sub-division needs to go to the Joint Plan Commission.
- Lennet Radke is applying for a re-zone of her property, located at M409 Elm Street, from R/R to A1/2. In deciding what large animals are allowed on a property, we used to have to go by “animal units”, however, that is no longer how it’s done. Now these decisions are made based on zoning and nutrient properties (what the animals are fed). If a property is zoned Ag 1, 2, or 3, they can house the animals. There is also some acreage consideration that goes into this.

John asked the board to approve the PC’s recommendation to approve this re-zone in advance of the Public Hearing on July 28.

Dave/Debbie moved that we approve the recommendation of the PC to re-designate the Radke property to General Ag.

Roll Call: All Ayes.

John offered his compliments on the new Fire Dept. Ladder Truck.

Fire Department – Kevin Schmidtke

The Board discussed the sale of the Fire Department equipment.

Carolyn reminded Kevin that the banker from Citizens State Bank of Loyal is willing to help sell the fire truck on-line.

Kevin would like to put Ladder 6, Engine 9, and the trailer all on a web-site to try to sell them. His goal will be to get \$4500 each for the Ladder 6 and Engine 9, and \$500 for the trailer. Kevin added that he does not expect to sell the vehicles; based on what he has seen on-line, he does not see a market for them. He can probably get \$3800 each, selling them as scrap.

Kevin’s goal is to sell the equipment by August 1 because this is when they plan to have the new rig up and running then.

Carolyn/Debbie moved to advertise Engine 9 for \$4500, Ladder 6 for \$4500, and the trailer for \$500, or best offer. Roll Call: All Ayes.

The Board discussed what to do with the proceeds of the equipment sales.

Carolyn/Dave moved that the money obtained from Engine 9 will be put back into the new rig; the money from Ladder 6 will be put into a new CD for capital improvements; and the money from the trailer will be put into the same CD for capital improvements.

Roll Call: All Ayes.

Approve/Disapprove \$7500 out of Fall Fest Funds to purchase equipment needed for new Ladder Truck

Carolyn/Dave moved to approve \$7500 out of Fall Fest Funds to purchase equipment needed for the new ladder truck.

There was discussion about how much money is still needed to be spent on the new truck. Kevin explained that the \$7500 will take care of lettering, striping, brackets, etc. The \$4500 that they hope to get from Engine 9 has basically already been spent (pads, valves, hard-suction, labor, etc.).

The reason that we do Fall Fest is for just this purpose.

Roll Call: All Ayes.

Approve/Disapprove \$500 Prepaid VISA for Fall Fest

Debbie/Norm moved to approve \$500 prepaid VISA for the Fall Fest operating expenses. This money will come out of Fall Fest account.

Roll Call: All Ayes.

Library – Ruth Voss

Not here.

Supervisors -**Geoffrey Engel – Website**

Not here.

Norm Kommer – Library & Newsletter

Norm would like to get going on the newsletter. He asked that all supervisors write an article to contribute. There was discussion about how early we can get these out. Kevin asked to have it out by mid-August so that we can promote the Fall Fest.

Carolyn said that the Clerk for the Town of Day (Patti Rahn) can help us get this set up.

It was agreed that the deadline to get reports to Norm is July 28.

Carolyn Opitz – Garbage, Ordinances & Newsletters

Carolyn made a few general announcements:

- There will be a public hearing at City Hall on Tuesday, July 15, regarding a re-zone from residential to commercial use on a parcel along County E, near Ash Street. The petitioner would like to use the property as a model home display. This is all City property; the Town of McMillan was notified because we have property within 1000 feet of the parcel.
- The next Western Wisconsin Towns Assoc. meeting will be Thursday, July 24, at 7:30 p.m. at River View Ballroom.
- Gary Franz stated that there is too much garbage and recycling falling out of the trucks. Depends on how windy it is sometimes. Carolyn will talk to Advance Disposal again.
- Carolyn signed the contract with MSA d contract after the meeting last month. Carolyn told the board members that they have each been asked to create a “wish list” of what they would like to have done. In September, they will meet with us, and help us to create the initial capital improvements list. The total cost was \$3500.

David Swenson – Highway

Dave reported on the progress that is being made on the roads; regarding base course, calcium chloride, culverts, chip seal, etc.

Calcium Chloride is at a premium this year.

The cutter and the tractor have both had problems. They recently needed to purchase a \$525 hose from Texas, because nobody in the area makes this hose. There was also a computer issue with the transmission.

Work on Staadt has begun. They had a pre-construction conference here a couple weeks ago, with all involved parties represented. Work is scheduled to be completed by the end of August.

Debra Derfus – Buildings & Grounds

We’ve been trying to get into the park to work, but it’s been too wet.

Joe Berger from Stratford Builders came out to look at the water problem at the Town Hall. He said that he can put in two new windows in the entranceway, install new drain tile with gutters right in the drain tile, and pour new concrete. Using this plan, we will not have to tear off the front of the building. We’re waiting for the estimate on this work to see where we stand.

They’re hoping to work on the park by the end of the month, depending on rain.

Clerk –**Financial Report for the Month of June 2014 -**

The beginning cash on hand was \$869,370.31. We had receipts totaling \$5,836.06 in June.

The disbursements for the month were \$270,223.22. In order to reconcile to the cash balance on hand, we add back the \$1,748.40 in unpaid payroll tax liabilities for June, and subtract the May payroll tax liabilities, \$1,780.26, that were paid in June. The ending cash balance at 6-30-2014 was \$604,951.29.

Checks numbered 12795-12871, plus checks numbered 12, 13, 14, and 17 since the last meeting totaled \$248,966.60.

Debbie/Dave moved to approve the clerk's financial report and check register as presented.

Roll Call: All Ayes

Treasurer -

Ann reported a checking account balance of \$107,615.30, minus outstanding checks of \$882.55, plus \$638,218.54 in C.D.'s and savings accounts for a total cash on hand of \$744,951.29 as of 6-30-2014. After accounting for the \$140,000 loan with Citizens State Bank of Loyal, the ending balance of liquid assets is \$604,951.29

Dave/Debbie moved to approve the Treasurer's Report as presented. Roll Call: All Ayes.

Unfinished Business -

1. Discussion of putting the town's insurance policy out for bids

Debbie/Carolyn moved that we put our needed insurance out for bids.

There was discussion about how/where to advertise. The board agreed to keep it local, and simply put an ad in the local paper.

Roll Call: All Ayes.

New Business -

1. Action on the Public Works Replacement Apparatus CD, matures 7-18-14

Dave/Debbie moved that we extend the Public Works Replacement Apparatus CD for 6 months.

Roll Call: All Ayes.

2. Action on Highway Maintenance CD, matures 7-21-14

Dave/Debbie moved that we cash in the Hwy. Maint. CD and move the proceeds to the general fund.

Roll: All Ayes.

3. Action on Highway Capital Improvement CD, matures 7-18-14

Debbie/Norm moved that we cash in the Hwy Capital Imp. CD and move the proceeds to the general fund.

Roll Call: All Ayes.

4. Approve/Disapprove Resolution RE: State Certified Building Inspector

The state re-bid the contract for those areas that do not choose to hire their own building inspector. Carolyn read the letter from the state certified building inspector, Robert Christiansen, including his state-approved fee structure.

Debbie/Dave moved to approve the resolution for the Town of Mcmillan to contract with Robert Christiansen, state-certified building inspector, for the inspection of one and two family new construction dwellings.

Roll Call: All Ayes.

5. Approve/Disapprove Resolution RE: County Zoning Ordinance Amendment

Carolyn read the Resolution to amend the county zoning ordinance related to cell towers, as proposed by Rebecca Frisch. The resolution has to do with the fact that the cell towers were inadvertently removed from the county zoning ordinance, and the county would like to put them back into the ordinance as a special exception.

Dave/Norm moved for approval of the text amendment as presented.

Roll Call: All Ayes.

6. Approve/Disapprove Picnic License for Business After 5

Debbie/Dave moved to approve the picnic license for the Business After 5 event to be held at Ron Meyers & Sons on August 19.

Roll Call: All Ayes.

7. Approve/Disapprove Signers for Menards Purchasing

Dave/Debbie moved to approve the proposed list of signers for Menards.

The list remains the same as the 2013 list, with the addition of Denise Barg and Ron Derfus.

Roll Call: All Ayes.

8. Acceptance of Ron Derfus Resignation as Town Constable

Carolyn/Debbie moved to approve the acceptance of Ron Derfus's resignation.

Roll Call: All Ayes.

9. Appointment of new Town Constable, to serve the remainder of the current term

Carolyn has spoken to Erlin Wenzel about serving the remainder of the Town Constable term. Mr. Wenzel has agreed to do this, if approved.

Dave/Debbie moved to appoint Erlin Wenzel to serve the remainder of the Constable's term.

Roll Call: All Ayes.

10. Discussion of the Town's continued association with Swid Law Offices

Carolyn expressed her frustration about Mr. Swid never returning her phone calls, and she asked that the board approve her decision to begin using another attorney.

Debbie said that we still have another attorney from Stevens Point.

The Board members agreed that Carolyn has the latitude to call another attorney that she would like to work with.

Dave/Debbie moved to adjourn at 8:45 p.m. All Ayes. Adjourn

Submitted by:

Denise Barg, Town Clerk