

MCMILLAN TOWN BOARD MEETING
MCMILLAN TOWN HALL
113904 Elm Tree Road, Marshfield, WI 54449
Town Board Meeting Minutes July 13, 2020 7:00PM

1. Call to order at 7:01pm. Pledge of Allegiance was recited.
2. Roll Call
3. Visitors/Public Comment – Mayeux requested to make comments regarding the abstaining discussion at the June Board Meeting regarding research he’s done on the topic and Robert’s Rules of Order. Olson asked about dry hydrants in the township.
4. Approval of Town Board Meeting Minutes – June 8, 2020 – Motion to approve as presented Steines/Nowaczyk carried by voice vote.
5. Reports
 - Plan Commission – Dorothy Olson – Question to the board is how the responses come back. Bruce Wineman clarified the email responses and his willingness to accept those emails for the Plan Commission to gather more information.
 - Fire Department – Rod Bauer – The Fire Department report was read.
 - Finance Committee - Jessica Nowaczyk – Discussed the grants available and where to apply; current and future expenses as well as possibly recovering lost revenue.
 - Library, Buildings & Grounds, Newsletter – Deb Derfus – Putting bark in the park. Newsletter articles should be brought to the next board meeting.
 - Garbage & Recycling – Gary Mayeux – Extra bins saw 15 sign ups prior to the deadline to request. If requests come in from July to December those names will be added to the list for the end of year. Those requesting the bins have expressed gratitude to the board for offering the option.
 - Highway – Gary Franz – Dust control is done with the exception of one road. Birch & Red Ruby culverts were patched. Cayman three out of four culverts are done and chip seal is anticipated in August. The engineers for Staadt Bridge will be sending some new information regarding possible increase in traffic. Rod requested to see if there is a possibility of a dry hydrant at the bridge site.

UNFINISHED BUSINESS

6. Treasurer Financial Report – Accounts reconciled. Steve will contact the bank to find out if there is a policy change to interest posted to accounts. Mayeux/Steines move to approve as presented carried by voice vote.
7. Clerk Report
 1. Checks to Approve – Checks # 17155 – 17224 including voided 16997, 16943, 17160, 17225 & 17226 EFT 2020-37 – 46 Total \$80,210.52. Motion to approve as presented Franz/Nowacyzk Discussion: Steines asked about the sequential order of the checks. Add check 17160 to voided. Roll call: Steines, Franz, Nowacyzk, Mayeux, Derfus in favor.
 2. Election Update – In Office Absentee originally noticed from the end of June until the Saturday before the election; court ruling changed some election law affecting the in office voting. With the ruling the publication was changed to allow absentees beginning July 28th however with the case in appeal, WEC has advised that municipalities have the ability to go back to the original notice until the anticipated appeal ruling date of July 21st. If anyone would like to vote in the clerk’s office, please call for an appointment.
 3. Marathon County CPZ Notifications
 - Board of Adjustment Conditional Use Permit Application – Wendell – for PC
 - Proposed Land Split Martin CSM - JPC meeting to review
 - Sanitary permit issued

Zoning Permits: Issued for properties on Dragonfly, Eau Pleine Rd, Cty Rd E, Callaway and a project site on State Hwy 97

Nonmetallic Mine Reclamation Permit R00-005

Addressing: Fire Number added 201480 County Rd E

CPZ identified additional parcels where shared driveways will receive additional fire numbers. Letters were sent to residents notifying the installation the end of June.

City of Marshfield sent a notification of an amendment to their comprehensive plan updating the city's future use map.

NEW BUSINESS

8. Culvert/Driveway Application/Permit – Samples from Town of Lincoln, Wood County and Marathon County Highway Department were reviewed. In the past permission was given verbally with no documentation. Steines/Mayeux move to accept the format of the sample permit from Marathon County for future use carried by voice vote.
9. Hardinger Rezone Resolution – Motion to approve Franz/Steines carried by voice vote.
10. Buildings & Grounds Maintenance – Board reviewed quote submitted by Clark Landscaping, including the certificate of insurance and license to spray. Derfus contacted four companies and walked through the park explaining services needed. Fire Department would like to do their own weed trimming, Clark will mow for \$100 per occurrence without trimming; \$125 per occurrence with trimming. Motion to approve maintenance agreement as presented with Clark Landscaping Steines/Mayeux carried by voice vote.
11. Comprehensive Plan Survey Review/Approval – Survey was presented from the Plan Commission by Carla Mannigel, read by Derfus. Suggestions for edits were shared by the board. Return of survey was discussed. Options include creating a new email address, sending via email to Bruce Wineman, dropping off at the Clerk's Office or to a supervisor, or mailing the survey back to the town.
12. EMS Funding Assistance Program Grant – Lorrie Bauer explained an email sent on Sunday explaining grant program. Based per capita, list of eligible costs and other information. Uses for training, PPE, portable wi-fi hot spot to do reports on scene, and EMS equipment. Funds become available 2021 at which time a detailed accounting must be kept. Motion to approve application Steines/Mayeux carried by voice vote.
13. WEC & Routes to Recovery Grants – Clerk discussed the WEC CARES Subgrant award \$1,659.70. Bauer discussed the Routes to Recovery grant for Fire Department expenses include bringing two firemen on the department; gear, masks, and training under COVID. Discussion regarding the allocation of Routes to Recovery and the possible expenses being submitted for reimbursement to that fund.
14. Budget Review – Questions include the format of the handout and what the columns represent. Nowacyzk asked about the difference in the budget and actual of the revenue for the garbage.

ADJOURN – Steines/Nowacyzk moved to adjourn at 8:24pm carried by voice vote.

Respectfully submitted,
Patti Rahn, Clerk