

TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
MARCH 12, 2012 7:00 PM

- A. The regular town meeting was called to order by acting/interim Chairman Geoffrey Engel.
- B. The Pledge of Allegiance was recited.
- C. Roll Call: Wegner, Swenson, Duerr, Engel present, Opitz absent.
- D. The motion was made and seconded by Wegner/Swenson to approve the minutes of February 13th, 2012 as presented.
Wegner-Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **Motion Carried**
The motion was made and seconded by Wegner/Swenson to approve the minutes of the March 1st, 2012 Special Town Board Meeting as presented.
Wegner-Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **Motion Carried**
- E. Recognition of Visitors - None
- F. Reports
 - 1. Ronald Derfus – Constable – no report
 - 2. John Bujalski – DZA/Plan Commission - Plan Commission Member Barb Tetzlaff reported that the review is done. They will start on the letters.
 - 3. Karl Greenberg/Kevin Schmidtke – Fire Department -- Schmidtke reported 1 EMS, 1 1050, 4 fire responses, Mutual Aid with Spencer, 1 car fire. The FD received the breathers. Schmidtke also makes mention that the FD helped man the Abbotsford station in regards to funeral. The EMS responders are certified.
 - 4. Ruth Voss -- Library – no report
 - 5. Geoffrey Engel – Communications, Fire Dept Liaison, Acting/Interim Chairman Engel reminds residents that it is illegal to dump anything in the ditches and requests residents to write down the license plate of anyone they see dumping and report it.
The website is up to date except for the PC minutes. The newsletter is unable to be uploaded to the website. In order to get the newsletter online, the website would have to be updated.
 - 6. Dave Swenson – Recycling & Garbage, Highway – Swenson reminds the residents that the State of Wisconsin has mandatory recycling. He also makes note that the recyclables can be rejected if not the proper types of recycling. (Refer to the Guide to Recycling found on the back of the garbage/recycling calendar for types of recycled products accepted). The 2012 Tire recycling will take place on April 28, 2012 at Pankratz Trucking on 10719 Hwy 10W, Marshfield. Hwy Department has been working on winter maintenance. With the mild winter, Pat Weigel has been able to work on the ditches and cutting branches. The vision triangles have all been inventoried by HWY Town members. Obstructions will need to be cut and if not done, the resident will be billed. The Town received the County Bridge Aid in the amount of \$5,916.46 from last year's work. There has been one interview regarding the possible Staadt project. There still has to be two other interviews.
 - 7. Rick Duerr – Communications, Recycling & Garbage - The newsletter was mailed out on March 12th, 2012. Duerr thanks all the people that helped with putting the newsletter together.
 - 8. Robert Wegner – Park & Buildings - The Master Gardeners would like to meet on April 17th in the Town Hall. Wegner is waiting on an estimate for the roof for the Town Hall.

9. Christine Lisiak -- Clerk/Treasurer
 - a. Financial Report
 - b. Approval of Checks

A motion was made and seconded by Swenson/Engel to accept the payment of checks 11179-11203 for a total of \$35,383.61.

Discussion - Wegner questioned HWY payroll check #11197. Discussion.

Wegner-No, Swenson-Aye, Duerr-No, Engel-Aye – **Motion Failed**

A motion was made and seconded by Wegner/Duerr to accept the payment of checks 11179-11203 except check #11197 for a total of \$35,343.98.

Wegner- Aye, Swenson-No, Duerr-Aye, Engel-Aye – **Motion Carried**

G. Comments from the Audience

H. Unfinished Business

1. Fire Department Ordinance – Item H1 moved to April 9th, 2012 Town Board Meeting Agenda.
2. Concealed Carry Weapon Ordinance and Signage – Item H2 moved to April 9th Town Board Meeting Agenda.
3. Action on Splitting Clerk/Treasurer Position – Item H3 moved to the Town’s Annual Meeting Agenda on April 10th, 2012.
4. Update on engineering contract for Staadt Project – Item H4 moved to the April 9th Town Board Meeting Agenda.

I. New Business

1. Ordinance to extend Town Officer terms due to election law changes
The ordinance was read aloud by Engel.
The motion was made and seconded by Engel/Swenson to approve Ordinance #2-1-7 to extend Town Officer Terms due to election law changes.
Wegner- Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **All Ayes Motion Carried**
(This Ordinance is made effective as of March 12, 2012 at the Town Board Meeting)
2. Appoint Special Registration Deputy for Marshfield School District
The motion was made and seconded by Duerr/Swenson to accept Janet Meyer as Special Registration Deputy at the Marshfield School District.
Wegner- Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **All Ayes Motion Carried**
3. Discuss yearly audit contract
The motion was made and seconded by Duerr/Engel to accept Schenck SC Accounting Service’s quote for an annual financial audit of 2011 for \$5,500.00.
Wegner- Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **All Ayes Motion Carried**
4. Discussion on Highway Department Employee recruitment/hiring
Discussion on this item will be put on the April 9, 2012 Agenda as a closed session item.
5. Discussion/possible action on small office printer purchase for Clerk’s Office
The motion was made and seconded by Engel/Swenson to approve the purchase of a new small printer not to exceed \$500 for Clerk’s office to be taken out of Clerk/office Equipment budget.
Wegner- Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **All Ayes Motion Carried**

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6. Discussion on Fire Department Chief/Assistant Chief duties
Duerr questioned how the duties of the Fire Chief/Assistant Chief will be completed with the Fire Chief on a leave of absence. The Asst Chief refers to the Fire Department's chain of command that is in place.
7. Approve reimbursement of postage costs for newsletter
Postage was approved in item #F9 Approval of Checks.

J. Announcements

Board of Review Date/Time: June 5, 2012 Open Book 5pm – 7pm, **(note, after this meeting, the date has been changed to June 6th, 2012 with the same times)**

Board of Review 7pm-9pm at the Town Hall.

2012 Stewardship Grant Applications Booklet – Applications Due May 1st

Wegner announces that he received an estimate from McMillan Electric for an extra exit light and egress lights. It is a bid of \$750.

Duerr makes note that the printing of the newsletter was done by Heinzen Printing in Marshfield.

K. Adjournment

Motion made and seconded by Wegner/Swenson to adjourn the March 12, 2012 Town Board meeting.

All Ayes – Motion Carried

Meeting Adjourned at 8:10pm

Respectfully Submitted,

Christine Lisiak – Clerk

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