

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
June 8, 2015 7:00 PM**

The meeting was called to order at 7:00 p.m. by Chairperson Carolyn Opitz.

The Pledge of Allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Carolyn Opitz, Gary Franz and Joe Burger – All Present.

Visitors: None.

Approval of Minutes

Joe/Debbie moved to approve the Town Board minutes of May 11, 2015.

Roll Call: Debbie, Dave, Carolyn, Gary, and Joe – All Ayes.

Reports:

Plan Commission – John Bujalski, absent

Fire Department – Rod Bauer

Rod submitted a written report, as follows:

Fire Department Report for the Town Board –6-8-15

Number of calls to date:

EMS Calls – 3EMS calls

Fire Calls - None to report this month

New Applicants to Department – We have one new member. Blair Watt has been accepted by the officer's as a new member.

Due to the road construction on Hwy. E, we have the City of Marshfield doing an initial fire response to the Deer Run area. They will do this until the road construction is complete on Hwy. E. We would like to thank Pat Weigel for temporarily putting signs back up for the road names. The Marshfield Ambulance crew appreciates it also. Amy Segalle and Travis Patton have completed the classroom portion of Fire 1 and will be taking their state certification test on June 6, 2015. The department participated in the Dairy Fest parade. The stop, drop, and roll clinic was cancelled due to rain. We were able to hand out a few bags to kids that came to look at the trucks at the picnic in the park. Our officer meetings will be held the first week of every month. The day will be determined by the officers due to a meeting conflict for Get Fired Up in October.

EMS Update:

The First Responders will work on the Albuterol as a new skill in the coming months. Lorrie will be looking at putting a disaster drill together with Spencer EMS in the McMillan Marsh. The projected date will be sometime in August for the drill. Amy Segalle's mother donated \$150.00 to the EMS group for the purchase of Fingertip pulse oximetry meters. We have purchased 4 of these and have given them out to personnel and put one on Engine 10.

Library – Ruth Voss reported that there are many up-coming events through-out the summer months, please check out the Web-site. She also will be placing items in the Clerk's office for review.

Supervisors:

Carolyn Opitz – Garbage, Ordinances

Carolyn reported of the meeting that Norm and she had attended at the Town of Cameron regarding recycling and garbage pick-up service. The Northwest Recycling Board was established in 1991 by six local

townships. The Sanitation Board was then established in 2009. The next tire recycling will take place on 4-30-2016.

David Swenson – Highway

Dave’s report included the road conditions in our township. With the re-doing of County Highway E., there is more traffic on Galvin and Staadt roads. Carolyn and Dave met with Tom Hardy, Marathon County Road Supervisor for Co. Hwy. E., to review the project to date and discuss the many concerns of our local residents. The shouldering of Staadt Road has not yet been completed. Calloway Road was also mentioned but this particular road has not been dedicated to our township but should be shouldered by the owner of the road, Jeff Hill.

Debra Derfus – Buildings & Grounds, Website

More items are being added to the township’s web-site. The bridge in the park area will be repaired as it heaved during the winter months. A new Mowing and Lawn Care Contract has been signed by Ronald Derfus, Ron’s Custom Service, LLC.

Joe Burger – IOH PERMITS – TOWNHALL MAINTENANCE

Joe reported that he is getting more information on the IOH. Joe is hoping to offer some education to farmers who are currently using the town’s roads. Joe and Gary will study the plans of the Town Hall for future maintenance and up-grade of the facility.

Gary Franz – NEWSLETTER – TOWNHALL MAINTENANCE

A fall Newsletter is being planned. From the comments from above with Joe – Gary will study the plans for the Town Hall.

Clerk –

Financial Report for the Month of May, 2015

The beginning cash on hand was \$705,178.39. Receipts for the month of May totaled \$1,915.31. Total disbursements for the month were \$40,936.67. In order to reconcile to the cash balance on hand, we add back the \$1,834.56 in unpaid payroll tax liabilities for May, and subtract the April payroll tax liabilities (\$3,817.48) that were paid in May. The ending cash balance at 5/31/15 was \$666,157.03.

Approval of Checks Written from 5/12/2015 to 6/8/2015

The check register from 5/12/2015 through 6/8/2015 totals \$60,462.01 and is comprised of checks numbered #13458 - # 13506, excluding voided checks, # 13454, # 13460 and # 13468; plus checks numbered # 48, # 49, # 53 and # 54, excluding voided checks # 51 and # 52.

Joe/Debbie moved to approve the checks as listed above.

Roll Call: All Ayes

Joe/Debbie moved to accept the financial report as presented.

Roll Call: All Ayes

Treasurer -

Financial Report:

Checking Account Bank Balance	\$176,241.39
Minus: Outstanding Checks	<u>(1,633.98)</u>

Checking Account balance as of 5/31/2015	\$174,607.41
Tax Savings Account	365,976.36
Fire Department Equipment CD	10,102.03
Public Works Replacement Apparatus CD	60,137.51
Park Fund Savings Account	15,005.36
Volunteer Firefighters Fund Savings Account	40,328.36
Total Cash on Hand 5/31/2015	\$666,157.03
Citizens State Bank of Loyal Loan on 2002 Fire Truck	\$140,000.00

Debbie/Joe moved to accept the Treasurer's Financial Report as presented.
Roll Call: All Ayes.

Unfinished Business –

1. Approve/Disapprove Land Division for Jacob and Joey Stueber, Drake Ave.

John Bujalski was not present to discuss this proposed land division.

2. Approve Bid for Highway Project.

The approval of the bid was as follows:

Asphalt Maintenance – Crack Sealing/Filling

On a motion by Dave, seconded by Joe, Lakes Asphalt Maintenance, was awarded the contract of \$26,342.00 to perform all asphalt maintenance/crack sealing/filling projects for this coming year.

Roll Call: All Ayes.

New Business -

1. Approve/Disapprove Liquor Licenses

1231 Belvedere, Timothy Raymond, Agent
Resource Recovery Team, LLC., Jennifer Bushman – Wenzel, Agent

1231 Belvedere and Resource Recovery Team, LLC. have both applied for "Class B" Combination liquor licenses. Norm reported that, as far as he knows, all of the necessary paper work is in order and that there have been no problems with either of these establishments.

Debbie/Dave moved to approve for one year the "Class B" Combination liquor licenses for 1231 Belvedere and Resource Recovery Team, LLC.

Roll Call: All Ayes.

2. Approve Ordinance # 01 – 2015 – Signatures on Checks and Withdrawals

Joe/Debbie moved to approve Ordinance # 01 – 2015 – Signature on Checks and Withdrawals. This Ordinance pertains to our Town of McMillan bank accounts at Pioneer Bank. The Ordinance is as follows:

Whereas, three signatures; Chairperson, Town Clerk and Treasurer are required on all town checks or withdrawals on accounts.

Whereas, town bills need to be paid in a timely manner, and if one of the three authorized signers is not available, one of the Town Supervisors will be allowed to be the third signer.

One authorized signer is allowed to transfer funds from one Town of McMillan account to another Town of McMillan account at Pioneer Bank.

Adopted by the Town Board of the Town of McMillan this 8th. day of June, 2015.

Signed by Town Board Chairperson, Carolyn J. Opitz

Attested by the Town Clerk, Norm Kommer

Roll Call: Debbie – Aye, Dave – Abstain, Carolyn – Aye, Gary – Aye, and Joe – Aye.

3. Approve Appointment for Plan Commission

Dave/Debbie moved to appoint Debra J. Davis to the Plan Commission.

Roll Call: All Ayes.

Dave/Debbie moved to adjourn at 7:50p.m. All Ayes. Adjourn

Submitted by:
Norm Kommer, Town Clerk