

**M403 ELM STREET
TOWN BOARD MINUTES
JOINT TOWN BOARD & PLAN COMMISSION MINUTES
February 22, 2016 7:00 PM**

The meeting was called to order at 6:45 p.m. by Chairperson Carolyn Opitz.

The Pledge of Allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Carolyn Opitz, Gary Franz - Present. Joe Burger – Absent.

Approve Publication for the Clerk Position due to error in administration of previous ad – Set Deadline to be included in publication for receipt of applications.

Debbie/Dave moved to approve the publication for the Clerk position for two weeks, three editions in the Marshfield News Herald and Hub City Times; also posting online with the WMCA, town website, craigslist and wjobnet; with a deadline for submission of March 11, 2016

Roll Call: Debbie, Dave, Carolyn, Gary - All Ayes. Joe Absent.

Appointment of Ad Hoc Committee Chair by Town Board Chairman per Town Policies & Procedures for Consideration of Clerk Applications.

Carolyn explained that per Town Policies and Procedures the Chairman will appoint an Ad Hoc Committee Chair and the person appointed as such would then appoint two other Ad Hoc committee members.

Approve Appointment of Interim Clerk position indefinitely at \$15/hour

Discussion took place regarding the use of the word, “indefinitely” and was suggested that it be removed from the agenda item. After discussion, Dave/Debbie moved to appoint the Interim Clerk at a rate of \$15/hour.

Roll Call: Debbie, Dave, Carolyn, Gary – All Ayes. Joe Absent.

The Board remained in session and began a joint board, planning commission meeting.

Presentation of the MSA CIP Plan and Plan Commission Involvement

The Plan Commission will be reviewing the CIP Plan.

Review Zoning Code Draft

Review Subdivision Check List

Review Acceptance of New Zoning Code Time Frame

Submitted:

Patti Rahn, Interim Town Clerk