

MCMILLAN TOWN BOARD MEETING
MCMILLAN TOWN HALL
113904 Elm Tree Road, Marshfield, WI 54449
Town Board Meeting Minutes December 14, 2020 7:00PM

1. Call to order at 7:00pm. Pledge of Allegiance was recited.
2. Roll Call: Mayeux absent; Steines, Franz, Nowaczyk, Derfus present.
3. Visitors/Public Comment - None
4. Approval of Town Board Meeting Minutes – November 9, 2020– Motion Nowaczyk/Steines to approve as presented carried by voice vote.
5. Reports
Plan Commission – Dorothy Olson – Sent chapters back. Next meeting planning to work on maps. Meeting with county is up in the air due to COVID and schedules and will probably take place next year. Questions for county are on the upcoming agenda. Chapter 17 annual review was discussed. Bruce Wineman is there some reason why PC is to submit questions to the people with answers.

Franz brought up Makenna Avenue. There are stakes in the area and it is unknown who put the stakes in. Clerk's office has not seen or heard anything from the county, state or surveyor regarding the CSM.

Fire Department – Adam Knapp – Knapp read the fire report. Vehicle and Purchase order updates: \$5,002 PO cancel Red Diesel; fan purchase through Farmway for much less. Tanker 2 Knapp working with Stainless Repair for repair to the water tank.

All Officers remain the same after the election of members except the Treasurer & Secretary. Agenda postings are by Alysha & Makayla – Knapp will follow up regarding board members are not getting agendas and the posting does not include the time and date of posting.

Finance Committee- Jessica Nowaczyk – No meeting. FEMA AFG grant research. EHP review and application is not open. 5% cost share if award.

Library, Buildings & Grounds, Newsletter – Deb Derfus
Library – Meeting tomorrow, still no breakdown.
Buildings & Grounds – No report
Newsletter – No report
CIP Plan needs review. Stadt Bridge Project price increased to \$202,429 town share.
Pavilion furnace is in place with over-head doors going in soon.

Garbage & Recycling – Gary Mayeux – Absent, nothing to report.

Highway – Gary Franz – Weigel needed front tires for the tractor, Franz approved. Also informed personnel of plowing Makenna.

UNFINISHED BUSINESS

6. Treasurer Financial Report – Treasurer presented the financial report. CD maturing at the end of January. Steines/Derfus moved to approve the report as presented. All in favor by voice vote. Motion carried.
7. Grants

1. EMS – Fire – Grant available through Wausau Mutual with an application deadline of January 2021. Derfus/Nowaczyk move to approve application for Wausau Mutual \$1,000
 2. Routes to Recovery Grant – The final reimbursement was submitted and paid in the amount of \$32,922. There were a few items submitted that were not funded
 3. WEC CARES & Sec Grants – CARES grant has been closed out; final expense submissions equaled the amount awarded \$1,659.70. WEC Sec Grant final submission is due by the end of the year. Award was \$1,200. Allowable expenses at this point total \$1,047.12.
 4. CTCL Election Grant – Awarded \$5,000 and included in the check report are some of the expenses, the largest of those being the purchase of the new ExpressVote handicap accessible voting machine at \$3,482. Remaining funds of \$1,518 will include some expenses that were not covered in the R2R grant reimbursement and other election expenses. CTCL has offered to extend the use of funds into the new year.
8. Clerk Report
1. Notifications & Correspondence – Two Zoning Permits on Marsh Road; one permit issued on Meadow Ave; and one on Birch Tree Road.
 2. Checks to Approve – Checks 18100 – 18134 including EFTs 2020-83 through 2020-89 in the amount of \$36,563.77. Also, on the report you'll see general journal entries to close out and transfer funds from First State Bank to Associated bank, we did journal entries for the cashier's check of the remaining funds transfer. Motion Steines/Nowaczyk to approve as presented. Discussion: Bills from 2019 were clarified. Voice vote all in favor.
9. Insurance Renewal and Additional Coverage – Marshfield Insurance has not received the updated insurance quotes for the town's insurance; also waiting on an update to the additional cyber security quote requested. Table to end of year special meeting. Motion Derfus/Franz second to table to end of year meeting.

NEW BUSINESS

10. Set date for End of Year Special Board Meeting – Motion Nowaczyk/Derfus to schedule December 29, 2020 at 4pm.
11. Set date for Caucus – January 11, 2020 at 6pm at the Town Hall – Motion Nowaczyk/Derfus to schedule Caucus for January 11, 2020 at 6pm at the Town Hall.
12. Ambulance Contract Renewal – Contract total is \$59,201 payable in two installments due February 15th and August 15th 2021. Franz/Nowaczyk to approve. All in favor. Motion carried.
13. Employee Bonus/Christmas Gifts – Pat Weigel \$200; Patti Rahn \$500; Steve Katona \$150; Gene Schneider \$100; Rod Bauer \$100; Kambria Leonhard \$100 – Motion to approve employee bonus/Christmas gifts Steines/Nowaczyk to approve.
14. Annual Wage Review – No changes to the wage review.
15. Pavilion Overhead Doors – Two doors coming out. Roll up 12 X 7 doors. Derfus contacted Seehafer to see if anyone that could use in township; doors will be taken care of by company installing new.
16. 2021 Budget Approval – Motion Derfus/Nowaczyk to table til end of year meeting. Voice vote all in favor.

17. Review of Special Assessments and Policy for Additional Recycling Bins – Special assessments process needs to be reviewed and possibly schedule a hearing to review at the annual meeting. Additional Recycling Bins policy – Cancelling a bin after request will cancel any future requests.

ADJOURN – Nowaczyk/Franz moved to adjourn at 7:53pm carried by voice vote.

Respectfully submitted,
Patti Rahn, Clerk