

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES**

February 13, 2012 7:00 PM

- A. The regular February meeting of the MCMillan Town Board was called to order by Chairperson Carolyn Opitz.
- B. The Pledge of Allegiance was recited.
- C. Roll Call: All members present: Wegner, Swenson, Opitz, Duerr, and Engel.
- D. The minutes of the January 9, 2012 Town Board meeting were accepted as written with motion by Engel/Wegner. **ALL AYES – MOTION CARRIED**
- E. Recognition of Visitors – No Visitors
- F. Reports
 - 1. Ronald Derfus – Constable - None
 - 2. John Bujalski – DZA/Plan Commission - None
 - 3. Karl Greenberg – Fire Department
2 EMS calls, 2 1050's, no fire calls. On January 14th, the firefighters took CPR class. The SCBA's were flow tested. The firefighters continue to take entry level firefighter classes and operator classes.
 - 4. Ruth Voss -- Library - There is WIFI available at the library as well as 2 nook readers. The nook readers are available at the resource desks. Chairman Opitz requested more information regarding any development plans for the library.
 - 5. Geoffrey Engel – Communications, Fire Dept. Liaison – Engel looked at the specs. on replacing the PC and to back up the hard drive in the Clerk's office. Engel hopes to make a decision in the month to update software that financials are on.
 - 6. Dave Swenson – Recycling & Garbage, Highway –Veolia is coming out sooner for pickup due to changing the routes. Bridge Inspections will happen this year. The Town has not heard back yet on Trip D funds.
 - 7. Rick Duerr – Communications, Recycling & Garbage – Would like any communications for the newsletter in by February 15, 2012.
 - 8. Robert Wegner – Park & Buildings – Call the Clerk or Wegner regarding rental of the pavilion. Wegner is waiting for 1 more estimate for the Town Hall roof and then will take the information to the building Committee.
 - 9. Carolyn Opitz – Chairperson – Regarding the HWY Committee: Opitz spoke on hiring an engineer for Winterberry Circle. She was in touch with Tom Hardinger and he will share information at the next HWY meeting for recommendation on culvert. The HWY committee is requesting to purchase a scarifier and carbide tip blade for the grader so Pat W. (HWY) can do the same work that was contracted out to save the Town some expense in the long run. Chairperson Opitz also makes note that on April 1, 2010 there was a drawing made up for new construction. It was approved but did not go any further than the approval. She will have this brought up to date with spec drawings and have an amendment to the ordinance.
The town has to have a new ordinance passed. The Town was notified by the State that all officers up for re-election will have to stay one week longer. This is due to the new election laws that have been put in place.
The auditors (Schenck) are requesting information about performing the Town's audit.
 - 10. Christine Lisiak -- Clerk/Treasurer
 - a. Financial Report – January 2012, Money was transferred on February 1st, 2012 to CD's as ordered from January 9, 2012 Town Board Meeting Agenda Items I/1 and I/2.
 - b. Approval of Checks –Motion made by Swenson/Opitz to accept EFTs 201, 202, 203, 206 and 209 and checks 11117-11173 in the amount of \$940,503.09 for payment.
ALL AYES – MOTION CARRIED
- G. Comments from the Audience

FINAL – APPROVED 3.12.2012

H. Unfinished Business

1. Discussion on sale of 2.29 Parcel

At the last meeting the Board sent back this item to the Plan Commission for review. The PC then sent it back to the Board and determined it would need to go to the Assessor for information regarding price. The assessor recommended \$1,000/acre. Per Wegner, the Wisconsin Towns Association communicated that bidding is not required for this parcel. Resident Dorothy Olson mentioned to the Board that if it is out to bid there needs to be a parcel restriction on it.

Motion made by Engel/Duerr to place for sale a 2.29 acre parcel for the price of \$2,290 plus transfer fees and closing costs. The motion was further amended by Engel/Duerr to read to place for sale a 2.29 acre parcel for the price of \$2,290 plus transfer fees and closing costs for a period of 60 days.

Wegner- no, Swenson-aye, Duerr- no, Engel – aye, Opitz – aye
MOTION CARRIED

I. New Business

1. Discuss reviewing of codification of ordinances.

Opitz spoke with the City of Marshfield and Village of Stratford on how they brought their ordinances up to date. The Town's ordinances have not been updated since 1999. The ordinance committee and Chairman Opitz suggest that a company called General Code come in to look at our current ordinances and tell the Town how much it would cost to update them.

2. Fire Department Ordinance.

First reading of the Fire Department Ordinance was read by Chairman Opitz at tonight's meeting. The second reading will be done at the Special Meeting on February 29, 2012.

3. Concealed Carry Weapon Signage and Ordinance.—Much discussion on what areas of the Town were included in the ordinance, parking lots, sheds, etc. It was decided to bring the ordinance back to the Ordinance Committee to work on wording regarding enforcement of the ordinance as well as other issues.

Motion made by Swenson/Opitz to post CCW signs in the areas referenced in the Ordinance in 3 a, b,c, d, and e.

Wegner – no, Swenson – aye, Duerr- no, Engel- no. MOTION FAILED

4. Proposed parcel splits.

Chairman Opitz brought 4 parcel splits to be signed by the Board members. The motion was made by Engel/Duerr to send 4 parcel splits back to the Plan Commission for review.

Wegner – aye, Swenson – no, Duerr- aye, Engel – aye MOTION CARRIED

5. Discuss splitting Clerk/Treasurer position.

Motion made by Duerr/Engel to bring the split of the Clerk/Treasurer position to a vote at the Special Town Meeting set for February 29th, 2012.

ALL AYES – MOTION CARRIED

6. Discussion of High School Special Registration Deputy

Discussion led to not going to appoint a High School Special Registration Deputy.

7. DNR Tax Bill payment to be reimbursed.

Motion made by Duerr/Swenson to ask the assessor, Mr. Kurtzweil, to split the DNR tax bill (paid fully by the Town) in half with the Town.

Wegner-aye, Swenson-aye, Duerr-aye, Engel-no MOTION CARRIED

8. Discuss engineering company to be used for Staadt project.

Chairman Opitz consulted with Tom Hardinger, our engineer, for advice. He is willing to help and come to meetings. There would be some charges for time and work involved by Mr. Hardinger. He told Chairperson Opitz if the town gets the TripD Grant, the Town will need to hire engineering firm to do the surveying. He submitted 3 names as recommendations for engineering firms.

9. Discussion on bids from Assessors.

Motion made by Duerr/Wegner to put assessor's contract up for bids.

FINAL – APPROVED 3.12.2012

Duerr would like the contract to go up for bid. Most places have a 1 year agreement but likely continue to retain the current assessor. He notes that is it a good idea to bid it out as a check & balance for the work to be done as well as cost.

Wegner-aye, Swenson-aye, Duerr-aye, Engel-aye MOTION CARRIED

10. Discussion on Fire Department Breather Upgrades.

12 breathers need to have a conversion kit. By putting a conversion kit on them, the breathers would gain another 10 years of use. The price of the conversion kit is \$640/unit (normally \$700). It would be a total of \$7,687.80 to upgrade the 12 breathers. The FD asked the Board to be given money above their budget to pay for the breathers but it was decided that the FD, at this time, could use the line item SCBA from their budget for the current year to fund the conversion kits. If the SCBA line item goes over budget later on during the year, the Board will look at the financial needs of the Fire Department at that time.

J. Announcements

WTA District Meeting March 3, 2012 at the Eagle's Club/Approve Payment

The motion was made by Duerr/Swenson to prepay the registration fee for those attending the WTA District meeting.

All Ayes – Motion Carried

K. Adjournment

Motion made by Swenson/Duerr to adjourn the February 13, 2012 Town Board Meeting.

All Ayes-Motion Carried

Respectfully Submitted,
Christine Lisiak-Clerk