

MCMILLAN TOWN BOARD MEETING MINUTES

MCMILLAN TOWN HALL

113904 Elm Tree Road, Marshfield, WI 54449

August 9, 2021 7:00PM

1. Meeting was called to order at 7:01pm by Chair Bauer. The Pledge of Allegiance was recited.
2. Roll Call – Steines, Forst, Seyfert, Spring, Bauer present.
3. Visitors/Public Comment

George Derfus asked for clarity on previous comments made at board meetings regarding Deb Derfus not fire department friendly; noting donations made to department. It was explained the comment was made in present rather than previous actions.

Derfus mentioned the fire department buildings utilized as a meeting place for a family of fire fighters, The ladder truck accident, and excessive Festival Foods bill. Clarification on how the Plan Commission being broken was asked for. Chair explained the Clerk advised the PC would not meet due to not having items for the agenda. Chair feels there was something for the commission to discuss and a meeting should have been held in order to educate the board on the comprehensive plan. Questions arose as to the status of the resolution passed by the plan commission, attendance at meetings with no questions asked and communications. Chair has been advised not to discuss with the members of the plan commission and chose not to divulge from whom the advice was received.

George Derfus made a public records request for Festival Foods receipts from January 1, 2021 to date. Derfus further inquired whether there's an opportunity for quiet fireworks due to the proximity of animals to the location of the fireworks.

Derfus acknowledged and thanked Forst and her children for helping at the community picnic.

Clarence Oertel explained Dennis Frank and Carla Mannigel are life-long resident of town stating both deserve to stay on the Plan Commisison; and Dorothy Olson does a lot in her position and needs to stay.

4. Approval of Town Board Meeting Minutes – July 12, 2021 – Steines/Spring to approve as presented. Carried by voice vote.

5. Reports

Plan Commission – Dorothy Olson – Contact was made with the county, all commissioners, town clerk and Mr. Vreeland for pc agenda items, none of whom had any. Once the resolution is complete, the next step is up to the board. Olson was asked about meetings with Daryl with NWRPC of which there were two and a lot of communication via email. The county is also catching up on their maps. From what chair heard from Dominique the removal of farmland pres begins with the town. The smaller parcels were taken care of at the town level and in redoing their map. Daryl sent the steps in the procedure and the next step is the resolution in front of the board, then to public hearing. Seyfert is it wrong to ask the question to have a meeting between the board and pc. There is a lot of information in there and feels need more information. Spring did not receive a copy, via email however the remainder of the board did. DO will send email to Bob Spring. Forst, helpful to have PC, board and county representatives.

Garbage & Recycling – Bob Spring – Finally got information from Debbie Oestrich, apparently did have April meeting and has minutes. Talked a bit about tire recycling without real detail. Next meeting Sept 22nd.

Library – Nicole Forst – Invoice from Library and have questions. Went to MCEWTA meeting and introduced self to Connie Beyersdorf to gain information on library assessment from the

county. Library reviewing policy and procedures with good, but long updates. Closed a few days in September due to updates possibly 2 – 5 days. No mask mandate at this time.

Thank you to all who donated and attended the picnic, committee did a fantastic job.

Newsletter to go out end of August to fit in with Fall Fest. Quik Print set up and tab, then pick up and take to Post Office for use with bulk mail. Get info to Nicole by Monday, one week from today. Kurt Gibbs reached out to all townships. Nicole submitted a letter of support to expand broadband internet. Gibbs confirmed receipt.

Buildings & Grounds – Kevin Steines – Grass mowing, weed spraying and tree trimming has been done. Insulation to be completed by the end of the month. Slab removed for gas to be installed. Do we need to find the depth? Seems is below their two foot threshold. G Derfus on overall picture are you satisfied with lawn mowing? No. Weather is an issue. Communication is also an issue. The area in front of the pavilion was not part of the weekly quote, “knock down as needed”. Did not have raw contract prior to soliciting bids, will discuss issues with current contractor after owner returns from vacation.

Highway – Tom Seyfert – Birch Tree Road is paved and shouldered. American Asphalt mentioned there is shoulder that is only approximately 6 inches in parts. Mann Street culverts were changed out, not received bills yet. Last Tuesday leveling was done and with weather there are some issues. Should have prices next month. Dust control was done by July 27th and was later due to scheduling. Mayeux walks Birch Tree and suggested watching the wash out on the road. Pat Weigel was going to ask county if there is a possibility of having and 1 ½” hard surface on the culvert replacement. Meeting on August 12 at 1pm for Stadt Ave bridge via zoom. Deb Derfus requested link.

Look up ATV signage – a lot more than anticipated. Will contact an ATV club to see if they will do some of the footwork. 15 signs and 14 installed. Basically, if follow DNR guidance, there should be approximately 120 signs. Get pamphlet printed off regarding guidance from DNR. Deb suggested contacting Jerry Mann in Auburndale. Also suggested contact with Eau Pleine River Rats.

Forst – feedback that Makenna Ave has not been graded this year. Understanding is that Makenna is under control until the turnaround. 66’ cul de sac. Need to make contact with land owner and talk to Pat with instruction to grade.

UNFINISHED BUSINESS

6. Fire Department Report – Adam Knapp – Chief read the fire report.
Forst looking forward to Fall Fest. George Derfus thanks to Adam and Rod for helping with picnic.
7. Treasurer Financial Report – Not in balance in the amount of \$13, if board give time, Treasurer will come back with updated report.
8. Clerk Report
 1. Notifications & Correspondence – Received anonymous correspondence sent to former Supervisor Gary Franz’s residence regarding two properties the sender believes need to be cleaned up or burnt for firefighter practice. Also received a request for special joint plan commission & board meeting by Vreeland & Associates to review a preliminary plat for the Brick Yard; County CPZ copied the town on a Final Follow up letter for Red Hawk Lane property regarding a complaint; CPZ newsletter and zoning permit issued for property on County Road T. Also included in the packet is a Budget vs. Actual for second quarter 2021. Forst asked questions of the BvA.

2. Checks to Approve – Checklist includes checks 18477 – 18520 including EFTs 202136 through 202139 in the amount of \$249,000.06. Invoices pulled with no checks include Everett Roehl Marshfield Public Library which Forst will address at the next library meeting, and All Star Lawn Care due to advanced billing and an extra trimming charge. Have not received the Advanced Disposal invoice prior to the checklist. Questions – Access Trucks, Assembly, Dempsey – why reaching out to attorney without other board members knowledge? Weiler – Steines/Forst approve as presented. Carried by voice vote.
3. Waiver of Fee Request for Fall Fest Fire Works Permit – Fire department requested the board waive the \$10 fee for fireworks permit for Fall Fest. Steines/Spring to waive fee. Carried by voice vote.
4. Waiver of Fee Request for Fall Fest Bartender – There are three people who will be applying for Operator Licenses for Fall Fest. Waiting for applications, have received one certification for the training requirement. Fire Department is requesting the \$10 per application fee be waived for these licenses total is \$30. Audience Question – issued for one day? Expiration for one year and is personal. Chair really can't take anywhere in township other than two places. Chief under the impression that the license was strictly temporary. Steines, Seyfert, Bauer offered to pay the fee – Cokl why not just vote on it. Discussion of statutes and license took place. Steines/Seyfert move to waive fees for operator licenses for Fall Fest. Carried by voice vote.
5. Fall Fest Reimbursements & Check Approval – Request is to approve checks for Fall Fest expenditures to include Jerry Schmidt Band, Kevin Ostricki for DJ, Checks to Carolyn Optiz for start up funds in the amount of \$3,600 and reimbursement to her for Sam's Club purchases. Other expenses anticipated and included in the request include payment for fireworks, fun run, t-shirts, and bar. S&S Distributing is the bar, Victory Apparel is the t-shirts. In the past, town treasurer was issued check for start up this year department would like to have the check written to Optiz as the Fire Auxillary member in charge of funds. Forst/Steines questioned dollar amounts for reimbursement to Optiz. Lorrie Bauer asked why there is questions to the reimbursement when there was no question for the reimbursement for the picnic. Checks needed the day of the even include Jerry Schmidt, Kevin Ostricki, start up to Carolyn Optiz and reimbursement for Sam Club receipts also to Carolyn Optiz. Steines/Forst motion to approve four checks for Fall Fest. Carried by voice vote.

NEW BUSINESS

9. Little Rose Snowmobile Club use of Marsh Road – Stacy Chilsen of the Little Rose Riders Snowmobile Club requested permission to utilize Marsh Road for snowmobiles and groomer access. Discussion of road damage, liability insurance and coverage, trail maps, usage numbers. Trail through the marsh maintained by the club is not a motorized trail in the off snowmobile, maintenance of the trail by the club also promotes foot traffic and ability to use to ski. Trails are constantly under review with new residential development. Steines/Spring approve use of Marsh Road. Carried by voice vote.
10. ATV/UTV Ordinance Discussion to include hours of operation – Forst suggested waiting until the county makes their decision on the county roads. Table for more study. Seyfert/Steines move to table. Carried by voice vote.
11. Highway Grant/Cost Share Applications (Local Road Improvement Projects) – Seyfert presented grants TRI-D for Mann Street which is a 50-50 grant. Motion Spring/Steines pursue

the TRI-D for Mann. Discussion on who fills out the application. JPC brought up trails to connect to the marsh, recommend a bike/pedestrian trail on Mann. City will support in writing and help with the application. More discussion of existing bike trails in the marsh took place. Spring amend motion to apply for TRI-D funds for Mann and additional grant programs for funding a bike path. Forst second. Carried by voice vote.

LRIPs – Forst/Spring motion to apply for LRIP supplemental grant for Galvin Ave. Carried by voice vote.

12. Plan Commission – Removal of Commission Members – Bauer move to remove Dorothy Olson, Dennis Frank and Carla Mannigel from the Plan Commission. Forst move to call the question. Mayeux discussed Roberts Rules of Orders stating it is against those rules for a chair to make a motion. Forst rescind her motion to call the question. Original motion of Bauer died for lack of second.
13. Plan Commission Appointment(s) Steines/Seyfert motion to reappoint Deb Davis to Plan Commission. Carried by voice vote.
14. Schedule of Board Workshop – Board will attend the Plan Commission meeting for August 23rd. Dorothy Olson will follow up with Daryl, Dominique, and the county for attendance. This will only be for discussion.
15. ADJOURN – Steines/Forst move to adjourn 9:05pm. Carried voice vote.

Respectfully submitted,
Patti Rahn, Clerk