

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
April 13, 2015 7:00 PM**

The meeting was called to order at 7:00 p.m. by Debbie Derfus.

The Pledge of Allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Norm Kommer, Joe Burger – All Present
Carolyn Opitz - Absent

Visitors: None

Dave/Joe moved to revise the agenda to open the sealed bids first, since several visitors were in attendance for that issue.

Roll Call: All Ayes.

Dave Read the Bids, roughly summarized below:

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|--------------------------|---|
| Earth Inc. | 1) Furnish and install (6) culverts on Drake Ave. (Hwy 97 to County Hwy. C), total \$32,850
2) Base Course and Granite, to be delivered and spread anywhere in Township, \$7.17/ton
3) Grade and upgrade 2 ¼ miles of Drake Ave. (Hwy 97 to County Hwy. C), total \$93,830 |
| Paul Bugar
Trucking | 1) Grade and upgrade 2 ¼ miles on Drake Ave. (Hwy 97 to County Hwy. C), including culverts, \$120,076
2) Deliver 5/8" base course and ¾" DOT gradation No. 2 Aggregate base course bids, \$7.15/ton |
| Ladick Road
Materials | 1) Grade and upgrade on Drake Ave. (Hwy 97 to County Hwy. C), \$120,750
2) Also offered several additional items, such as: install drain tile; supply, deliver, and level breaker runs; ditching; and various sized culverts, all at varying prices.
3) Supply and deliver any amount of state spec grade 2 ¾ inch road base anywhere in the town for the price of \$7.69/ton or 5/8" minus road base for the price of \$7.89/ton.
4) Supply and deliver any amount of crushed and screened decomposed granite anywhere in the town for the price of \$7.30/ton or \$9.22/cubic yard during the 2015 season. |

Dave/Joe moved to accept the bids as presented, get the Highway Committee together to look them over, and make the decision later. All bidders will be notified soon.

Roll Call: All Ayes.

Fahrner	Rout out cracks, blow out and clean cracks with compressed air and heat lance, seal cracks with a rubberized asphalt crack sealant, sweep asphalt clean with vacuum sweeper and/or air blowers, \$27,019. (The bid was broken down by individual streets.)
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Lakes Asphalt	Crack Sealing and Cleaning: route, clean, heat lance cracks and fill with hot pour rubberized crack sealer, \$1.19/lb. The bid was broken down by individual road for a total cost of \$44,295.
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Dave/Norm moved to place the Fahrner and Lakes Asphalt bids on hold for further review by the Highway Committee. Bidders will be notified soon.

Roll Call: All Ayes.

Approval of Minutes

Norm/Dave moved to approve the Town Board minutes of March 9, 2015.

Roll Call: All Ayes.

Norm/Dave moved to approve the Town Board minutes of March 30, 2015.

Roll Call: Debbie, Dave, Norm - Aye. Joe – Abstain.

Reports:

Plan Commission – John Bujalski, absent

Fire Department – Rod Bauer, absent

Rod submitted a written report, as follows:

Fire Department Report for the Town Board - 4-13-15

Number of calls to date:

EMS Calls – 4 calls

Fire Calls - 1 Motor Vehicle Accident

New Applicants to Department – We have two new members. Mike Martin and Bob Auberg have rejoined the department.

The breakfast on March 14th was a success. There was a lot of good communication and we may be getting two or three of the past members to rejoin. Others have stated that they may be able to help us recruit some new members and/or help with fund raising.

MABAS cards are almost done and will be sent out to the respective departments for approval in the near future. I will also be talking to Mosinee Fire District about our MABAS card and for change of quarters on the MABAS card. We will also be discussing possible training with the department.

Ladder Truck update – All repairs have been made by V&H. We are just waiting for the final bills to come.

We have been able to get our SCBA inspections into the ImageTrend program. Travis Patton has taken on the job of inspecting the SCBA's. Adam has also entered the vehicle inspections into the program. All of the rig checks will now be done on the computer.

The Election Day Brat Fry was a success. We were able to raise \$74.00 to add to the Fall Festival Fund. We received many compliments on the brat fry and hope that we continue to do it in the future. We were only able to be a success with the help of Ron and Karleen Derfus and Marlene and Melvin Carter. There were also fire fighters who attended the night before to help set up and clean up when done. A thank you goes out to all the ladies and Denise who made desserts for that day.

The DNR grant is in its final stages. With the approval of the last checks, I will be able to fill out the request for pay out from the DNR. This deadline is April 15th.

Upon the request of Supervisor Deb Derfus, I spoke with Marshfield Utilities about a contract for hydrant/water usage. According to Marshfield Utilities we only have had, up to this point, a verbal understanding about the use of the hydrants/water. At this time the David Wasserburger, the Water Superintendent of the Marshfield Utilities would like us to send them a letter requesting a written agreement for usage of hydrants/water. Denise and I will be working on together with the board's approval.

EMS Update:

We have a medications account set up at St. Joe's for supplies that we need a prescription for. Dr. Mickel has set this up for us. We have redone our patient care reports to make them efficient for filling out the computer report. Dr. Mickel will be in Stratford to do a medication certification with the First Responders that did not attend the fall training with him.

There was discussion by the board members about the Mutual Aid Ambulance Contract with Stratford Fire Department. It was decided to put this on the agenda for next month when we can have Rod Bauer here to explain further.

Library – Ruth Voss, absent

Supervisors:

Norm Kommer – Library, Newsletter

Norm stated that the spring newsletter is out. He thanked everyone for their contributions.

Carolyn Opitz – Garbage, Ordinances

Absent. No Report.

Debbie reported that Norm Kommer has resigned his position as Town Supervisor, effective April 14, 2015. A new supervisor will be appointed next month to fill his position.

Gary Franz commented on the garbage being picked up on Makenna.

David Swenson – Highway

The Staadt Ave. Bridge has been posted at 20 tons. This bridge will now undergo inspections every year. We will need to get this bridge work put into the budget within the next five years. The cost is shared 80/10/10 between federal/county/town.

Pat is having more trouble with his truck; now he has an oil leak.

There are a lot of Mullins Trucks using Staadt Ave. Dave will call Mullins and ask them to re-direct their routes.

Tire Recycling Day is Saturday, April 25.

Debra Derfus – Buildings & Grounds, Website

The website is up, however, it is not yet complete.

Ron Derfus is working to get the park ready for opening on May 1st.

Joe Burger – IOH

Joe reported that he is getting more information on the IOH. He currently has two applications that he needs to respond to soon. Joe is hoping to offer some education to farmers who are currently using the town's roads.

Clerk –

Financial Report for the Month of March 2015

The beginning cash on hand was \$751,440.93. Receipts for the month of March totaled \$448.12. Total disbursements for the month were \$30,215.11. In order to reconcile to the cash balance on hand, we add back the \$1,916.82 in unpaid payroll tax liabilities for March, and subtract the February payroll tax liabilities (\$2,175.62) that were paid in March. The ending cash balance at 3/31/15 was \$721,673.94.

Approval of Checks Written from 3/10/2015 to 4/13/2015

The check register from 3/10/2015 through 4/13/2015 totals \$66,971.41 and is comprised of checks numbered 13352 – 13418, excluding voided checks #13362 and #13363; plus checks numbered 42, 43, and 47.

Joe/Norm moved to approve the checks as listed above.

Roll Call: All Ayes

Dave/Norm moved to accept the financial report as presented.

Roll Call: All Ayes

Treasurer -

Financial Report:

Checking Account Bank Balance	\$230,355.29
Minus: Outstanding Checks	<u>(2,901.11)</u>
Checking Account balance as of 2/28/2015	\$227,454.18
Fire Department Equipment CD	10,102.03
Public Works Replacement Apparatus CD	60,137.51
Park Fund Savings Account	15,003.35
Volunteer Firefighters Fund Savings Account	43,122.81
Total Cash on Hand 3/31/2015	\$721,673.94

Joe/Dave moved to accept the Treasurer's Financial Report as presented.

Roll Call: All Ayes.

Unfinished Business -

No unfinished business.

New Business -

1. Sealed Bids for Highway Projects

This was covered earlier in the meeting.

2. Approve/Disapprove Land Division for Jacob and Joey Stueber, Drake Avenue

John Bujalski was not present to discuss the proposed land division. Board members felt that they needed more information before making a decision on this. Item deferred to next month's agenda.

Announcement: The Annual Meeting will be held next Tuesday, April 21, 2015.

Next month's Agenda: Having the website designated as an official posting site.

Gary Franz congratulated Joe and Dave for winning the spring election. Gary expressed an interest in being appointed to the newly opened Town Supervisor position. He also expressed an interest in filling the Plan Commission vacancy.

Joe/Dave moved to adjourn at 7:46 p.m. All Ayes. Adjourn

Submitted by:

Denise Barg, Town Clerk