

**MCMILLAN TOWN BOARD MEETING**  
113904 Elm Tree Road, Marshfield, WI 54449  
**January 10, 2022 7:00PM**

1. Call to order 7:00pm - Pledge of Allegiance recited.
2. Roll Call – Steines, Forst, Seyfert, Spring, Bauer all board members present.
3. Approval of Town Board Meeting Minutes – December 30, 2021 – Motion Steines/Spring to approve as presented. Carried by voice vote.
4. Reports - Plan Commission – Dorothy Olson – January 7<sup>th</sup> PC met with one member by phone, reviewed list of property, Item 1 list submitted by residents passed by 3, two abstain. Item 2 list submitted by DATCP passed unanimously. Recommendation to board to pass resolution passed unanimously.

Garbage & Recycling – Bob Spring – No report. Clerk requested more red cards.

Library – Nicole Forst – Library sent reimbursement \$8,559.53. Felt because of COVID the library wanted to send refund to what Marathon County would have charged the township in their assessment. Circulation is up. No work on contract at this meeting.

Buildings & Grounds – Kevin Steines – Rental this past weekend, no complaints. Heater working and water did not freeze. Bauer stated the water may pulsate a bit due to the valve being by the town hall not at the pavilion.

Highway – Tom Seyfert – Reached out to DNR about areas west of Cty Rd E, regarding water drainage down to the marsh. Have a timeframe set up this spring to walk the property to try to find a drainage solution. Bauer is Cty Rd C open for travel, the ATV/UTV signs on Drake should then be removed.

**UNFINISHED BUSINESS**

5. Fire Department Report – Adam Knapp – Read report. Seyfert offered to get quotes for the water system from Pat Schriener. Water system and filters will be researched. Will also follow up with Aaron Niggeman.
6. Treasurer Financial Report – Reconciled. Twelve month report submitted. Motion Steines/Forst to include on next months agenda the allocation of funds remaining in checking account. Carried by voice vote. Motion Steines/Spring to approve the Treasurer Financial report. Carried by voice vote.
7. Clerk Report
  1. Notifications & Correspondence – Received a notice of public hearing from the City of Marshfield. Correspondence from the insurance agent regarding the increased value quotes requested was received, if these values were to change additional premium totals \$750.00, majority would allocate to highway.
  2. Checks to Approve include Checks 18746 to 18769, including EFTs 2021-67&68 in the amount of \$1,328,616.80. Questions included Becker Assessing, O'Reilly taken care of, Fire Apparatus, Check for \$.01. Motion Spring/Seyfert to approve as presented. Carried

by voice vote.

## **NEW BUSINESS**

8. Resolution Approving New Bank Account – Treasurer explained the account would be populated with ARPA funds and funds to utilize for projects. Labeling the restricted savings account. Motion Steines/Seyfert to approve Resolution 2022-01. Discussion: Resolution explained, adding Kevin Steines to resolution. Amend motion Steines/Seyfert to approve Resolution 2022-01 with the additional signature of Kevin Steines. Roll Call: Steines, Forst, Seyfert, Spring, Bauer. Motion carried.
9. Resolution List of Properties Submitted for Rezone
  1. Parcels submitted by residents
  2. Parcels submitted by DATCPClerk explained the resolution was reviewed by MC CPZ staff and went through the individual “Whereas” statements as well as the “resolution” statement of the document. Clerk further clarified with Plan Commission Chair the commission recommendation to the board to approve the resolution for rezone was unanimous with one commissioner attending the meeting by teleconference. Motion Steines/Seyfert to approve Resolution 2022-02. Discussion: Forst asked about notification of adjoining land owners. Clerk explained MC CPZ will complete this task. Roll Call: Steines, Forst, Seyfert, Spring, Bauer. Motion carried. More discussion of Plan Commission process took place following the motion and roll call vote.
10. Plan Commission Per Diem – Discussion – Motion Steines/Spring to increase to \$40/meeting, in line with town board. Discussion: Steines thanked PC for work put into their meetings and positions on the commission. D Derfus commented the commission members are still underpaid. Forst asked of effective date, discussion was effective immediately. Clerk clarified with PC Chair the wage in the budget. Bauer stated their meetings are typically a lot shorter than the town board. D Derfus commented that the PC do more leg work on projects. Olson stated she does not nor do the other commissioners charge a town board meeting to their time cards. Board is salary and per diem. Roll Call: Steines, Forst, Seyfert, Spring, Bauer. Motion carried.
11. Part time Highway Employee(s) – Seyfert reached out to Schneider via phone and text. Spoke and Schneider is doing better but probably a month and a half out. He would still like to return to the part time position. Continue to work with a fill in. Question is, is Bauer still able to fill in. Bauer stated he will continue since Schneider is planning to come back. Steines stated if he is working at the county, he can assist after his full-time work is done. Leave as is, Schneider probably out until next snow season.
12. Hillside Cemetery Plots – Discussion/Decision of Sale of Plots – Bauer contacted regarding plots at the Hillside Cemetery by Rembs to sell a plot to an individual. Believe 10 plots, two occupied. Clerk explained the advice of the attorney. Board suggests contact with Hillside to ascertain more information and to research the option of relinquishing ownership to cemetery.
13. Visitors/Public Comment

Deb Derfus requested a copy of the AFG submitted to FEMA. Clerk asked Chief if this is available electronically or printed. Chief will check with Assistant Chief. D Derfus also inquired of whether the board received the email information she sent. Steines, Forst, Seyfert & Spring responded affirmatively. Seyfert also followed up with Weichelt regarding the information.

Franz asked why the agendas are not posted on the website.

ADJOURN – Motion Steines/Forst to adjourn at 7:52pm. Carried by voice vote.

Respectfully submitted,  
Patti Rahn, Clerk