

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MEETING
MINUTES
APRIL 9, 2012 7:00 PM**

- A. The regular April meeting of the McMillan Town Board was called to order by Chairperson Carolyn Opitz.
- B. Pledge of Allegiance was recited
- C. Roll Call: All members present, Wegner, Swenson, Opitz, Duerr, Engel
- D. Motion was made and seconded by Wegner/Swenson to approve the minutes of the March 12, 2012 Town Board Meeting as presented.
Wegner-Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **Motion Carried**
- E. Recognition of Visitors
Ladick Trucking – Highway Bid
Jim Kurtzweil-Assessor Bid
Associated Appraisal-Bernie Laird-Assessor Bid
- F. Reports
1. Ronald Derfus – Constable -- None
 2. John Bujalski – DZA/Plan Commission -- None
 3. Karl Greenberg/Kevin Schmidtke – Fire Department
No 1050's, No Fire Calls, Fire Chief Greenberg went for training in Rice Lake (Mar 15-17)
4/16 FireFighter1 36 HR Class, 5/15 & 5/17 DNR Class
Asst. Fire Chief Schmidtke makes mention regarding burning. Burning is only allowed for a brush pile that is 6'X6'X6' and grass that is less than an acre. Anything more requires a special permit from the DNR.
Motion made by Swenson/Duerr to move to agenda items J3 & J4.
All Ayes – Motion Carried
- J. New Business
3. Review Assessor Proposals – Accept/Reject Assessor Proposals
There were 5 bids (Patrick Clark, Associated Appraisal, Pine Creek Appraisal, UpNorth Assessments, and current Assessor, Jim Kurtzweil.
Motion made by Swenson/Engel and amended by Swenson/Engel to hold the assessor proposals for further study to be presented and decided at the May Town Board Meeting.
 4. Review Bids for Highway Work – Accept/Reject Bids
Bids received from Ladick Road Materials, Fahrner, Baul Pugar and Handy Andy Express for future HWY materials.
Motion made by Swenson/Wegner to accept the decomposed granite bid from Ladick Materials for \$6.10/ton.
All Ayes-Motion Carried
Motion made by Swenson/Duerr to accept bid from Paul bugar for #2 crushed aggregate for \$7.04/ton.
All Ayes-Motion Carried
Motion made by Duerr/Engel to accept crack seal bid from Fahrner for \$13,657.
All Ayes-Motion Carried
Motion made by Swenson/Engel to table decision on Calcium Chloride until May 2012 Town Board Meeting.
All Ayes-Motion Carried

For respect of visitors in audience, agenda item J2 is brought forward.

Motion made by Duerr/Swenson and amended by Duerr/Swenson to approve resolution on board of adjustment hearing for County for Lamont and Jewell Nienast.

All Ayes, Motion Carried

- F. Reports
4. Ruth Voss -- Library – Mentions that Lorrie from the Marshfield Public Library will come and speak at May's meeting.
 5. Geoffrey Engel – Communications, Fire Dept Liaison ---Met with clerk to purchase office equipment. A new PC was purchased for approximately \$500. The PC has Windows 7, Microsoft Access 2010, Microsoft Office Standard 2010, a 3yr warranty with service from Office Max. A printer was also purchased at the same time so the 3 yr warranty pertains to both the PC and printer. The old computer/printer will be up and running until after the last audit is complete. A backup USB Hard Drive was also purchased and all data has been backed up as of the end of March 2012.
While Interim Chairman for March, Engel received calls on future road work. Engel directed residents to Swenson for information. Engel went to look at drainage in ditches on Cherry St. He makes mention that they are not draining especially with regards to the mild winter and not much rain.
Engel called the WI Towns Association and requested information on procedures for meetings. The WTA said the Chairman of the meeting should vote even if there isn't a tie.
Engel also asks/requests that written notice/summaries be given from committees who do not attend the monthly board meetings.
 6. Dave Swenson – Recycling & Garbage, Highway---Staad Ave. Project – Have not heard yet from the State that status of the application. On April 28th, Pankratz Trucking will have a tire drop off from 8am to 4pm. There are no early drop offs. The advertisement will be in the Shopper's Guide. 10719 US Hwy 10 near Nasonville Dairy. Residents will need red card and sign in for proof of residency. The first 8 tires are free. Call Dave Swenson or the Clerk's office for more information.
At the BOR training on April 3rd, information was given a presentation on weight limit. WTA suggests getting a permit for excess weight over 80,000 based on axels.
 7. Rick Duerr – Communications, Recycling & Garbage --- All previously covered by other reports.
 8. Robert Wegner – Park & Buildings
The new lock was installed. There were a couple of new rentals. A tentative meeting for April 17th was made with the Master Gardeners to be held in the Old Town Hall. The emergency lights were installed in old garage.
 9. Carolyn Opitz – Chairman—A letter was read from the Chairman of the town of Frankfort regarding marathon county zoning. It was recommended to be addressed by the Plan Commission.
 10. Christine Lisiak -- Clerk/Treasurer
 - a. Financial Report
 - b. Approval of Checks –
Motion by Engel/Swenson to approve checks 11208-11264 in amount of \$99,797.04.
- All Ayes—Motion Carried**
- G. Comments from the Audience
- *Request that an additional swing be put in the park and that some sunken spots be filled in so water doesn't settle and make puddles.
 - *Larry Seehafer asks when will old HWY garage moved into New HWY garage?
Chairman Opitz will follow up on this.
 - *George Derfus makes mention about the newsletter .
 - *Karl Greenberg asks if Duerr got approval from Town Board for the newsletter sent out in March.
- H. Unfinished Business

DRAFT

1. Fire Department Ordinance
A motion was made by Swenson/Engel and later withdrawn by Swenson to adopt the FD ordinance.
Motion made by Swenson/Wegner to direct the clerk to seek opinion from the auditor for the maximum amount of Disbursements and expenditures of Volunteer Funds and bring back opinion to the May Meeting.
All Ayes-Motion Carried
 2. Concealed Carry Weapon Ordinance and Signage
Motion made by Duerr/Engel to decline CCW ordinance and signage. Wegner-aye, Swenson-no, duerr-aye, Engel-no, Opitz-no
Motion Failed

Motion made by Swenson/Engel to adopt Ordinance 01-2012 Creating 5-5-1 and ordinance entitle Carrying of Weapons in Town property. Wegner-No, Swenson-yes, Duerr-no, Engel-yes, Opitz-yes
Motion Carried
 3. Update on engineering contract for Staadt Project –There is no update as it is still in the State’s hands and no decisions have been made as to who has been awarded the funding.
 4. Amendment to Highway Specs Ordinance – It was decided that the committee wanted to do more research on cul-de-sac’s and drain tile.
- I. Announcements
*Opitz received a call from business who would work on the codification of ordinances. The representative will come to the May Town Board meeting.
*Change of Date due to Election Change –
Board of Review Date/Time: June 6, 2012 Open Book 5pm – 7pm,
Board of Review 7pm-9pm at the Town Hall.
*June 9th from 3pm-5pm there will be an open house at the Fire Station.
- J. New Business
1. Review Land Offers -Accept/Reject Land Offers
There was 1 land offer.
A motion was made by Wegner/Duerr to sell to Dorothy Olson the 2.29 acre parcel for \$550 plus closing and transfer costs.
All Ayes-Motion Carried
 2. Recommendations from the Highway Committee – There was nothing to discuss
 5. **A motion was made by Engel/Duerr to adjourn to closed session under Wis. State Statute Section 19.85(1)(c).**
All Ayes-Motion Carried
 - a. Discussion/Action on Highway Department Employee recruitment/hiring
 - b. Discussion on employee personal use of township facilities
 6. **A motion was made by Engel/Swenson to reconvene in open session under Wis. State Statute Section 19.85(2)**
All Ayes – Motion Carried
In regards to J5a, a new eligibility checklist for Township to use for those candidates who will be hired to do plowing/roadwork.
In regard to J5b, it was determined there was not enough information at this time and that an investigation into this agenda item will be made.
- K. Adjournment
A motion was made by Duerr/Swenson to adjourn the April 9th, 2012 Town Board meeting.
All Ayes-Motion Carried
Adjournment at 10:48 pm.

Respectfully submitted, Christine Lisiak, Clerk