

MCMILLAN TOWN BOARD MEETING
MCMILLAN TOWN HALL
113904 Elm Tree Road, Marshfield, WI 54449
Town Board Meeting Minutes October 12, 2020 7:00PM

1. Call to order at 7:00pm. Pledge of Allegiance was recited.
2. Roll Call: Nowaczyk absence – Rest of board present.
3. Visitors/Public Comment -
4. Approval of Town Board Meeting Minutes – September 14, 2020 – Motion Franz/Mayeux to approve as presented carried by voice vote.
5. Reports
Plan Commission – Dorothy Olson – Plan Commission recommends approve of rezone for Lau. Resolution for Public Participation – big issue will be land use, especially Farmland Preservation. Discussion followed regarding county zoning and its relation with Farmland Preservation in the township.

Fire Department – Lorrie Bauer – Lorrie read the report. Chair asked where the paperwork for the medical leave mentioned during the report was. Lorrie does not have access to it, the Assistant Chief has the paperwork. Chair inquired if the officer meetings mentioned in the report were posted. Lorrie explained the meetings were not posted and suggested contacting the Asst Chief. A reminder of necessary employee paperwork original documents getting to the Clerk's office within the statutory requirements was shared.

Finance Committee- Jessica Nowaczyk – Absent no report.

Library, Buildings & Grounds, Newsletter – Deb Derfus – No reports for Library or Newsletter. Buildings and Grounds report included winterizing park and water.

Garbage & Recycling – Gary Mayeux – The date for the recycling board meeting of October 28th was shared.

Highway – Gary Franz – Culverts installed on Montgomery & Mann and resurfacing finished last week. Birch Tree Road is brushed out, ditching may be needed following the completion of the brushing. Seehafer is planning to replace his driveway culverts. Discussion of highway part time help followed and snow fence followed. Board members will follow up with Highway Personnel. Clerk confirmed receipt of correspondence from Highway Committee member by Supervisor.

UNFINISHED BUSINESS

6. Treasurer Financial Report - Treasurer presented the financial report. Steines/Mayeux move to approve as presented. Discussion of credit card account transfers. Motion carried by voice vote.
7. Grants
 1. EMS – Fire – Application submitted. Have not heard any award. Chair asked to see and it was submitted without viewing. Department's intention to use funding for PPE, \$1200 COVID grant.
 2. Routes to Recovery Grant
 1. Approval Class 1 Publication Pavilion Air Exchange Equipment Contract & Set Date for Special Meeting following Publication – Fire Chief declared the pavilion as an emergency shelter under COVID declaration. The Chair was also approached by school to utilize the facility as an alternative site for small events.

The air exchange system in the proposal received does meet standards and is estimated at \$15,184. Board discussed the proposal at length. Steines/Derfus motion to approve publication of contract. Discussion included use during the winter months, plumbing, and insulation. Roll call: Steines, Franz, Mayeux, Derfus in favor. Motion Derfus/Mayeux to set date of Special Meeting Saturday, October 24th at 11:30pm carried by voice vote.

2. Allocation of Funds – No action on item.

3. WEC – Election Grant – Check in submitted. Finalizing expenses for next reporting period.

4. CTCL Election Grant – This grant would allow for the purchase of the upgraded handicap voting equipment where other grant opportunities did not allow. Motion Derfus/Steines approve CTCL Election grant. Motion carried voice vote.

8. Clerk Report

1. Marathon County CPZ Notifications – Receive notices for the following approved zoning permits: Wendell on Red Hawk Lane, Willfahrt on Birch Tree Road, Weichelt on Stadt Avenue, and Smith on Mann Street. One notification of sanitary permit issued to Pischel on Derby Avenue. CSM for Anderson received today and sent to Plan Commission for recommendation. Gary Franz asked for more information on the details of the permit for Willfahrt on Birch Tree Road.

2. Checks to Approve – From First State Bank checks 17313-17317, EFT 2020-64, 65, and 69 in the amount of \$3,741.06. And Associated Bank checks 18000 – 18006, 18008 – 18056, EFT 2020-66, 67, 68, and 2020-70 – 75 in the amount of \$94,951.29. 18007 voided and sent to state to update direct deposit. Total checks to approve in the amount of \$98,692.35. Subsequent deposit, approve check for \$40,000 from First State to Associated Bank. Discussion regarding outstanding checks from First State Bank took place. Steines asked about check to Bear Graphics and Lang Equipment. Motion Steines/ Mayeux to approve checks as presented including the addition of 18030 in the amount of \$40,000 from First State Bank to Associated bank. Motion carried by voice vote.

3. Amend Previous Appointment of Poll Workers – In December 2019, it was requested of the Board to approve poll workers. Three were trained and certified as Chief Inspectors and four trained Election Inspectors. With the pandemic and other circumstances, it became necessary to recruit poll workers. It is requested the Board approve the appointment of 2 Chief Inspectors and 7 Election Inspectors through December 2020. Motion Derfus/Steines to approve carried by voice vote.

4. Approve Checks for Grant expenses to be submitted for reimbursement. Table to special meeting.

NEW BUSINESS

9. Rezone Lau – Motion Franz/Mayeux to approve rezone for Lau property carried by voice vote.

10. Resolution 2020-02– Adoption of Public Participation Plan – Motion Steines/Franz to approve Resolution 2020-02 carried by voice vote.

11. Appointment of Town Attorney – Lee Tourine left Dietrich Vanderwaal and went to Dempsey Law with a lower hourly rate quoted. Motion Steines/Mayeux to cancel contract with Dietrich Vanderwaal carried by voice vote. Motion Derfus/Steines to retain Demsey Law Lee Tourine at

the rate of \$185/hour. Discussion included previous counsel provided and working relationship currently with Chair and the attorney. Roll call: Steines, Franz, Mayeux, Derfus in favor.

12. Set Dates for Budget Workshops – Budget Hearing –Motion Mayeux/Derfus to set budget hearing for Tuesday, November 17th at 6pm at the Town Hall carried by voice vote. Budget workshops scheduled for November 10th and 12th at 6pm at the Town Hall.

ADJOURN – Franz/Steines moved to adjourn at 8:17pm carried by voice vote.

Respectfully submitted,
Patti Rahn, Clerk