

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
March 10, 2014 7:00 PM**

The meeting was called to order at 7:00 p.m. by Geoffrey Engel.

The pledge of allegiance was recited.

Dave/Debbie moved to appoint Geoffrey Engel as acting Chairman in Chairman Opitz's absence. Debbie, Dave, Rick - All Ayes; Geoff - Abstain.

Roll Call: Debbie Derfus, Dave Swenson, Rick Duerr, Geoff Engel – All present; Carolyn Opitz - Absent.

Visitors -

Kirk Langfoss – Marathon County Planning and Zoning

Jim Kurtzweil - Assessor

Comments from the Audience -

None

Approval of Minutes -

Town Board Meeting 2/10/2014

Special Town Board Meeting with Marathon County, RE. Agricultural Enterprise Area 2/11/14

Dave/Debbie moved to approve the minutes from 2/10/14 and 2/11/14. Roll Call: Debbie, Dave, Rick, Geoff – All ayes. Minutes approved as presented.

Reports -

Plan Commission – Michael Stockheimer

Mike addressed the land split for **Doug Seehafer**. The Plan Commission does not have a problem with the split; however, Mike did want it to be known that by creating these two parcels, what will be left of the land to the east will be a land-locked parcel.

Jeff Redetzke had a CSM on Mann Road dated 7/14/14. The PC had told Jeff that he would need a right-of-way for roads and Jeff then changed the configuration, creating a lot and listing it as an out-lot. Width is an issue: Jeff has 88 feet and the city would like 70 feet. Mike stated that the Plan Commission would like to create a new CSM. This is basically housekeeping on this issue.

Fire Department – Kevin Schmidtke

Kevin reported the following:

- There was one first responder call
- Went through fit testing, so each member will have their own mask now
- F.D. is finally getting trailer for 4-wheelers and snowmobiles. The old trailer is unsafe.
- Jim Benson of Marshfield Utilities told Kevin about a grant opportunity through *Focus on Energy*, to help replace all lights in the classroom, kitchen, the offices, bathrooms, etc. with LED lights (total cost is \$5,000 and the *Focus on Energy* grant will give \$2000). Many of these light bulbs are no longer being made, so they will have to be replaced sometime. They only have three days to decide if they want to accept the grant. The work must be done by a trade ally.
- Getting set-up to do their driver training
- F.D. is planning a Brat Fry on April 1, Election Day.
- First Responders finished up their refresher course

Regarding the replacement of the lights, the Board said that the decision is not theirs to make. The general consensus of the Board was to go for it and take advantage of the grant.

Library – Ruth Voss

Not here.

Supervisors -**Geoffrey Engel – Website**

Geoff said that he will email his report through the Clerk's office.

Rick Duerr – Library – Nothing to report.

Carolyn Opitz – Garbage & Ordinances- Absent

David Swenson – Highway

- Dave complimented the Highway Dept. guys for all their hard work through the rough winter weather. They did haul out the old Oshkosh truck in the past couple weeks.
- People are still pushing their snow across the road.
- We hired McMillan Farms to push the snow back. They charged \$100/hour.
- Dave has been getting calls about the new recycling containers – Everything can now be co-mingled in this new can. The reason for the change is that the new truck has an arm that can pick up the container. The garbage/recycling schedule has not changed.

Debra Derfus – Buildings & Grounds – Nothing to Report

Clerk – Approval of Checks and Financial Report

Financial Report for the month of February 2014 -

The beginning cash on hand was \$1,801,110.06. We had receipts totaling \$1,794.37, plus tax collections in February totaling \$154,707.26. Total receipts in February were \$156,501.63.

The disbursements for the month of February were \$49,822.44 and we had to pay the tax settlements totaling \$876,960.31. In order to reconcile to the cash balance on hand, Denise explained that we must also add back the \$3,114.24 in February payroll tax liabilities that have not yet been paid, and subtract the January payroll tax liabilities, \$2,573.34, that were paid in February.

Checks numbered 12638-12585, plus 12549, 12550, and 1 issued since the last meeting totaled \$910,026.44.

Geoff/Rick moved to approve the clerk's financial report as presented. Roll Call: All Ayes

Geoff/Debbie moved to approve the checks payable as presented. Roll Call: All Ayes

Debbie asked for clarification on the Rural Mutual check totaling \$690. What was this for? Also, how often do we pay Rural Mutual and how much do we pay them?

Treasurer – Financial Report

Ann reported a checking account balance of \$281,802.82, minus outstanding checks of \$3,260.18, plus \$752,827.20 in C.D.'s and savings accounts for a total cash on hand of \$1,031,369.84 as of 2-28-2014.

Ann mentioned that there are two CD's that will be maturing in April and the Board will need to decide what they want to do with those.

Debbie asked about the February settlement; why was it different than the amount transferred? Ann explained that she had forgotten the MFL payment and that then had to be paid separately. Since it was only \$1300 she did not take it out of the Tax Savings account.

Geoff/Dave moved to approve the Treasurer's Report as presented. Roll Call: All Ayes.

Unfinished Business -

1. Approve/Disapprove of Resolution #2-2014 Fire Dept. Fee Structure

Geoff/Debbie moved to approve the Resolution #2-2014 Fire Dept. Fee Structure as presented.

Roll Call: All Ayes.

New Business -

1. Approve/Disapprove of Heart of America's Dairyland: Agricultural Enterprise Area Petition Resolution.

Kirk Lanfoss, Marathon County Representative, handed out maps of McMillan, which show the areas in the town that will be a part of the AEA, according to the decision made at the Town Meeting on February 11.

Dave had a discussion with a landowner who lives south of this area, and has expressed an interest in being included in the AEA. Dave asked if the proposed AEA could be expanded from what was originally designated AEA.

Kirk explained that everything needs to be done by the end of March, so we may be running out of time to change the AEA for this year.

Mike Stockheimer expressed concern for the 6-9 sections to the south of the AEA that are going to lose their \$7.50 tax credit. There was no zone change and it's still Exclusive Ag, so why are they losing the tax credit? Kirk explained that this was not the intention. Marathon County had to update all of their Farmland Preservation areas for the state about a year ago, and this area was excluded when they redid the map. It can be added back in with an amendment. This is a separate issue from the AEA. We can still approve the AEA and then we just need to go back and clean up those areas.

Mike will put the Farmland Preservation map on the agenda for the next Plan Commission meeting.

There was discussion about changing the map for the AEA; however, the general consensus was that there is probably not enough time to get that accomplished before the end of the month.

Dave/Rick moved to approve the Heart of America's Agricultural Enterprise Area Petition Resolution as previously adopted on February 11, 2014. Roll Call: All Ayes. Motion passed.

2. Approve/Disapprove Proposed Parcel Split for Doug Seehafer

Dave/Rick moved to approve the proposed parcel split for Doug Seehafer.

He should be warned, however, that the lot will be landlocked.

Roll Call: All Ayes.

3. Approve/Disapprove Board of Review Date of June 3

Debbie/Dave moved to approve the Board of Review date of June 3.

The time of open book will be from 5 - 7 p.m. and the time of Board of Review will be from 7 - 9 p.m.

Roll Call: All Ayes.

4. Discussion/Approval on Resolution on Board of Adjustment Hearing for Portable Asphalt Station

Dave/Geoff moved to approve the resolution for a portable asphalt station to be located on Galvin in Stroetz's Pit.

A representative was at the meeting. He said that the neighbors are fine with it, and it probably won't be there for more than 60 days. They don't have a lot of details worked out; they haven't even gotten accepted bids yet. They're just getting prepared in advance.

Roll Call: All Ayes.

5. Discussion/Proposal from Assessors

Rick/Debbie moved to put the assessor's contract up for bids.

Debbie asked if we can take action on this, given how the agenda is worded. Geoff pointed out that the board can take action on any agenda items, reading the fine print at the bottom of the agenda.

Mike Stockheimer – What criteria will you be using? Are you just looking at bottom dollar?

There was a lot of discussion about how the bid would be worded in the newspaper. How specific would we be? Some argued that the assessors could bid at whatever level of service they want to. Others countered that it would be a more level playing field if we advertised for exactly the layer of service that we want.

Jim Kurtzweil – The standard contract calls for any certified assessor to check on building permits, checking on splits, etc. Jim would like the town to know that his scope of work will be the same as the other bids that come in. He will no longer travel all the roads, and look at every property. He reminded the board that he more than pays for himself by finding several hundred dollars worth of new construction that is not on the assessment roll.

Geoff stated that he would feel more comfortable if we had the actual ad with the specs/requirements of what we're looking for before putting this out for bid.

Debbie asked Jim how much longer we will be under contract with him. After June 3, the Board of Review date, we no longer have a contract with anyone.

Roll Call: Debbie – Aye; Dave – No; Rick – Aye; Geoff – No. Motion tied, Motion failed.

6. Discussion/Action on posting Staadt Road 400 feet north of Hwy C to Town of Eau Pleine for weight limit of five ton

Rick/Debbie moved to post Staadt Road 400 feet north of Hwy C to Town of Eau Pleine for weight limit of five ton.

Rick says that he has been looking at what other towns and the City of Marshfield are doing to keep the heavy weight truck traffic down. If we post this sign, that would keep the truck traffic from coming down that road north of Mullins Cheese. If we can cut the truck traffic, we can keep the road a gravel road, and we will not have to use the Calcium Chloride. This would protect the road for the 6-8 residents that live on that road.

Question: We just voted to approve the temporary Asphalt Pit on Galvin – Wouldn't all trucks from there be overweight?

There is an extra layer of asphalt on that road to Hwy C. Also, they will need to rebuild that road when they're done.

Rick – This ensures the business (cheese factory) will use Cty Hwy C. The 400 feet is in there so the business can access their property.

Debbie stated that this might make sense because, even if we do end up redoing the road, we wouldn't want the truck traffic using the road as a freeway.

Is this permanent or temporary? Just try it; we can always take it off; but we should try something!

Geoff – How will we enforce it?

Rick – It will depend on citizens' complaints.=

Roll Call: All Ayes.

Debbie/Rick moved to adjourn at 8:35 p.m. All Ayes.

Adjourn

Submitted by:

Denise Barg, Town Clerk