

MCMILLAN TOWN BOARD MEETING

113904 Elm Tree Road, Marshfield, WI 54449

October 11, 2021 7:00PM

1. Meeting was called to order at 7:00pm by Chair. The Pledge of Allegiance was recited.
2. Roll Call – Steines, Forst, Seyfert, Spring, Bauer – present.
3. Visitors/Public Comment – George Derfus mentioned an observation that Spring, Seyfert & Bauer “didn’t seem very Jeff Hill friendly” stating that the Brick Yard Subdivision should have been a rubber stamp at the last meeting. Spring responded by stating the Plan Commission was responsible for public hearing, and the project was mishandled from the beginning by the PC and previous board. Spring further commented he is not against the project, but didn’t want to put board or Hill in undefendable position. Derfus asked Seyfert if he was a contractor and whether participating in the vote for the subdivision was a conflict of interest? Seyfert responded it was not and further stated he has nothing against Hill who is his brother’s best friend.

Joe Burger thanked the Board for a job well done.

George Derfus – Asked Bauer to clarify whether he was responding to EMS and fire calls. Chief Knapp responded by saying that Bauer is allowed to complete EMS duties but cannot actively put on gear and respond to fires.

Derfus asked who has authority to close the road where the fireworks are set off during Fall Fest, specifically Hidden Acres. Chief responded there is a truck on the road during the fireworks. And in order to respond to calls other vehicles are staged so there is a way to respond.

4. Approval of Town Board Meeting Minutes – September 13, 2021 – Motion Spring/Steines to approve as presented. Carried by voice vote.
5. Approval of Town Board Special Meeting Minutes – September 20, 2021 – Motion Steines/Forst to approve as presented. Carried by voice vote.
6. Approval of Town Board Special Meeting Minutes – September 21, 2021 – Motion Steines/Seyfert to approve as presented. Carried by voice vote.
7. Reports

Plan Commission – Dorothy Olson – Discussed the PC part of the public hearing and open house as well as budget discussion. Bauer questioned the inclusion of information received in an email from the library that they would like changes made to the comprehensive plan. Olson explained that belongs to the town board, who has the ability to make modifications and adjustments.

Garbage & Recycling – Bob Spring – Reviewed the 2021 actual vs. budget, \$124,000 for six townships – based on bills to date \$127,000 expense (end of year projection). Tire recycling brought in \$13, 325. Budget 2022 \$130,000. DNR grant already submitted, award next year June 1, 2022. House count is needed for the budget with total 2765 households, McMillan largest at 770. Distribution of expense and DNR grant is proportionate of the household counts. Recycling 2022 budgetary expectation around \$30,500.

Library – Nicole Forst – Last month meeting canceled didn’t reach quorum. Received email. Darryl Landau updated the library narrative in the draft.

Buildings & Grounds – Kevin Steines – Gas line hooked up, furnace ready to turn on. Thank Seyfert, Bauer and Alex Steines for assisting on Friday with insulation which is now at an R50. Doors probably going to lock when the heat is turned on. Slab hopefully will get done this year, if not in spring. Quote from Reigel on the waterline, needs to be dug up, \$953 valve \$783 cap. Will need to be blown out before winter. Needs a valve – Steines contact Reigel and get a date to complete. G. Derfus suggested reaching out to another resident of the town who is a plumber. Lawn looks good. Treasurer asked if anyone has thought of coming in to complete a test of the Town Hall air quality considering the carbon monoxide event in 2016.

Highway – Tom Seyfert – Patch on Mann St was done over the culvert replacement. Makenna Ave does not have enough base course on the majority of the road, and the edge of the road is

higher than the center. Going back into the notes of meetings, Sept 20th talk of having an engineer look at road, did that happen? Question is does the town add gravel or is Weichelt responsible for that. Town has collected GTA for Makenna Ave. First summer of grading; have plowed snow for a few years. Dorothy Olson suggested that Makenna and Cattle Drive are really no different, collecting money and not doing any maintenance. Seyfert suggested the next option is to turn over everything he has to the lawyer for advice. Deb Davis asked if it can be chip sealed in present condition? No. Weichelt mentioned possibly sealing next year. It was suggested rather than to seek legal advice, Seyfert go speak with Weichelt. Staadt Bridge is going a bit slow. The pilons are taking more time than anticipated. Brick Yard project is underway. Permission was granted by Jeff Hill for Seyfert to go to site and take photos. Motion to Seyfert/Forst to move to clerk report to the next agenda item. Motion carried by voice vote.

UNFINISHED BUSINESS

8. Clerk Report

1. Notifications & Correspondence – Notices received for a Zoning permit on Tammy Lane and Elm Tree Road, an expired zoning permit on Staadt Ave, a Shoreline alteration permit on Elm Tree Road, Notice of Action from BOA for Winder, and two CUP applications for upcoming BOA meetings.

Request a special town board meeting to review and approve election agreements as well as re-districting resolution prior to October 18th. Motion Forst/Steines to schedule a Town Board Special Meeting for October 12th at 7:50pm to review the ward redistricting resolution and agreement for WisVote. Carried by voice vote. Special Meeting agenda was posted.

2. Checks to Approve – Checks 18564 – 18621, including voided checks 18571, 18610, 18620 & 18621 in the amount of \$73,864. Discussion included invoices for Transcendent, Dalco, Festival, S&S, WI DOT, Badger Fire, Clerk explained Trace Analytics void due to purchase order presentation. Forst/Spring approve. Voice vote.

9. Fire Department Report – Adam Knapp – Report was read. Call Officer in charge 715-650-0255 for burn permits, it was requested residents call early not as you'd like to light the fire. Permits are verbal.

10. Treasurer Financial Report – Reconciled. There were no questions. Motion Spring/Steines to approve as presented. Carried by voice vote.

NEW BUSINESS

11. DNR Grant Award – Award was around \$6,000 for 2 radio, 2 pagers and jacket. Chief had board approval to apply. Board is approving the award. Forst/Steines motion to approve the DNR grant for radios, pagers, and jacket - amend to accept DNR grant award. Discussion: budget vs. actual. Carried by voice vote.
12. Hiring/Contracting of Highway Engineer – Contacted a couple people for engineering the Brick Yard project and asked if they would give a basic price on an as needed basis. One declined to quote. Quest quoted \$115/hour. Any work on the Brick Yard per ordinance, Jeff Hill is responsible for the cost. Motion Seyfert/Steines hire Jim Wendels from Quest Civil Engineering LLC. Discussion: length of contract. Carried by voice vote.
13. Town Website Discussion including Budgeting & Updating – Last month had concerns from audience regarding website. Clerk suggested looking into a .gov domain or going with the state offer of a wi.gov email system; moving the hosting to another company and creating a mobile friendly blog site. John agreed with the suggestions from the Clerk. Clerk presented estimates of hosting. Motion Seyfert/Spring go with the choice plan recommended by Clerk \$232.08. Discussion: good working with John, with additional users is there access to sensitive information. Carried by voice vote.

ADJOURN – Motion Steines/Forst to adjourn at 8:38pm. Carried by voice vote.

Respectfully submitted,

Patti Rahn, Clerk