

MCMILLAN TOWN BOARD MEETING
MCMILLAN TOWN HALL
113904 Elm Tree Road, Marshfield, WI 54449
Town Board Meeting Minutes August 10, 2020 7:00PM

1. Call to order at 7:00pm. Pledge of Allegiance was recited.
2. Roll Call: All board members present.
3. Visitors/Public Comment – None
4. Approval of Town Board Meeting Minutes – July 13 8, 2020 – Correct spelling of Mayeux. Motion to approve as presented with corrections Franz/Steines carried by voice vote.
5. Reports
 - Plan Commission – Dorothy Olson – Wendell on Red Hawk was tabled and follow up meeting canceled due to county looking into other issues. PC recommends not approving Kulp CSM.
 - Fire Department – Rod Bauer – The Fire Department report was read.
 - Finance Committee - Jessica Nowaczyk – No report.
 - Library, Buildings & Grounds, Newsletter – Deb Derfus – Nothing new to report for Library.
 - Buildings & Grounds – bark has been placed and beds cleaned up in park. Newsletter – some articles still outstanding, would like the newsletter completed and to printer by the end of the week.
 - Garbage & Recycling – Gary Mayeux – No report. Lorrie Bauer brought up a complaint regarding garbage pickup at her residence. Mayeux requested an email with information and he will follow up.
 - Highway – Gary Franz – Pat working on gravel roads, got last culvert in and patched over on Cayman. Pat is checking on specifications of culverts on Montgomery and will get information to contractor. Davis Lane complaints of potholes. Meadow Lane says no trucks and resident needs access, Franz approved the truck travel. Dorothy Olson asked if the ditching on Birch Tree Road has been started? Franz said not yet, he has looked at culverts. Derfus asked if Steines contacted Martin regarding chickens. Steines stated a lot of it depends on zoning and other restrictions regarding buildings. Issues everywhere and there's really no enforcement at the town level, MC CPZ enforces. If an issue arises Steines suggests talking to neighbors first rather than making a complaint call. Further discussion of restrictions on chickens took place.

UNFINISHED BUSINESS

6. Treasurer Financial Report – Treasurer presented the financial report.
7. Motion to move agenda item Review Treasurer's Proposals to Switch Banks to Treasurer Report Steines/Nowaczyk carried by voice vote.

Treasurer has checked into how interest is received by the township with the recent change of Pioneer Bank to First State. Treasurer felt town missing out on interest. Recommendation is to move checking and savings account to Associated Bank, leaving the note and CDs as is with First State Bank. Motion Mayeux/Nowaczyk carried by voice vote. Discussion of changing checks to include a statement regarding validity after a certain amount of days took place. Treasurer will attempt to contact those with outstanding checks. Lorrie Bauer requested she be the person to contact Chris Draper's parents rather than the Treasurer.
8. Clerk Report
 1. Checks to Approve – Checks # 17227 – 17257 including check 17160 approved as voided as this was an issued payroll check and EFT 2020-47 – 2020-55 Total \$28,334.25. Motion to approve as presented Franz/Steines carried by voice vote.

2. Election Update – If anyone asks about mail in voting please direct all inquiries to the clerk's office.
 3. Marathon County CPZ Notifications: None
 4. PO 41 – Turnout under gear correction to 2% Dues as this is not eligible for Route to Recovery. Derfus will approve and sign.
9. Routes to Recovery Grant
Authorized Representative for Reimbursement Submissions: Derfus/Nowaczyk move to authorize Clerk as representative for submission carried by voice vote.
Reimbursements – Eligibility of expenses were reviewed and discussed, further review of expenses in comparison to budgeted items is required prior to the next submission deadline. Proposed Purchases for Routes to Recovery Reimbursement include town hall doors, 5 Computers, Handicap voting machine, town hall internet and networking, a folding machine, a secure drop box for the absentee ballots at the Clerk's Office and ten thermometers for EMS. After discussion of expenses and proposed purchases a motion to approve a check to Marshfield Door for 50% of door cost was made by Nowaczyk/Steines and carried by voice vote.
10. Budget Review – No questions.
11. Culvert/Driveway Permit – Add as per township ordinance 261 Culverts & Driveways to the permit/application. Since the application/permit is for new and replacement of driveways/culverts the suggestion was made to add "or replace" to the statement of the form and make the form accessible online. Motion to approve form with edits Mayeux/Steines carried by voice vote. Steines further suggested making a statement of the application/permit to the newsletter.

NEW BUSINESS

12. Approve/Disapprove Kulp CSM – PC did not like terminology "outlot" due to restrictions for future use. Kulp shared a map with the Board for further description. Suggested going back to the Surveyor and ascertain implications with the wording of "outlot" with the size of the parcel being greater than 2 acres. Derfus/Steines moved to table to September meeting carried by voice vote.
13. Comprehensive Plan Survey Return Date – With newsletter going out by end of August, Board agreed to return date of survey of Sept 30, 2020.
14. Derfus announced the upcoming budget process where a proposed budget will be submitted to the Finance Committee for review. Following a joint board/finance committee meeting will be scheduled prior to the budget hearing.

ADJOURN – Mayeux/Nowaczyk moved to adjourn at 8:40 pm carried by voice vote.

Respectfully submitted,
Patti Rahn, Clerk