

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
January 12, 2015 7:00 PM**

The meeting was called to order at 7:00 p.m. by Carolyn Opitz.

The Pledge of Allegiance was recited.

Roll Call: Debbie Derfus, Dave Swenson, Carolyn Opitz, Norm Kommer, Joe Burger – All Present

Visitors: Keith Tveit, Fire Service Coordinator for Wisconsin Emergency Management

Approval of Minutes

Town Board Meeting December 29, 2014

Joe/Norm moved to approve the Town Board minutes of December 29, 2014

Roll Call: All Ayes.

Reports:

Plan Commission – No Report

Debbie asked about the upcoming meeting with the county on the Makenna Ave. sub-division.

We're waiting to hear back from Rebecca Frisch about when the county can meet with us. Gary Franz added that he believes Russ Weichelt will be gone until April 2015 and, therefore, this meeting may not happen for a while. Perhaps we can still meet with the county and Dane Anderson.

Fire Department

Rod Bauer presented his written report.

Number of Calls to date:

EMS Calls – 2 med calls

Fire Calls – 1 mutual Aid with Lincoln Fire Dept. and 1 motor vehicle accident

New Applicants to the Department – Amy Segalle, hired as a First Responder only. Amy is a licensed EMT and she will be taking the Fire Fighter 1 class in Stratford. She is going through her orientation for the EMS group with Lorrie.

The Department has a cell phone for the officer in charge. The number is 715-650-0255. The Chief will carry the phone with him, but when he is out of town, or will not be available, the phone will be handed down to the next officer in charge (i.e. Assistant Chief, Captains, Lieutenants, and the EMS Director). They will be the next ones to carry the phone when the Chief is not available.

EMS Update: the new Lifepak 1000 AED is ordered and will be on-line late next week.

MABAS (Mutual Aid Box Alarm System) Presentation – Keith Tveit, Fire Service Coordinator for Wisconsin Emergency Management

Mr. Tveit highlighted the benefits of the MABAS Program:

- Began in 1968 in Illinois, as a more organized means of providing mutual aid services.
- There are now 59 of 72 counties in Wisconsin involved in the program. In land mass, that's about 82% of the state.
- Neighbors helping neighbors, reciprocal in nature
- Costs the town nothing
- A very well thought-out program, currently operating in eight states.
- It's a resource management system
- Each Fire Department maintains their own liability for their officers.
- This system has become the tool of choice to get the necessary number of firefighters to a site.

Questions:

Mr. Tveit answered questions from the audience

1. Is all of Wood County totally in the program? Don't know.
2. How many towns in Marathon County are involved?
Eastern part of the county is involved. McMillan would be one of the first in the western part of the county. For the other departments in Marathon County that are not involved, we would still use our existing Mutual Aid rules.
3. Are there any other municipalities adjacent to McMillan currently involved in the MABAS system?
Hewitt, Town of Marshfield, and City of Marshfield.
4. How long would all of this take to get going? The process is 1) sign the contract, 2) complete the box card development, 3) training, and 4) get up and running.
5. Would we still be dispatched out of Wausau? Yes.
6. Is there any additional liability that the town would incur? No. The contract has been reviewed by many attorneys and it has been deemed "bullet-proof." The town's only liability is its own officers.
7. Is it up to the local fire department or the neighbors to decide what equipment will be used at an incident? Normally a town is not asked to send any more than 20% of its resources to a neighbor's fire.
8. Is there any down-side to this program? Perhaps the town might incur some costs that it otherwise would not have.
9. If a fire department is charging the homeowner for a fire, is there a uniform fee that is charged? The MABAS Program will not affect the homeowner's charges because those fees are established by the local fire department.

Keith gave examples of some larger catastrophes, and how successfully the MABAS program has worked, and at no cost. It was a great way to get the needed number of firefighters on the scene.

Fire Chief, Rod Bauer, stated that he is fully supportive of this program.

Carolyn read the Resolution No. 1-2015, regarding the MABAS Program.

Joe/Debbie moved that we approve the MABAS agreement and Resolution No. 1-2015.

Roll Call: All Ayes

Library – No Report.

Supervisors:

Norm Kommer – Library, Newsletter

The next newsletter will be out before the spring election and the annual meeting. Board members agreed that we should get it out by mid-March.

Carolyn Opitz – Garbage, Ordinances

Carolyn was sent a memorandum from Marathon County. They're looking for applicants interested in serving on a citizen advisory task force for the Marathon County Zoning Comprehensive Revision. If anyone would like to serve on this task force, he/she should get in touch with Carolyn. The deadline is January 16.

David Swenson - Highway

We've had a couple problems with the trucks this past month.

Saturday Dave received a call from County dispatch regarding a stop sign that was down. Pat and Dave came out and repaired it.

People are still pushing snow across the road. Keep spreading the word that they CANNOT be doing this!

Debra Derfus – Buildings & Grounds, Website

John is working on the website. He will contact us when it is ready to move ahead.

Clerk –

Financial Report for the Month of December 2014

The beginning cash on hand was \$224,506.89, after adding in the \$140,000 loan proceeds from June of 2014. The town had receipts totaling \$96,254.15 in December. The disbursements for the month were \$82,749.44. In order to reconcile to the cash balance on hand, we add back the \$5,515.06 in unpaid payroll tax liabilities for December, and subtract the November payroll tax liabilities (\$1,785.77) that were paid in December. The ending cash balance at 12/31/14 was \$241,740.89.

Approval of Checks Written since 12-29-2015

The check register from 12/29/2014 through 1/12/2015 totals \$1,442,194.36 and is comprised of checks numbered 13186 – 13248 and 13253, excluding checks 13192 – 13193.

Dave/Debbie moved to approve the checks as listed above.

Roll Call: All Ayes

Debbie/Dave moved to accept the Clerk’s report.

Roll Call: All Ayes

Treasurer -

Financial Report:

Checking Account Bank Balance	\$195,417.95
Minus: Outstanding Checks	<u>(56,118.65)</u>
Checking Account balance as of 12/31/14	\$139,299.30
Fire Department Equipment CD	4,100.00
Public Works Replacement Apparatus CD	40,076.90
Park Fund Savings Account	15,000.39
Volunteer Firefighters Fund Savings Account	43,264.30
Total Cash on Hand 12/31/2014	\$241,740.89
Tax Savings Account Balance	\$1,784,366.19

Tomorrow we will be transferring \$1,424,436.15 to cover the January settlement and the refund of overpayment of property taxes.

Norm/Joe moved to accept the Treasurer’s Financial Report as presented.

Roll Call: All Ayes.

Unfinished Business -

1. Approve/Disapprove 5-year CIP

Dave Swenson pointed out that the bridge is not on the plan. Unfortunately, we do not know how much the bridge will be. Perhaps we will be able to get a FEMA grant for the bridge work.

Dave/Debbie moved that we approve the 5-year CIP, dated 2015 - 2019.

Roll Call: All Ayes

New Business -

1. Approve/Disapprove Action on Public Works Apparatus CD, matures 1/18/15

This is the CD that we will be transferring \$20,000 into. Current CD rates are:

3 months	0.15%
6 months	0.25%
12 months	0.45%

Dave suggested that we renew the CD for six months.

Norm/Dave moved to renew the CD for six months, with the additional \$20,000.

Roll Call: All Ayes.

2. Approve/Disapprove New Town Attorney Relationship

In light of the recent news about our municipal attorney, we need to address our relationship with the law firm. Carolyn opened this up for discussion.

After discussing whether or not to send a formal letter to Swid Law Offices to terminate our relationship with Mr. Swid, the Board decided to just leave things as they are for now.

Carolyn has been given the right to contact another attorney, if there is a need.

3. Approve/Disapprove Dale Dominick for Fire Department Lieutenant, and Oath of Office

Dave/Debbie moved to approve Dale Dominick for Fire Department Lieutenant.

Roll Call: All Ayes.

Denise gave Dale Dominick the Oath of Office.

4. Discussion with land owners and fire departments for use of dry hydrants

Marathon County has asked for a list of all fire hydrants and ponds that the fire department is allowed to pull from.

Rod would like to get some kind of signed contract from the landowners, allowing the use of their property. Currently, we do have signatures from some, and others we do not.

Rod presented the board with a map, showing where the hydrants are throughout the township.

All but one of the landowners had previously granted permission to the fire department; however, it is a good idea to update the permissions as some properties have changed hands.

Rod is asking the board if they would like him to continue with the same format that we had used in 2003.

The board encouraged Rod to proceed.

Norm/Debbie moved to adjourn at 8:15 p.m. All Ayes. Adjourn

Submitted by:

Denise Barg, Town Clerk