

**TOWN OF MCMILLAN
M403 ELM STREET
TOWN BOARD MINUTES
January 9, 2012 7:00 PM**

- A. The regular January meeting of the McMillan Town Board was called to order by Chairperson Carolyn Opitz.
- B. The Pledge of Allegiance was recited
- C. Roll Call: All members present, Wegner, Swenson, Opitz, Duerr, Engel
- D. Motion was made and seconded by Swenson/Engel to approve the minutes of the December 29th Special Town Board Meeting as presented.
Wegner-Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **Motion Carried**

- E. Recognition of Visitors-City of Marshfield Fire Chief, Jim Schmidt: The Fire Chief verified that the Mutual Aid Agreement and addendum between the City of Marshfield and the Town of McMillan signed by the City of Marshfield in 2009 and signed by the Town of McMillan by Opitz and Interim Clerk in July 2011 is a legal document. July 18th 2011 will be the beginning date the City will use for 3 year review.

- F. Reports
 1. Ronald Derfus, Constable—R. Derfus has learned of a person in Neillsville who will take in dogs. Information on this to follow once Chairman Opitz has more details.
 2. John Bujalski, DZA/Plan Commission--None
 3. Rod Bauer for Karl Greenberg--Fire Department – 2 EMS, 1 Fire Call. The Fire Department is working on S.O.G.'s (Standard Operating Guidelines) in regards to the correct rules for taking and maintaining minutes. Engel makes note to reference the Town policy for electronic communications and stresses there are to be no devices (i.e. flash drives, etc.) used with password protection.
 4. Ruth Voss, Library—Nothing new to report
 5. Geoffrey Engel--Communications, Fire Dept. Liaison—Agendas and minutes for the Town Board are up to date. Engel would like to have the last 6 months of agendas and minutes for the Plan Commission posted to the website.
 6. Dave Swenson, Recycling & Garbage, Highway—Veolia accepts Christmas trees and will need to be delivered there.
 7. Rick Duerr, Communications, Recycling & Garbage – Will do an electronic newsletter in January. Duerr is looking to get a letter/commentary from the Chairperson/Supervisors to go into the Newsletter with information they may want to share with the public. Duerr notes information on dogs could be included in newsletter. The constable's contact information is Ronald Derfus and can be contacted at 715.384-9617.
 8. Robert Wegner, Park & Buildings –He is working on estimates for the Town Hall roof. Wegner will be meeting with the committee in near future to work on the current contract for renting the pavilion and any changes that may need to be made.
 9. Carolyn Opitz, Chairperson – WTA meeting is January 26, 2012 in the Town of Johnson. The district meeting is March 3rd at Eagles club. A proposed parcel split will need to be put on the agenda as an item for discussion/signatures.
 10. Christine Lisiak Clerk/Treasurer
 - a. Financial Report December 2011
 - b. Approval of bills: A motion was made and seconded by Swenson/Wegner to accept the payment of checks 11060-11108 for a total of \$39029.90.
Wegner-Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **Motion Carried**

G. Comments from the Audience – Is the Fire Department a 501(c)3 organization? Answer: No it is not.

H. Unfinished Business:

1. **Repair Bill for tractor.**

Swenson shares that the tractor's transmission (IVT transmission) is in need of repair. It was bought in 2006 and has 1700 hours on it. It needs to go back to John Deere. He doesn't know the bill amount yet.

2. **Set wages for town employees.**

Motion made and seconded by Swenson/Engel to recommend to increase Pat Weigel's (Highway) hourly rate to \$18 as recommended by the Personnel Committee and motion amended by Swenson/Engel to read "To recommend to increase Pat Weigel's (Highway) hourly rate to \$18 and approve other recommendations to stay at the current wage rate. (See attached recommendation letter)

Wegner-No, Swenson-Aye, Duerr-No, Engel-Aye, Opitz-Aye **Motion Carried**

3. **Sale of Land.**

A survey and warranty deed has been found for a 2.29 acre parcel and will be given to the Plan Commission for review. It will be carried forward to the next month's meeting.

I. New Business:

1. **Transfer of unused Highway Funds to a designation fund under state statute 65.90(5).**

Motion made and seconded by Duerr/Wegner to designate \$135,000.00 to the Stadt project North of Hwy C into a designated CD.

Motion amended and seconded by Duerr/Wegner to transfer \$135,000.00 to the Stadt project North of Hwy C into a designated 3 month CD with a start date of February 1, 2012.

Wegner-Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **Motion Carried**

2. **Designation of unspent monies in the 2011 Fire Department Budget to a CD, Ladder Truck Replacement CD.**

Motion made and seconded by Engel/Duerr to, as of February 1, 2012, transfer from the December 31, 2011 cash on hand balance unspent monies of \$6,000 from Public Safety (i.e. Fire Department) budget and unspent monies of \$4,000 from general fund unallocated cash on hand balance to a CD for a total of \$10,000 for ladder truck replacement. Motion amended by Engel/Duerr to include the above motion and include "with CD to have a 6 month term".

Wegner-Aye, Swenson-Aye, Duerr-Aye, Engel-Aye – **Motion Carried**

3. **Discussion on concealed carry weapons signage and creation of ordinance.**

Motion made and seconded by Engel/Swenson to send draft of ordinance No 01-2012: 'Carrying of weapons on town property' to Ordinance committee for review.

Wegner-Aye, Swenson-Aye, Duerr-No, Engel-Aye – **Motion Carried**

J. Announcements

Wegner refers to AD 99-25 regarding personal use of town equipment. He makes note that the buildings are not to be used for personal use by town employees.

Add new business to agenda to include looking at ordinances and the FD ordinance.

Opitz would like to start reviewing guidelines for each department of the town.

K. Adjournment

Motion was made and seconded by Engel/Wegner to adjourn the Town Hall Meeting.

All Ayes -- **Motion Carried**

Meeting adjourned at 8:05pm.

Respectfully submitted,
Christine Lisiak, Clerk/Treasurer
Min Board 01092012