

MCMILLAN TOWN BOARD MEETING MINUTES

113904 Elm Tree Road, Marshfield, WI 54449

April 12, 2021 7:00PM

1. Call to order - Pledge of Allegiance
2. Roll Call – Steines, Franz, Mayeux, Derfus present. Nowaczyk absent.
3. Visitors/Public Comment - None
4. Approval of Town Board Special Meeting Minutes – March 8, 2021 – Motion Steines/Mayeux to approve as presented. Carried voice vote.
5. Open Bids
 1. Crack Filling – Lakes \$1.24/pound Total \$31,621.00
 2. Dust Control – No bids
 3. Birch Tree Road – American Asphalt \$162,848.26
6. Reports

Plan Commission – Dorothy Olson – List of Farmland Preservation address & parcel approved by PC. Rezone for Blenker was approved but application is marked incorrectly as recreational.

Fire Department – Adam Knapp – Knapp read the fire report. Chair asked about returning phone calls when messages left on phone. Knapp did not receive the voicemail from the Chair.

Finance Committee- Jessica Nowaczyk – Absent no report.

Library, Buildings & Grounds, Newsletter – Deb Derfus – Library has an upcoming meeting to review contract.

Garbage & Recycling – Gary Mayeux – Tire recycling April 24th at Pankratz Trucking. April 28th in person NWRB meeting.

Highway – Gary Franz – Things are going good, however there are a few bad spots on some roads.

UNFINISHED BUSINESS

7. Treasurer Financial Report – Motion Franz/Steines to approve as presented, carried by voice vote.
8. Clerk Report
 1. Notifications & Correspondence – UW Extension Office requesting an officer of the organization to sign an Assurance of Nondiscrimination by Partner Organization.
 - AECOM to inspect all Highway Salt Storage Facilities.
 - The non partisan Legislative Audit Bureau has begun an audit of elections administration in WI.
 - New Site Address on Eau Pleine Road
 - Zoning Permit issued for property on Galvin Ave.
 - Open Book and Board of Review publications have been made. Open Book is scheduled for April 14th from 5pm to 7pm. Board of Review is scheduled for May 5th from 6pm to 8pm.
 - Annual Meeting is April 20th at 6pm.
 2. Checks to Approve – Checks 18304-18356 including EFTs 2021-16 through 2021-19 in the amount of \$70,801.61. Bills in the Fire Department mailbox included for Farmway Truck & WI Media. Motion Steines/Mayeux approved as presented with two additional checks included. Carried by voice vote.
 3. Open Records Request Waiver of Fees - Several open records requests recently with the majority requesting large amounts of documents. Some requesters represented themselves as media outlets in order to have fees associated with fulfilling the request waived. After consulting with the Town Attorney, Clerk denied the request to waive fees and due to the amount and location of documents requested pre-payment of estimated fees. Town Attorney also advised to bring this to the board for affirmation due to the financial aspect. Motion Derfus/Steines to affirm the action of the Clerk
 4. Garbage & Recycling Waiver of Fees – Taylor Wilson – Motion Derfus/Steines to deny waiver of fees carried by voice vote.
9. Quarter Budget vs Actual Review – Reviewed with no question.

NEW BUSINESS

10. Award of Bid for Road Materials – Recommendation from committee to award: Decomposed granite to Red Rock at \$7.48/ton; Base course to Earth at \$7.68/ton; and Gradation 2 to Bugar

Trucking at \$7.28. Motion Franz/Steines to approve committee recommendations and award road materials bids as presented. Carried by voice vote.

11. Award of Bid for Crack Filling – Recommendation from committee to award to Lake's. Motion Franz/Derfus to approve committee recommendation and award as presented. Carried by voice vote.
12. Award of Bid for Dust Control – Did not receive any bids.
13. Award of Bid for Birch Tree Road – Motion Derfus/Steines to award to American Asphalt at \$162,848.26. Discussion: This bid came in under estimate. Roll Call – Steines, Franz, Derfus aye. Mayeux abstained. Motion carried.
14. Farmland Preservation Address List & Parcel Numbers – List provided from the PC. Motion to approve Steines/Mayeux carried by voice vote. Total acreage approximately 446 acres.
15. Rezone Blenker Property on Mann – Chair explained the county is aware of the error on the application, will be corrected at the county, and CPZ will advise the ERC during their deliberation. Steines/Derfus move to approve carried by voice vote.
16. Supervisor Resignation & Appointment to Board – Chair received resignation of Jessica Nowaczyk as of April 19th. Recommend Nicole Forst. Motion Derfus/Steines to accept and nominate Nicole Forst to open Supervisor seat on Board. Carried by voice vote.
17. ADJOURN – Motion Steines/Franz to adjourn at 7:29.

Respectfully submitted,
Patti Rahn, Clerk