

113904 Elm Tree Road, Marshfield, WI 54449

November 8, 2021 7:00PM

1. Chair called the meeting to order at 7:01pm. The Pledge of Allegiance was recited.
2. Roll Call – Steines, Forst, Seyfert, Spring, Bauer – present.
3. Visitors/Public Comment -

George Derfus commented on road grants and plans, fire department grants and inquired if at the upcoming budget hearing the people do not accept the levy presented if there is a plan to schedule a second budget hearing. Chair responded to the affirmative if the levy is cut to what is perceived as non-operational amount.

Treasurer Steve Katona stated he was approached by the Clerk regarding funding for Mann Road, further stating there is no money set aside for the project.

Perry Peterson commented his hopes the board will adopt the comp plan so people in his position can move forward.
4. Any grant projects for Galvin & Mann Roads? Mann is underway, Galvin no. Plan to work on Galvin? Nothing in the plan.

Has fire department applied for any grants to buy compressors & other plans. Knapp one opened up today. Clerk applied for one last year before the Board changed. On the 18th there is a budget hearing, if it doesn't go as desired is the plan to have a do over. Bauer if it's a slash to the budget to not operate the township, then yes. If a reduction can be worked with, then a do over will not be revisited.

Treasurer was approached by Clerk regarding the funding for Mann Road and there is no money set aside.

John Cokl if George knows about the grants submit to Clerk.

Perry Peterson hoping to adopt the comp plan so people in his position can move on.

George Derfus many people in the township are waiting for the comp plan to move forward.

Spring sorry George feels that way. Stick with three members don't like Jeff Hill. Spring let's get into this. Spring stated the town was responsible for the subdivision. It was explained the previous board did not have a subdivision in front of them. Bauer went to a joint plan commission meeting where the subdivision was on the agenda. Spring the plan commission and the Clerk was to set up.

Dominique Swangstu shared a list of parcels proposed to be rezoned, approximately 90 parcels and 1200 acres. There were lists from the town and DATCP. Land owners & property owners within 300' will be notified in the process, this is preliminary. Dominique met with planning staff and proposed to keep zoning districts consistent with adjacent lands. This proposal will make the zoning district map consistent with the proposed comprehensive plan. Zoning district map and/or comp plan can be approved. Dom is working with current director and planner to have educational meetings for town residents. Ideally before the town submits the rezone petition land owners and adjacent land owners will be notified.
5. Approval of Town Board Meeting Minutes – October 11, 2021 – Motion Steines/Seyfert to approve as presented. No discussion. Carried by voice vote.
6. Approval of Town Board Special Meeting Minutes – October 12, 2021 – Motion Steines/Forst to approve as presented. No discussion. Carried by voice vote.

7. Reports

Plan Commission – Dorothy Olson – Meeting October 25th discussed the ability to use telephone medium to attend meetings remotely, approved unanimously. This will be brought up at every meeting so it's current. Approved the BOA CUP Kenneth Edwards II as well as Alvin Merkel. Bauer question on utilizing telephone. Has issue with the use of phone so people can hear. Think need to do better than cell phone and trying to hear back and forth. Chair wants to inquire of the attorney regarding phone attendance and the Clerk explained discussion with attorney.

Garbage & Recycling – Bob Spring – No new information other than rates for next year are going up. \$16,000 increased to next year which is part of the original contract. Any complaints for the second recycling bin picked up? No. Treasurer stated there are two people who have bins with multiple notices who have not paid, Bob will follow up.

Library – Nicole Forst – Implemented a new system, be patient. Refund \$8,559.53 due to covid and comparing what Marathon County would have charged the township. This is a one time refund.

Asked to have an agenda item which has not been added. Will personally write a letter to add Elm Tree Road to the county access points for ATV/UTV.

Buildings & Grounds – Kevin Steines – Pavilion is officially locked up, if there are Christmas lights on in a window this will mean there is an issue with the furnace. Plan is to heat the whole pavilion. Shut off valve was worked on and the town hall internet cable was cut when the plumber did work, ordering a new line for internet to hall. The dig out for the gas was not filled in. Bauer all that is missing right now is the cement, the dirt has been filled in twice to the level. Bauer problem is there is an error on the website, how hard is that to update? Clerk just needs to be aware of edits to the website.

Highway – Tom Seyfert – Talked to engineer on bridge today. Went to make a bore and one piece rebar short which slowed the pour. Was going to pour the deck and the temperature was too low in the forecast. Good chance they will be done the Friday before opening season of hunting. Would not commit to a date.

Engineer for Brick Yard was given information from Vreeland. Giving report by end of the week. Rest of month is general maintenance – gravel, mowing.

Clerk asked if Tom talked to Russ Weichelt. He is willing to speak about the additional gravel. Seyfert explained Weichelt needs to call as Seyfert has called and stopped over and left his number each time. Gary Franz further explained that Weichelt is aware of the road and what it needs to complete chip seal.

UNFINISHED BUSINESS

8. Fire Department Report – Adam Knapp – Chief read the report. Read a number for Fall Fest revenue, Clerk corrected as there are invoices and checks in the list to be approved. Bauer doesn't believe the public is aware of this. Fire Officers voted to approve \$20,000 go toward the compressor and air system. Cascade system is a compressor and four bottles. It's been brought up previously to get air from other departments, this is not always convenient within the basic hours of operation. In the past the charge was \$8. Currently have a mobile cascade system on the truck. Plan was to utilize the 2% dues to purchase the tanks for this unit in the vehicle to reduce the amount of capital in the budget. If the cascade system is 6000 psi then what happens to the tanks that are 4500 psi tanks. Within the system the tank filling needs to have more pressure. Olson do SAFD or Spencer have a trailer with a cascade? Bauer no, most of Marathon County has what McMillan has which is bottles on the rescue vehicles.

Approved grants within reports in the past. From the budget workshop, there was a suggestion to look into Source Well. If a member, you get the best price on equipment if vendor is a member. AFG is 95% with 5%. Who is going to apply for the grants? Says in the fire report that Lorrie will apply. Present to board for agenda item next month.

George Derfus asked if the ladder truck fits in the majority of the driveways. Bauer stated it fits in most of the driveways in the township. It's not driven in many driveways due to the weight. There is drive steers on the rear of the ladder truck. There have been responses where it's been useful. There was a complaint of the fire trucks not being able to turn around on Makenna. Bauer stated there is no turn around on that road. Seyfert stated it is a T at the end of the road. Franz brought up the storage units.

1. Purchase Order for Water Softener – Steines asked if this is replacement. Knapp stated this is a new installation to reduce water spots on trucks. Bauer explained the FD waits til this time of year to spend saved budgeted funds in case a major incident. Seems more deposits in the water which leaves more spots on the mirrors. Quote was for \$1,850. There was another quote received that was double. Steines stated with his softener he still gets spots if he washes and doesn't wipe off the vehicle. Forst would like to see the report recommending this. Seyfert inquired if anyone looked into an in-line filter. Knapp stated Lurvey only looked and received quotes for a softener. Further recommends looking into other plumbers and asking about an in-line filter. Knapp will do more research and bring back next month.
 2. Purchase Order for Breathing Air Tanks – This purchase would be compatible with the system. This purchase would be in addition to the capital equipment request in the budget. Motion Steines/Seyfert to approve purchase order for breathing air tanks. Carried by voice vote.
9. Treasurer Financial Report – Treasurer reconciled with no questions. Discussion of allocating funds to Mann. During the meeting in January 2021 there was a motion to designate the \$200,000 to Birch Tree Road.
- Treasurer suggested a board policy setting an amount for smaller checks. Bauer suggested Chief reach out those firefighters on the list of outstanding checks. Seyfert will reach out to the Stephen Bradley. Steines suggested looking into legality of outstanding checks. Motion Forst/Steines to approve the Treasurer Financial Report. Carried by voice vote.
10. Clerk Report
1. Notifications & Correspondence – Two zoning permits were issued for properties County Road E and one on Staadt. Sanitary permit was issued for property on Quincy Lane. Notice of Public Hearing from City Plan Commission for a rezone request in the city of Marshfield. Notice of Completion for Marathon County Livestock License Application for amendments to a livestock facility license. Two Marathon County Uniform Site Address Applications for Dragonfly Road.
- Checks to Approve – Checks include 18622 – 18658, with EFTs 202151 – 202152 in the amount of \$110,742.61. Discussion EMC, Dempsey, Jerry Schmitt, Paul Bugar, Steines suggested tracking gravel by road. Marshfield Utilities, Victory Apparel. Motion Steines/Forst to approve as presented. No further discussion. Carried by voice vote.

NEW BUSINESS

11. Park Pavillion Rental Rate – Clerk explained attorney advice. Steines research is consistent with other towns minus a kitchen.

12. Conditional Use Permit – Board of Adjustment Resolution of Recommendation – Merkel – Motion Steines/Spring to approve. No discussion. Carried by voice vote.

13. Conditional Use Permit – Board of Adjustment Resolution of Recommendation – Edwards – Motion Steines/Spring to approve. No discussion. Carried by voice vote.

14. Comprehensive Plan – Clerk explained the suggestions from Darryl Landeau at North Central Regional Plan Commission. Wineman asked what the Board wants. Spring approve with the recommendations from the county.

Suggested changes to the Future Land Use (Map 6/PDF page 85 and box on page 64):

- o When it comes to the 97 corridor it could be beneficial to change the classification from Commercial along the whole corridor to some form of potential mixed use, mixed use, or even potential commercial, so the town isn't restricted in future land use decisions. The towns old comp plan has a good example of this with the classification "potential residential". This keeps the options more open when it comes to rezones and development options along the corridor while showing the intended uses that should be established in the area.
Keeping the legend and descriptions more broad may make it easier for the Town going forward. Amendments are always possible and a future land use map is just a desired outlook, but it can have implications to future rezone requests from land owners. In general, the suggestion is to keep the areas general or broad.
- o Ex Ag should be Agriculture (The exclusive Ag zoning district does not exist)
- o Institutional/Govt buildings should be added to the map

Mixed use is generally commercial and residential, Potential mixed use is less restrictive. Dominique Swangstu explained further the mixed use.

1. Adoption of Plan by Ordinance – Motion Steines/Spring to adopt the comprehensive plan subject to the following changes:

1. 97 corridor classification from commercial to potential mixed use.
2. The descriptions in the box on page 64 do not match the legend on Map 6 (PDF page 85)
3. Ex Ag to Agriculture
4. Institutional/Govt buildings added to map
5. Change Carlson parcel from Farmland Preservation to Agriculture
6. Update Township Addresses to Current Uniform Address Numbers
7. CITY
Correct parcels west of Galvin to match cooperative boundary plan with City of Marshfield.
Add references to City of Marshfield drinking water wells in the Town and the airport height zone.
Update city-town boundary line.
8. COUNTY
Correct reference to updated county Land and Water Resource Management Plan
Correct legend on Future Land Use Plan Map."

Motion carried by voice vote.

Adjourn – Motion to adjourn at 8:55pm Forst/Steines. Carried by voice vote.

Respectfully submitted,
Patti Rahn, Clerk