

MCMILLAN TOWN BOARD MEETING MINUTES

MCMILLAN TOWN HALL

113904 Elm Tree Road, Marshfield, WI 54449

July 12, 2021 7:00PM

1. Call to order - Pledge of Allegiance
2. Roll Call – Steines, Forst, Seyfert, Spring, Bauer all present
3. Visitors/Public Comment – George Derfus asked while campaigning why it was said the previous Chair was getting rid of the fire dept, \$200,000 missing and go with township ambulance service. Bauer stated he did not make any of those statements; believes town has proper service coverage; but will say that George's wife is not friendly to the fire department. George further asked about firefighters staying at the facility to which Bauer responded that did not take place. George Derfus commented on the Plan Commission stating, "if it ain't broke don't fix it". Seems strange to see the replacements proposed are three people formerly involved in fire department. Bauer to find people who are knowledgeable and who have experience is difficult. George asked if the pavilion has been insulated – Steines and other individuals are talking about it. Steines responded that the AC is not running at this point, the insulation is to be donated and there were other issues that need to be addressed. Dennis Manthe said there's been two incidents where they've called 911 regarding their infant premature babies. Manthe stated to George that first responders did not show up. Lorrie Bauer wrote a letter in response stating it was a direct call to the Marshfield fire station, Wood & Marathon County do not have records to that address. Further if there is no page from the county, town fire department would not respond. Lorrie has contacted both dispatch centers, neither have records and that's as far as Lorrie can take it.

Perry Peterson – the agenda does not include the planning map. Bauer didn't believe when the agenda was posted there was enough information to include it.

Dorothy Olson – for the resolution, all it is at this point is a resolution accepting the fact that the PC has done their job and the process moves to a public hearing. The chair and the clerk were provided the timeline by Darryl Landeau from the NCRPC

Debbie Derfus – Open records for timecards and log. The two weeks in question over time was 7:56 hours. The response was that Pat was working on a pipe that All Star hit which is not on the log. The yellow items were highlighted by Debbie, the numbers of hours paid add up, but the log makes no sense. Asked the Clerk if there is a copy of the invoice for the rip rap on May 20th – no invoice. Another open records request, Derfus would like to see the original logs as she believes the document presented is a misrepresentation of work done.

4. Bauer/Steines move the Leick CSM to Item #4 on the agenda. Carried voice vote. Clerk presented the CSM to the board. Steines/Forst move to approve CSM. Carried by voice vote.
5. Approval of Special Town Board Meeting Minutes – June 2, 2021 – Clerical error already approved.
6. Approval of Town Board Meeting Minutes – June 14, 2021 – Typo library closes Friday at 6pm not every day. Forst/Steines move to approve with correction. Carried voice vote.

7. Reports

Plan Commission – Dorothy Olson – Workshop held with Darryl Landeau and regular meeting. Passed CSM, first anyone heard of that CSM was the date of the posting of the PC meeting. Also, with the resolution approving the comp plan, that is now up to the board to move forward. Garbage & Recycling – Bob Spring – Still trying to get in contact with the right people to get notifications of the meeting. Reviewed the bills and seem consistent. Larry Seehafer asked what the cost of the tire recycling. Unable to answer that's all done through NWRC.

Library – Nicole Forst – Library is working with Marathon County before finalizing the new contract.

Buildings & Grounds – Kevin Steines – Facia was damaged in storm, Steines was informed by Clerk and then called Mitch Westlund with Nailed It who repaired. Steines asked audience members if anyone knows exactly where the septic lines are. Olson suggested contacting Hank Zimmerman and D. Derfus suggested the plans may be in the office. Concrete needs to be removed prior to the gas being installed. For the insulation Steines is speaking with Seyfert to complete that. Because classified emergency shelter, the town received a grant for the cost of purchase and installation. There will be discussion going on as far as what will take place for use over the winter. Step 1 is installation, now there is additional planning needed. Garage doors lock and plumbing is not leaking.

Highway – Tom Seyfert – Birch Tree Road first layer complete, second coat should be done by end of next week. Cattle Drive Lane believes the issue was taken care of. Have not gone back to speak with the landowner and ascertain the plan to fix the road. Makenna Avenue talked to Russ Weichelt regarding turn around and he is willing to add gravel and move forward. Can only find 850 feet on this road and will contact the surveyor to get confirmed distance. Weichelt believes ½ mile. The plan to chip seal is next year. Clerk & Seyfert will continue to attempt contact with the surveyor to get the length of the road on the CSM.

Number of culvert issues with weather. Basically, put band aids on culverts on Stadt Ave, Roman Road, and Hidden Acres Lane.

Another issue for Hidden Acres Lane is that the turnaround is not large enough for bus to turn around. Met with a representative from the bus company and a list of roads with issues will be forthcoming to look at in the future. Dorothy Olson mentioned that the current owner at the end of the roadway was the only resident with issues. The bus company representative stated the bus is not allowed to go onto private property. Westlund and Swenson due to a right of way are willing to sign a waiver from the bus company allowing access to the private driveway.

Driven around after the weather events and notice that private culverts are not draining due to lack of maintenance. Suggested sending a notice in the newsletter to residents to remind them to check their culverts and maintain to avoid road damage. Franz see never replaced the culvert on Birch Tree Road on the west end of the road. Stockheimer asked who's responsible to clean ditch, could that be an issue. Mayeux mentioned resident maintaining their own culvert. Seyfert suggests putting a notice in the newsletter and he will contact those landowners where he's noticed any issue.

Clerk added that Marathon County Highway Department has order culverts for Mann and estimated completion date is the end of July.

Chris Dickenson District 29 County Supervisor – County is looking at opening county roads for ATV/UTV access. Currently the approval by the county is segmented. Been approached by clubs to open county roads or sections based on use. Seyfert mentioned a lot of traffic on county roads. Spring is there a traffic count on the county roads. Dickinson can get that for the board. Looking at crash data, ¾ of the accidents occur on state or federal highways; roadways which would not be involved in the county's decision. Most of the other crash data shows the

Wausau area with higher statistics. Too fast on asphalt or concrete road, tire on gravel & asphalt total approximately 2/3 of the accident data.

Forst understanding is the town is open but not clearly marked. The signs are in the town garage. Ordinance states the speed limit and signage. No public volunteer can erect the signage it must be done by town personnel. Motion Forst/Spring to add to next meeting agenda to discuss ATV/UTV ordinance and hours of operation. Dickinson suggested hours of operation, one hour within dusk and dawn. Steines confirmed the county is looking at creating an ordinance for the county roads. Carried by voice vote.

UNFINISHED BUSINESS

8. Fire Department Report – Lorrie Bauer – The report was read to the board. Steines asked if the Epi pens have expiration dates on them. How many used on average – have to keep four total; two adult and two juniors. Will keep one or two vials versus four pens. When was Assistant Chief appointment presented and approved? All new elections were submitted via report, however the Chief was listed on agenda as an item for approval. Bauer as far as the state, the only one to require swearing in is Chief. Ordinance states Chief to be approved by board. Motion to approve PO 61 for \$1,450 Steines/Forst carried by voice vote.
9. Treasurer Financial Report – Accounts reconciled. Have 212,000 reserved for bridge. Steines/Forst move to approve as presented.
10. Clerk Report
 1. Notifications & Correspondence – notices and letters.
 2. Checks to Approve – Claims pulled from All Star Lawn Care and Ron Meyer & Sons LLC. The check list includes checks 18421-18460, including EFT 202134-202135 and voided check 18433, totaling \$34,873.99. Also include approval of checks pulled claims. Maps requested by board and constable Clerk is going to Wausau tomorrow and will pick up and pay with reimbursement on next payroll. Steines questions FarmWay. Forst questioned MK and Wood County. Motion Steines/Bauer to approve checklist as presented with additional checks to All Star in the amount of \$1,301 and Ron Meyer \$28. Motion to approve as presented. Carried by voice vote.
 3. Grant ARPA – LFRF – Update - \$110,058.99. Received payment. Treasurer transferred \$110,000 in June the remaining balance you will see the transfer to savings in August.
11. Liquor Licenses
 1. Picnic License & Waiver of Fee – McMillan Firefighters Axillary – Clerk explained the application, addresses on the application include pavilion and town hall. Forst asked who the McMillan Firefighters Axillary. Fee requested to be waived is \$10. Forst/Spring Motion to approve the waiver of fee and the picnic license with the fire department address only. Carried voice vote.
12. Appointments – Plan Commission – Bauer will basically repeat what he said last month. Wants to see Bruce Wineman, Deb Davis, Carolyn Opitz, Mike Stockheimer and Dave Swenson on the PC. Forst asked if those people were interested and here, also she reached out to WTA and read the ordinance regarding the procedure. Will we continue to repeat this until the appointments are made as the Chair wishes. Steines cited ordinance terms as 3 years. Forst also asked Deb Davis if she wished to remain on the PC as it is her belief her term is the only term up for reappointment. Forst motion to vote on appointments of plan commission as presented by Chair. Steines second for discussion. Discussion: Steines we have state statutes as well as ordinance which are more restricted. Forst according to WTA removal of a sitting board member can be made at a properly notice town board meeting by a majority vote of the board. Mayeux discussed through his research the proper way of doing this is to remove the members of the PC by a properly noticed agenda item with the majority of the board voting; and then by a properly noticed agenda item with the majority of the board voting to appoint. If public assassination continues, there will be more harm than good done and volunteers will be less

likely to want to assist. Steines there is really only one vacancy. George Derfus if it is not broke don't fix it. Bauer, feeling is it is broke. Deb Derfus stated she saw the documents provided by the town to Dorothy Olson, what it looked like was the letters were sent out after the fact. Dorothy is notorious for finding surveyor errors. Swenson did not ask his son to write a letter. Steines asked as part of the records request was from the county, Bauer stated from Vreeland who does not work for county. Lorrie Bauer asked for a motion to call the question. Steines rescind the second. Forst rescind the motion.

NEW BUSINESS

13. Birch Tree Road Weight Limit – Seyfert explained the hard surface on Birch Tree and the question is should this road also have a limit. One of the best conversations I've had included roadway users who do not need permits for industries like milk haulers, septic, buses, etc. Franz posting newly hard surface roadways, is illegal, the posting cannot just be done. Seyfert and Clerk looked into the process and it will take time. Steines asked if there is a bridge around the corner on Day. There is a bridge in the second mile of Day, not the first mile around the corner from Birch Tree Road.
“Unknown Resident” Purchased property on Birch Tree Road due to no weight limits and no postings. The town needs to get more information to the town residents. Been there for two years and hasn't heard before of hard surface. Do it and do it right and good. Doesn't pay to skimp on things with the price of things.
Mayeux how many roads have weight limits on them. Seyfert from what he and Clerk found, the roads are rated Class B and the limits are on hard surface.
Deb Derfus will the road last longer with a limit or will it be used as a short cut for trucks. Mancl you need rate that based on the foundation and base of the road.
Look into speed limit – discussion included 45 mph unless otherwise posted and 55 mph unless otherwise posted.
Seyfert asked what the residents of Birch Tree Road would like to see for speed and/or weight restriction. Asked the residents to talk about it and if there is a consensus to call Seyfert. Bauer further suggested a petition.
14. Pavilion
 1. Rental Fees – Considering installation of heat and AC, will the board consider an increase in rent to cover the cost. Seehafer suggested getting a comparison with Wildwood pavilion as it has air conditioning. Steines look at for January 1st. Forst asked for a proposal. Winter parking lot maintenance was discussed as well as water issues in the winter. No action from board.
 2. Opening To Public during Weekdays – 9am to 9am this was stopped during COVID. Steines/Seyfert Motion to open the pavilion everyday from 9am to 9pm. Discussion was a concern from the Chair as he's not had contact with the insurance agent regarding liability if left open. Other discussion included checking the pavilion and upkeep, repairs as well as access to restrooms if not able to enter the pavilion. Steines amend motion 9am to 7pm Forst second amendment to motion. Carried by voice vote.
 3. Annual Calendar for Rentals – Online calendars were discussed. Year-round availability was also discussed. Table for further discussion.
 4. Town Picnic – Steines asked members of the committee in the audience to meet tomorrow or later this week. Steines stated allocated funds is believed to be \$3,000. Get word out via phone or online. Motion to preapprove checks for the picnic to Lonnie G, MACCI, reimbursement to Deb Derfus for Festival Foods and Walmart for funds previously approved. Spring second. Forst offered to help. Carried voice vote.
Forst/Seyfert motion to waive fee for rental. Carried voice vote.
15. ADJOURN – Steines/Forst adjourn at 9:50pm