

TOWN OF MCMILLAN
113904 ELM TREE ROAD, MARSHFIELD WI
TOWN BOARD MEETING MINUTES
Monday, January 13, 2020 7:00PM

1. Call to order at 1900. Pledge of Allegiance recited.
2. Roll Call – Weichelt, Franz, Derfus present. Manthe, Mayuex absent.
3. Visitors/Public Comment –
Clerk apologized for the typo on the agenda of the year.
Perry Peterson asked the status of a resolution requested for his property on Kraus and State Highway 97. Olson, Plan Commission Chair stated that the PC recommended the Board adopt a resolution. After more discussion, Derfus will follow up with Marathon County CPZ.
Larry Seehafer asked who the county supervisors were and why aren't they attending the town meetings to inform people of happenings in the county. Olson will phone each county supervisor with an invitation to attend meetings.
4. Approval of Town Board Meeting Minutes – December 9, 2019 – Motion to approve as presented Franz/Weichelt approved by voice vote.
5. Approval of Town Board Special Meeting Minutes – December 30, 2019 – Motion to approve as presented Franz/Weichelt approved by voice vote.
6. Reports
Plan Commission – Dorothy Olson - Reported PC recommend approval of Yellowstone Crossing LLC with conditions.
Fire Department – Rod Bauer – Report attached.
Finance Committee- John Cokl – Absent. Derfus reported the committee is working on the employee handbook.
Library – Dennis Manthe – Absent. No report
Garbage & Recycling – Gary Mayeux – Absent. No report
Highway – Gary Franz/Russ Weichelt – Nothing to report other than plowing. Derfus suggested a highway committee meeting to review bid recommendations to the Board prior to the board meeting in Feb.
Building & Grounds – Deb Derfus – Nothing to report.
Financial Report – Derfus explained changed this agenda item to cover the report in one action. Motion to approve as presented Franz/Weichelt All in favor roll call vote. Treasurer point of discussion – CD up for renewal in January. Suggested a 9 month renewal and combine the two in October and add the year end transfers to the CD. Motion Derfus/Franz to transfer year end money into renewable January CD for 9 months approximately \$75,000. All in favor with roll call vote.

UNFINISHED BUSINESS

7. Checks to Approve – Clerk declared a conflict of interest in signing check #16906. Motion to approve check list as presented Derfus/Franz approved by voice vote.
8. Clerk requested pre-approval of expenditures of the WEC Grant due to the deadline date of the grant and WTA training registration expenditures to meet requirements of WEC Grant and BOR training. Motion for pre approval of WEC Grant expenditures not to exceed \$1,500 & WTA Registration expense of \$150 Derfus/Weichelt approved, all in favor voice vote.
9. Clerk requested Board clarifications to ordinance language authorizing utilities paid outside of meetings and requested approval to set up electronic fund transfers to pay. Motion to approve request Franz/Weichelt, motion carried all in favor voice vote.
10. Clerk updated the Board on the status of the letter sent to the IRS in July regarding penalty and interest charges to town account, should receive more communication this month or next. The MLS grant application was received by the state and has passed the first eligibility review of

department staff and will now go to the review committee for review in January with notifications and awards anticipated in February. With all of the applications received, the Town segment of the program received the most applications with a 5% opportunity for approval of project. In further compliance with the Cyber Security requirements of the WEC grant and overall protection to the township, an application has been completed to receive quotes for additional insurance coverage. There is snow gathering in the mailboxes and the Board was requested to look into repairing or replacement.

11. End of Year Balances, Transfer & Allocations – Clerk presented an overpayment check returned by the vendor in the amount of \$1,185. Motion Derfus/Franz to allocate check back to FD account/checking and transfer amount with year-end to bridge approved by voice vote.

NEW BUSINESS

12. Rezone Yellowstone Crossing, LLC – Derfus explained the county is sending a letter to Yellowstone Crossing regarding violations. The county ERC review is scheduled for Feb 6th. Franz spoke with Travis & Rob who stated the salt and snow is being cleared from the property. Motion Derfus/Franz to table. Approved voice vote.
13. Park Contract – Derfus would like to take more time to review the contract for changes and present to the board. Motion Franz/Weichelt to table this item until next month. Voice vote motion carried.
14. Employment Status for Clerk's Position – Motion Weichelt/Franz to make clerk position exempt. Voice vote unanimously carried.
15. Road Permits – Derfus change some mistakes of permit on website and attach the ordinance listing repercussion of damage and enforcement. Franz/Derfus motion to update form. Voice vote unanimously approved.

Announcements: Schedule Special Board Meeting/Closed Session for Fire Chief Evaluation – January 15, 2020 at 4pm.

Newsletter articles requested for preparations to mail Mid-March.

Picnic date suggested the last Sunday of July, 2020. Motion Derfus/Weichelt to hold community picnic July 26, 2020 carried unanimous voice vote.

ADJOURN - Motion Weichelt/Franz to adjourn 7:57pm carried with unanimous voice vote.

Respectfully submitted,
Patti Rahn, Clerk